

## Application to re-join the service as an officer on the 30+ Police Retention Scheme

**SECTION A – to be completed by Police officer**

*Please tick as appropriate*

Have you and your line manager completed a recent appraisal? ☐ Yes ☐ No

Please attach a copy to this application form.

[illegible]

### Evidence to support application

Officers applying for the 30+ Police Retention Scheme are assessed in terms of their competence and commitment to further service. Please use this section to summarise your ability to perform your current role (including relevant skills, knowledge and training etc) and your commitment to the Force's Vision Statement, policing priorities, diversity, health and safety and achieving high levels of attendance.

Please attach a copy of your attendance record and your postings history.

(Officers will not be eligible for consideration if they have current disciplinary sanctions on file; or are facing conduct proceedings for serious breaches; or are subject to Unsatisfactory Performance Procedures).

This image shows a single sheet of white paper with horizontal ruling lines. The lines are evenly spaced and run across the width of the page. There is no text or other markings on the paper.

*Please continue on next page if required*

## Declaration

I would like to apply to join the 30+ Police Retention Scheme after having completed 30 years pensionable service.

I understand that to do this I must retire and rejoin the service after a minimum of one day in retirement, and in doing so will lose any housing/rent allowance (if in receipt of this).

I understand that my application is subject to Occupational Health Assessment and completion of Annex A Election under Police Pension Regulation G4.

I understand that to be selected I must be assessed as fully competent and committed to further service, and found by Occupational Health to be in satisfactory health for the purposes of the proposed appointment.

I further acknowledge that I am aware of the financial implications involved in my re-engagement under the 30+ Police Retention Scheme and that I have been advised of the need to take independent financial advice if I am in any doubt about these implications.

Name (please print) .....

Signed.....Date.....

**Comments by Line Manager**

I \*recommend / do not recommend that this officer should be re-engaged to his or her current role, subject to an Occupational Health Assessment and bearing in mind his or her attendance record.

(\*Please delete as appropriate).

Note: Under the 30+ Police Retention Scheme it is generally intended that officers remain in their current role in order to retain their specific skills.

**Comments/business case for retention / rejection**

This should include relevant information such as the specialist nature of the role, any specialist qualifications, skills, experience, significant training investment or any recruitment difficulties etc.

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Please continue on a separate sheet if required.

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Name (please print) .....

Signed..... Date .....

**Comments by Divisional HR Manager**

I \* recommend / do not recommend that this officer should be re-engaged to his or her current role, subject to an Occupational Health Assessment and bearing in mind his or her attendance record. (\* Please delete as appropriate).

Note: Under the 30+ Police Retention Scheme it is generally intended that officers remain in their current role to retain their specific skills. Before recommending that an officer be re-engaged into his or her current role issues such as any future re-structuring need to be considered.

**Comments:**

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Name (please print) .....

Signed..... Date .....

**SECTION D – to be completed by Divisional/Branch Commander**

<p><b>Comments by Divisional/Branch Commander</b></p> <p>I * recommend / do not recommend that this officer should be re-engaged to his or her current role, subject to an Occupational Health Assessment and bearing in mind his or her attendance record.</p> <p>(* Please delete as appropriate)</p> <p>Note: Under the 30+ Police Retention Scheme it is generally intended that officers remain in their current role to retain their specific skills. Before recommending that an officer be re-engaged into his or her current role issues such as any future re-structuring need to be considered.</p> <p><b>Comments:</b></p> <p>.....</p> <p>.....</p> <p>.....</p> <p>.....</p> <p>.....</p> <p>.....</p> <p>.....</p>
<p>Name (please print) .....</p> <p>Signed..... Date .....</p>

**Completed forms to be returned to the Personnel Services Unit, 4th Floor Chester House.**

**SECTION E – to be completed by ACC, Personnel & Development**

<p><b>ACC Personnel &amp; Development Decision/Recommendation</b></p> <p>This officer *should / should not be re-engaged, subject to an Occupational Health Assessment.</p> <p>(* Please delete as appropriate).</p>
<p>Name (please print) .....</p> <p>Signed..... Date .....</p>