

[REDACTED]

From: [REDACTED] <[REDACTED]@aberdeeninspired.com>
Sent: 16 March 2021 11:16
To: [REDACTED]
Subject: Aberdeen Inspired Momentum Invoice 011281
Attachments: Invoice 011281.pdf

Hi [REDACTED]

Apologies, for the delay.

Please find attached the invoice requested.

If you have any questions, please don't hesitate to get in touch.

Regards,

[REDACTED]

H



[REDACTED]
T: 01224 [REDACTED] E: [REDACTED]@aberdeeninspired.com
2nd Floor, 32 Upperkirkgate Aberdeen, AB10 1BA
Aberdeen Inspired Limited 2018 Registered in Scotland SC 352258
aberdeeninspired.com

- ★ ATCM UK & Ireland Best Cultural & Arts Scheme 2019
- ★ Society Awards North East Event of the Year – Nuart Aberdeen 2019
- ★ International Downtown Association (IDA) Global Excellence Award 2018
- ★ DIHK European BID of the Year 2017/18

★ **ATCM UK & Ireland Partnership of the Year Winner 2018**
★ **ATCM UK & Ireland Best Environmental Contribution Winner 2018**
★ **Aberdeen City and Shire Tourism Awards Best Cultural Event 2018**



From: [REDACTED] <[REDACTED]@aberdeeninspired.com>
Sent: 17 March 2021 09:55
To: [REDACTED]
Subject: February Invoices

Dear [REDACTED]

Here are the February invoices for project management - contracted out services.

Regards,
[REDACTED]

TAX INVOICE			
Aberdeen Inspired			
Invoice Date: 1 Feb 2021		Invoice Number: INV-0000	
Reference: Submitted Signature		Reference: Submitted Signature	
Description	Quantity	Unit Price	Amount GBP
Business Consultancy	4.00	150.00	600.00
		Subtotal	600.00
		TOTAL NET VAT	0.00
		TOTAL GBP	600.00
Due Date: 9 Feb 2021			

PAYMENT ADVICE			
Customer: Aberdeen Inspired			
Invoice Number: INV-0000		Amount Due: 600.00	
Due Date: 9 Feb 2021		Amount Enclosed	
Enter the amount you are paying above			

TAX INVOICE			
Aberdeen Inspired			
Invoice Date: 9 Feb 2021		Invoice Number: INV-0070	
Reference: Submitted Signature		Reference: Submitted Signature	
Description	Quantity	Unit Price	Amount GBP
Business consultancy	4.00	150.00	600.00
		Subtotal	600.00
		TOTAL NET VAT	0.00
		TOTAL GBP	600.00
Due Date: 12 Feb 2021			

PAYMENT ADVICE			
Customer: Aberdeen Inspired			
Invoice Number: INV-0070		Amount Due: 600.00	
Due Date: 12 Feb 2021		Amount Enclosed	
Enter the amount you are paying above			

TAX INVOICE			
Aberdeen Inspired			
Invoice Date: 23 Feb 2021		Invoice Number: INV-0070	
Reference: Submitted Signature		Reference: Submitted Signature	
Description	Quantity	Unit Price	Amount GBP
Business Engagement	3.00	150.00	450.00
		Subtotal	450.00
		TOTAL NET VAT	0.00
		TOTAL GBP	450.00
Due Date: 26 Feb 2021			

PAYMENT ADVICE			
Customer: Aberdeen Inspired			
Invoice Number: INV-0070		Amount Due: 450.00	
Due Date: 26 Feb 2021		Amount Enclosed	
Enter the amount you are paying above			



