Annual Review Proforma for Officers on the 30+ Retention Scheme

Contracts of re-engagement for each officer on the 30+ Retention Scheme are subject to annual review depending on his or her continuing effectiveness, satisfactory disciplinary record and commitment to remaining in the service. Although effectiveness and commitment will normally go together, there may be cases where an officer is still competent but starting to show a loss of interest in the job.	
Name	
Rank	
FIN	
Role	
BCU/Department	
Employee Number	
Date 30+ Annual Review due	
Date Annual Review carried out	
Copy of most recent PDR attached	
Copy of sickness record attached	
Officer supported to be retained on 30+ R by Line Manager)	Retention Scheme for a further 12 months (to be completed YES / NO
Signature:	Date:
Officer supported to be retained on 30+ R by Head of Department/Area Commander	Retention Scheme for a further 12 months (to be completed YES / NO
Signature:	Date:
Officer Supported to be retained on 30+ F by Superintendent Personnel and Develo	Retention Scheme for a further 12 months(to be completed pment) YES / NO
Signature:	Section 40(2) Date:
If you have any queries please contact Once completed, please return this form to the Resourcing Unit, Recruitment & Resourcing Department, 2nd Floor, HQ.	