ABERDEEN
inspired

BUSINESS IMPROVEMENT DISTRICT

T: 01224 [REDACTED] E: [REDACTED]@aberdeeninspired.com

2nd Floor, 32 Upperkirkgate Aberdeen, AB10 1BA

Aberdeen Inspired Limited 2018 Registered in Scotland SC 352258

aberdeeninspired.com

- ★ ATCM UK & Ireland Best Cultural & Arts Scheme 2019
- ★ Society Awards North East Event of the Year – Nuart Aberdeen 2019
- ★ International Downtown Association (IDA) Global Excellence Award 2018
- ★ DIHK European BID of the Year 2017/18
- ★ ATCM UK & Ireland Partnership of the Year Winner 2018
- ★ ATCM UK & Ireland Best Environmental Contribution Winner 2018
- ★ Aberdeen City and Shire Tourism Awards Best Cultural Event 2018



[REDACTED]

From: [REDACTED] <[REDACTED]@aberdeeninspired.com>
Sent: 12 March 2021 13:25
To: [REDACTED]
Cc: [REDACTED]
Subject: Aberdeen Inspired Suspended Signage End of Year Project Report
Attachments: Town Centre Fund 2019-20 Reporting Template - End of Year Project Report - March 2021.docx; Appendix 1 - AD CONSENT-v2-2.pdf

Dear [REDACTED],

I hope you are well.

Please find attached the completed template for the Town Centre Fund End of Year Project Report - part 2.

I have also attached 1 of 4 appendices, and will send the remaining 3 separately due to the size of the documents.

Appendix 1 - Advertisement Consent Document
Appendix 2 - Project Brief document forming part of the Tender document pack
Appendix 3 - City Growth Community Report
Appendix 4 - Aberdeen Inspired 2016-2021 Business Plan

If you have any issues opening the documents, I can also send a link to a Dropbox folder.

Please don't hesitate to get in touch if you require any further information.

Warm regards,

[REDACTED]



ABERDEEN
inspired

BUSINESS IMPROVEMENT DISTRICT

T: 01224 [REDACTED] E: [REDACTED]@aberdeeninspired.com

2nd Floor, 32 Upperkirkgate Aberdeen, AB10 1BA

Aberdeen Inspired Limited 2018 Registered in Scotland SC 352258

aberdeeninspired.com

- ★ ATCM UK & Ireland Best Cultural & Arts Scheme 2019
- ★ Society Awards North East Event of the Year – Nuart Aberdeen 2019
- ★ International Downtown Association (IDA) Global Excellence Award 2018
- ★ DIHK European BID of the Year 2017/18
- ★ ATCM UK & Ireland Partnership of the Year Winner 2018
- ★ ATCM UK & Ireland Best Environmental Contribution Winner 2018
- ★ Aberdeen City and Shire Tourism Awards Best Cultural Event 2018



[REDACTED]

From: [REDACTED] <[REDACTED]@aberdeeninspired.com>
Sent: 18 March 2021 09:50
To: [REDACTED]
Subject: Accepted: Suspended Signage

[REDACTED]

From: [REDACTED] <[REDACTED]@aberdeeninspired.com>
Sent: 18 March 2021 11:10
To: [REDACTED]
Subject: David Narrow invoice
Attachments: David Narro Associates Statement.pdf

Hi [REDACTED],
Do you have this invoice for structural engineering?

Just about to go on my call but speak later.

Regards,
[REDACTED]



[REDACTED]
T: 01224 [REDACTED] E: [REDACTED]@aberdeeninspired.com
2nd Floor, 32 Upperkirkgate Aberdeen, AB10 1BA
Aberdeen Inspired Limited 2018 Registered in Scotland SC 352258
aberdeeninspired.com

- ★ ATCM UK & Ireland Best Cultural & Arts Scheme 2019
- ★ Society Awards North East Event of the Year – Nuart Aberdeen 2019
- ★ International Downtown Association (IDA) Global Excellence Award 2018
- ★ DIHK European BID of the Year 2017/18
- ★ ATCM UK & Ireland Partnership of the Year Winner 2018
- ★ ATCM UK & Ireland Best Environmental Contribution Winner 2018
- ★ Aberdeen City and Shire Tourism Awards Best Cultural Event 2018



[REDACTED]

From: [REDACTED] <[REDACTED]@aberdeeninspired.com>
Sent: 16 August 2021 11:33
To: [REDACTED]
Cc: [REDACTED]
Subject: Drawing down Suspended Signage funding

Good morning [REDACTED]

I hope you are well and had a nice weekend.

I am getting in touch as we are nearing the final stages of the Suspended Signage project. With this in mind, we want to revert to earlier discussions [REDACTED] and I had with [REDACTED], in which we indicated the desire to invoice for the full remaining amount of the funding grant, with a view to reconciling the actual spend after the project completion.

So, we would like to issue an invoice for the remaining £263,314.58 of the grant now.

Please confirm that this is acceptable and I will arrange for an invoice to be submitted to you.

In the meantime, I will also provide you with the latest batch of invoices and updated Cost List template shortly.

Kind regards,

[REDACTED]



[REDACTED]
[REDACTED]
T: 01224 [REDACTED] E: [REDACTED]@aberdeeninspired.com
2nd Floor, 32 Upperkirkgate Aberdeen, AB10 1BA
Aberdeen Inspired Limited 2018 Registered in Scotland SC 352258
aberdeeninspired.com

- ★ ATCM UK & Ireland Best Cultural & Arts Scheme 2019
- ★ Society Awards North East Event of the Year – Nuart Aberdeen 2019
- ★ International Downtown Association (IDA) Global Excellence Award 2018
- ★ DIHK European BID of the Year 2017/18
- ★ ATCM UK & Ireland Partnership of the Year Winner 2018
- ★ ATCM UK & Ireland Best Environmental Contribution Winner 2018
- ★ Aberdeen City and Shire Tourism Awards Best Cultural Event 2018



[REDACTED]

From: [REDACTED] <[REDACTED]@aberdeeninspired.com>
Sent: 16 August 2021 11:33
To: [REDACTED]
Cc: [REDACTED]
Subject: Drawing down Suspended Signage funding

Good morning [REDACTED]

I hope you are well and had a nice weekend.

I am getting in touch as we are nearing the final stages of the Suspended Signage project. With this in mind, we want to revert to earlier discussions [REDACTED] and I had with [REDACTED], in which we indicated the desire to invoice for the full remaining amount of the funding grant, with a view to reconciling the actual spend after the project completion.

So, we would like to issue an invoice for the remaining £263,314.58 of the grant now.

Please confirm that this is acceptable and I will arrange for an invoice to be submitted to you.

In the meantime, I will also provide you with the latest batch of invoices and updated Cost List template shortly.

Kind regards,

[REDACTED]



[REDACTED]
T: 01224 [REDACTED] E: [REDACTED]@aberdeeninspired.com
2nd Floor, 32 Upperkirkgate Aberdeen, AB10 1BA
Aberdeen Inspired Limited 2018 Registered in Scotland SC 352258
aberdeeninspired.com

- ★ ATCM UK & Ireland Best Cultural & Arts Scheme 2019
- ★ Society Awards North East Event of the Year – Nuart Aberdeen 2019
- ★ International Downtown Association (IDA) Global Excellence Award 2018
- ★ DIHK European BID of the Year 2017/18
- ★ ATCM UK & Ireland Partnership of the Year Winner 2018
- ★ ATCM UK & Ireland Best Environmental Contribution Winner 2018
- ★ Aberdeen City and Shire Tourism Awards Best Cultural Event 2018



[REDACTED]

From: [REDACTED] <[REDACTED]@aberdeeninspired.com>
Sent: 22 June 2021 10:12
To: [REDACTED]
Cc: [REDACTED]
Subject: FW: Aberdeen Inspired Suspended Signage
Attachments: 105674-7 Aberdeen Suspended Street Signs_Confirmation.pdf

Follow Up Flag: Follow up
Flag Status: Completed

Hi [REDACTED]

I hope you're well. It's lovely to see the sunshine again today!

I'm just following up on the email below, and wonder if that's all in order – if you're able to approve the order confirmation so we can invoice for the manufacturing cost please?

Let me know if you need anything else/ have any questions.

Thanks again

[REDACTED]

From: [REDACTED] <[REDACTED]@aberdeeninspired.com>
Date: Friday, 11 June 2021 at 12:38
To: [REDACTED] <[REDACTED]@aberdeencity.gov.uk>
Cc: [REDACTED] <[REDACTED]@aberdeeninspired.com>, [REDACTED] <[REDACTED]@aberdeencity.gov.uk>
Subject: Aberdeen Inspired Suspended Signage

Hi [REDACTED]

Please find attached the order confirmation / pricing sheet for the manufacture of the signs. I wasn't sure if this should be added to the cost list template as not an invoice?

I'm sending this on to you following my conversation with [REDACTED] this week, as we are keen to start drawing down a larger portion of the funds for the manufacture of the signs, also because we will soon reach the first milestone - 20% payment on completion of drawings.

The company has waived the 10% upfront payment.

By way of update - NES is the new appointed manufacturer, taking over from JAS.

Please let me know if you have any questions.

Thank you and have a good weekend!

Kind regards,

[REDACTED]



ABERDEEN
inspired

BUSINESS IMPROVEMENT DISTRICT

T: 01224 [REDACTED] E: [REDACTED]@aberdeeninspired.com

2nd Floor, 32 Upperkirkgate Aberdeen, AB10 1BA

Aberdeen Inspired Limited 2018 Registered in Scotland SC 352258

aberdeeninspired.com

- ★ ATCM UK & Ireland Best Cultural & Arts Scheme 2019
- ★ Society Awards North East Event of the Year – Nuart Aberdeen 2019
- ★ International Downtown Association (IDA) Global Excellence Award 2018
- ★ DIHK European BID of the Year 2017/18
- ★ ATCM UK & Ireland Partnership of the Year Winner 2018
- ★ ATCM UK & Ireland Best Environmental Contribution Winner 2018
- ★ Aberdeen City and Shire Tourism Awards Best Cultural Event 2018



[REDACTED]

From: [REDACTED] <[REDACTED]@aberdeeninspired.com>
Sent: 21 September 2021 10:43
To: [REDACTED]
Cc: [REDACTED]
Subject: FW: Drawing down Suspended Signage funding
Attachments: Invoice 476 - ACC - Suspended Signage.pdf

Follow Up Flag: Follow up
Flag Status: Flagged

Good morning [REDACTED]

I hope you are well.

I am following up on our final invoice of 18th August for the remainder of the Town Centre funding for Suspended Signage, attached. Are you able to advise when we can expect to receive these funds please, as the usual 30 day payment period has now passed?

As ever grateful for your assistance.

Kind regards,
[REDACTED]

From: [REDACTED]@aberdeeninspired.com>
Date: Wednesday, 18 August 2021 at 11:27
To: [REDACTED] <[REDACTED]@aberdeencity.gov.uk>
Cc: [REDACTED] <[REDACTED]@aberdeeninspired.com>, [REDACTED] <[REDACTED]@aberdeeninspired.com>
Subject: FW: Drawing down Suspended Signage funding

Hi [REDACTED],

Per your communication with [REDACTED] below, please find attached invoice for the remainder of the funding attributable to the Suspended Signage project.

If you have any queries, please don't hesitate to contact me.

Kind Regards,



T: 01224 [REDACTED] E: [REDACTED]@aberdeeninspired.com
2nd Floor, 32 Upperkirkgate Aberdeen, AB10 1BA
Aberdeen Inspired Limited 2018 Registered in Scotland SC 352258

aberdeeninspired.com



International Downtown Association (IDA) Global Excellence Award 2018.
DIHK European BID of the Year 2017/18. ATCM UK & Ireland Partnership of the Year Winner 2018.
ATCM UK & Ireland Best Environmental Contribution Winner 2018. Aberdeen City and Shire Tourism Awards.
Best Cultural Event 2018 - Nuart Aberdeen/Aberdeen Inspired 2018.

From: [REDACTED] <[REDACTED]@aberdeencity.gov.uk>
Subject: RE: Drawing down Suspended Signage funding
Date: 16 August 2021 at 15:22:15 BST
To: [REDACTED] <[REDACTED]@aberdeeninspired.com>
Cc: [REDACTED] <[REDACTED]@aberdeencity.gov.uk>, [REDACTED] <[REDACTED]@aberdeeninspired.com>

Hi [REDACTED]

Yes, that is fine. I look forward to receiving additional invoices.

Can you please confirm the expected completion date for the project? If completion date is after the 30th September can you please let me know where the project is predicted to be by that date?

Kind regards

[REDACTED]

From: [REDACTED] <[REDACTED]@aberdeeninspired.com>
Sent: 16 August 2021 11:33
To: [REDACTED] <[REDACTED]@aberdeencity.gov.uk>
Cc: [REDACTED] <[REDACTED]@aberdeencity.gov.uk>; [REDACTED] <[REDACTED]@aberdeeninspired.com>
Subject: Drawing down Suspended Signage funding

Good morning [REDACTED]

I hope you are well and had a nice weekend.

I am getting in touch as we are nearing the final stages of the Suspended Signage project. With this in mind, we want to revert to earlier discussions [REDACTED] and I had with [REDACTED], in which we indicated the desire to invoice for the full remaining amount of the funding grant, with a view to reconciling the actual spend after the project completion.

So, we would like to issue an invoice for the remaining £263,314.58 of the grant now.

Please confirm that this is acceptable and I will arrange for an invoice to be submitted to you.

In the meantime, I will also provide you with the latest batch of invoices and updated Cost List template shortly.

Kind regards,

[REDACTED]



ABERDEEN
inspired

BUSINESS IMPROVEMENT DISTRICT

T: 01224 [REDACTED] E: [REDACTED]@aberdeeninspired.com
2nd Floor, 32 Upperkirkgate Aberdeen, AB10 1BA
Aberdeen Inspired Limited 2018 Registered in Scotland SC 352258
aberdeeninspired.com

- ★ ATCM UK & Ireland Best Cultural & Arts Scheme 2019
- ★ Society Awards North East Event of the Year – Nuart Aberdeen 2019
- ★ International Downtown Association (IDA) Global Excellence Award 2018
- ★ DIHK European BID of the Year 2017/18
- ★ ATCM UK & Ireland Partnership of the Year Winner 2018
- ★ ATCM UK & Ireland Best Environmental Contribution Winner 2018
- ★ Aberdeen City and Shire Tourism Awards Best Cultural Event 2018



ABERDEEN
inspired

BUSINESS IMPROVEMENT DISTRICT

T: 01224 [REDACTED] E: [REDACTED]@aberdeeninspired.com

2nd Floor, 32 Upperkirkgate Aberdeen, AB10 1BA
Aberdeen Inspired Limited 2018 Registered in Scotland SC 352258
aberdeeninspired.com

- ★ **ATCM UK & Ireland Best Cultural & Arts Scheme 2019**
- ★ **Society Awards North East Event of the Year – Nuart Aberdeen 2019**
- ★ **International Downtown Association (IDA) Global Excellence Award 2018**
- ★ **DIHK European BID of the Year 2017/18**
- ★ **ATCM UK & Ireland Partnership of the Year Winner 2018**
- ★ **ATCM UK & Ireland Best Environmental Contribution Winner 2018**
- ★ **Aberdeen City and Shire Tourism Awards Best Cultural Event 2018**



From: [REDACTED] <[REDACTED]@aberdeeninspired.com>
Sent: 07 July 2021 10:08
To: [REDACTED]
Subject: FW: Invoice
Attachments: Invoice 472 - Aberdeen City Council.pdf

Follow Up Flag: Follow up
Flag Status: Completed

Hi [REDACTED],

I'll get that invoiced for you this morning... do you require a PO number on the invoice?

Whilst we're conversing, do you have an update on our invoice number 472 (attached) as it doesn't appear to have been paid yet.

Kind regards,



T: 01224 [REDACTED] E: [REDACTED]@aberdeeninspired.com
2nd Floor, 32 Upperkirkgate Aberdeen, AB10 1BA
Aberdeen Inspired Limited 2018 Registered in Scotland SC 352258

aberdeeninspired.com



International Downtown Association (IDA) Global Excellence Award 2018.
DIHK European BID of the Year 2017/18. ATCM UK & Ireland Partnership of the Year Winner 2018.
ATCM UK & Ireland Best Environmental Contribution Winner 2018. Aberdeen City and Shire Tourism Awards.
Best Cultural Event 2018 - Nuart Aberdeen/Aberdeen Inspired 2018.

From: [REDACTED] <[REDACTED]@aberdeencity.gov.uk>
Sent: Wednesday, July 7, 2021 9:05:09 AM
To: [REDACTED] <[REDACTED]@aberdeeninspired.com>
Subject: Invoice

Hi [REDACTED]

How are you?

Just wondered if there is any update on the Aberdeen Inspired invoice for £105,517?

Kind regards

[REDACTED]



██████████ | ██████████ |
Aberdeen City Council | External Funding Team | City Growth | Place
Marischal College | Ground Floor North | Aberdeen | AB10 1AB

www.aberdeencity.gov.uk | Twitter: @AberdeenCC | Facebook.com/AberdeenCC

IMPORTANT NOTICE: This e-mail (including any attachment to it) is confidential, protected by copyright and may be privileged. The information contained in it should be used for its intended purposes only. If you receive this email in error, notify the sender by reply email, delete the received email and do not make use of, disclose or copy it. Whilst we take reasonable precautions to ensure that our emails are free from viruses, we cannot be responsible for any viruses transmitted with this email and recommend that you subject any incoming email to your own virus checking procedures. Unless related to Council business, the opinions expressed in this email are those of the sender and they do not necessarily constitute those of Aberdeen City Council. Unless we expressly say otherwise in this email or its attachments, neither this email nor its attachments create, form part of or vary any contractual or unilateral obligation. Aberdeen City Council's incoming and outgoing email is subject to regular monitoring.

[REDACTED]

From: [REDACTED]
Sent: 21 September 2021 13:29
To: [REDACTED]
Subject: FW: Suspended Signage Update

From: [REDACTED] <[REDACTED]@aberdeeninspired.com>
Sent: 21 September 2021 11:35
To: [REDACTED] <[REDACTED]@aberdeencity.gov.uk>
Cc: [REDACTED] <[REDACTED]@aberdeeninspired.com>
Subject: Suspended Signage Update

Hi [REDACTED]

I hope you are well.

It is an exciting week for Suspended Signs - the majority of the signs arrived in Aberdeen yesterday, with more to follow later this week.

The project is moving along at pace, while we do our best to manage the various issues that crop up with a project as unique and complex as this one!

However a great deal of progress have been made by the team who are working as fast as safely possible to commence with the installation of the signs, and so we thought it would be good to discuss the latest update on our projected project delivery time line with you.

We wondered if you are available this coming Friday morning for a call?

In the meantime, a few pictures of some of the completed signs before they left the manufacturer last week.



Warm regards,



ABERDEEN
inspired

BUSINESS IMPROVEMENT DISTRICT



T: 01224 [REDACTED] E: [REDACTED]@aberdeeninspired.com

2nd Floor, 32 Upperkirkgate Aberdeen, AB10 1BA

Aberdeen Inspired Limited 2018 Registered in Scotland SC 352258

aberdeeninspired.com

- ★ ATCM UK & Ireland Best Cultural & Arts Scheme 2019
- ★ Society Awards North East Event of the Year – Nuart Aberdeen 2019
- ★ International Downtown Association (IDA) Global Excellence Award 2018
- ★ DIHK European BID of the Year 2017/18
- ★ ATCM UK & Ireland Partnership of the Year Winner 2018
- ★ ATCM UK & Ireland Best Environmental Contribution Winner 2018
- ★ Aberdeen City and Shire Tourism Awards Best Cultural Event 2018



[REDACTED]

From: [REDACTED]
Sent: 04 March 2022 09:39
To: [REDACTED]
Cc: [REDACTED]
Subject: FW: Update

Hi [REDACTED]

Hope you are well.

Can you please send me an update on the signage project? I emailed [REDACTED] at the beginning of the week but (as I'm sure you are aware) [REDACTED] Below is the most recent update I have so you know where to start from.

Kind regards,

[REDACTED]

From: [REDACTED] <[REDACTED]@aberdeeninspired.com>
Sent: 12 January 2022 11:27
To: [REDACTED] <[REDACTED]@aberdeencity.gov.uk>
Cc: [REDACTED] <[REDACTED]@aberdeeninspired.com>
Subject: Re: Update

Hi [REDACTED]

Happy New Year! We had a lovely festive break thank you - I hope you did too?

December was a difficult month for installations due to the fallout from the storm the installation team, Scotia - who also install the city festive lights, were very busy with emergency inspections and repairs.

We are determined to complete the majority of installations by the end of this month.

At present we have installed two further signs - Windmill Brae and the second Langstane Place sign, now leaving only Crown Street and Back Wynd Steps (Merchant Quarter sign) which will both be installed over the next couple of weeks with works on the fixings already underway.

The final Merchant Quarter sign at Carmelite Street is proving more tricky. A new location for fixings had to be found as the original agreed location was found to be unsuitable on further inspection, but at a new inspection at the end of last year the structural engineer questioned the building material behind the visible render. Render has now been removed and pending further investigation from the structural engineer (hopefully this week) A new frame will have to be manufactured for this location which can take up to 7 weeks to complete hence we are looking at a March installation for the final sign only.

I notice your email requesting the latest receipts, which I will forward shortly

Here are a few photos of some the completed signs.

https://abermedia.sharepoint.com/:f/s/Abermedia/EvQ7oCDqCnNLrC_HXfiux3wBtvrX8vfy_H-YGcB93_cMgQ?e=gl2fLu

We hope you like them!

Warm regards,

On 10 Jan 2022, at 09:29, [REDACTED] <[REDACTED]@aberdeencity.gov.uk> wrote:

Hi [REDACTED]

Hope you are well and had a nice festive break.

Can I please get an update on the suspended signage project?

Kind regards,

<image001.jpg>

[REDACTED] | [REDACTED] |
Aberdeen City Council | External Funding Team | City Growth | Place
Marischal College | Ground Floor North | Aberdeen | AB10 1AB

www.aberdeencity.gov.uk | Twitter: @AberdeenCC | [Facebook.com/AberdeenCC](https://www.facebook.com/AberdeenCC)

IMPORTANT NOTICE: This e-mail (including any attachment to it) is confidential, protected by copyright and may be privileged. The information contained in it should be used for its intended purposes only. If you receive this email in error, notify the sender by reply email, delete the received email and do not make use of, disclose or copy it. Whilst we take reasonable precautions to ensure that our emails are free from viruses, we cannot be responsible for any viruses transmitted with this email and recommend that you subject any incoming email to your own virus checking procedures. Unless related to Council business, the opinions expressed in this email are those of the sender and they do not necessarily constitute those of Aberdeen City Council. Unless we expressly say otherwise in this email or its attachments, neither this email nor its attachments create, form part of or vary any contractual or unilateral obligation. Aberdeen City Council's incoming and outgoing email is subject to regular monitoring.



ABERDEEN
inspired

BUSINESS IMPROVEMENT DISTRICT

[REDACTED]
T: 01224 [REDACTED] E: [REDACTED]@aberdeeninspired.com

2nd Floor, 32 Upperkirkgate Aberdeen, AB10 1BA
Aberdeen Inspired Limited 2018 Registered in Scotland SC 352258
aberdeeninspired.com

- ★ **ATCM UK & Ireland Best Cultural & Arts Scheme 2019**
- ★ **Society Awards North East Event of the Year – Nuart Aberdeen 2019**
- ★ **International Downtown Association (IDA) Global Excellence Award 2018**
- ★ **DIHK European BID of the Year 2017/18**
- ★ **ATCM UK & Ireland Partnership of the Year Winner 2018**
- ★ **ATCM UK & Ireland Best Environmental Contribution Winner 2018**
- ★ **Aberdeen City and Shire Tourism Awards Best Cultural Event 2018**



[REDACTED]

From: [REDACTED] <[REDACTED]@aberdeeninspired.com>
Sent: 07 February 2022 11:44
To: [REDACTED]
Cc: [REDACTED]
Subject: Fwd: Invoice 011413
Attachments: Invoice 011413.pdf

Follow Up Flag: Follow up
Flag Status: Completed

Hi [REDACTED]

Please find attached the second invoice which was missing from your records.

Any questions just let me know.

Kind regards,
[REDACTED]

Begin forwarded message:

From: [REDACTED]@wayshowing.com>
Subject: Re: Invoice 011413
Date: 7 February 2022 at 11:00:41 GMT
To: [REDACTED] <[REDACTED]@aberdeeninspired.com>
Cc: [REDACTED] Farquhar <[REDACTED]@wayshowing.com>

Hi [REDACTED]

All good here, thank you, even better that the sun is shining today ☀️ and I hope the weather is treating you kind in Aberdeen too.

I attach a copy of our invoice 011413 as requested, for confirmation, this invoice was settled on 20th July 2021.

Kind regards
[REDACTED]

MOMENTUM Wayshowing • Chelmsford Office: +44 1245 356 361

Bellefield House, 104 New London Road, Chelmsford, Essex, CM2 0RG
www.wayshowing.com

On 7 Feb 2022, at 09:56, [REDACTED] <[REDACTED]@aberdeeninspired.com> wrote:

Good morning [REDACTED]

I hope you're well and had a good weekend.

Would it be possible to send a copy of invoice 011413 for £17,500 again please?

Thank you,



<image013.png>



T: 01224 [REDACTED] E: [REDACTED]@aberdeeninspired.com

2nd Floor, 32 Upperkirkgate Aberdeen, AB10 1BA

Aberdeen Inspired Limited 2018 Registered in Scotland SC 352258

aberdeeninspired.com

- ★ ATCM UK & Ireland Best Cultural & Arts Scheme 2019
- ★ Society Awards North East Event of the Year – Nuart Aberdeen 2019
- ★ International Downtown Association (IDA) Global Excellence Award 2018
- ★ DIHK European BID of the Year 2017/18
- ★ ATCM UK & Ireland Partnership of the Year Winner 2018
- ★ ATCM UK & Ireland Best Environmental Contribution Winner 2018
- ★ Aberdeen City and Shire Tourism Awards Best Cultural Event 2018

<image014.png> <image015.png> <image016.png> <image017.png> <image018.png>



ABERDEEN
inspired

BUSINESS IMPROVEMENT DISTRICT



T: 01224 [REDACTED] E: [REDACTED]@aberdeeninspired.com

2nd Floor, 32 Upperkirkgate Aberdeen, AB10 1BA

Aberdeen Inspired Limited 2018 Registered in Scotland SC 352258

aberdeeninspired.com

- ★ ATCM UK & Ireland Best Cultural & Arts Scheme 2019
- ★ Society Awards North East Event of the Year – Nuart Aberdeen 2019
- ★ International Downtown Association (IDA) Global Excellence Award 2018
- ★ DIHK European BID of the Year 2017/18

★ **ATCM UK & Ireland Partnership of the Year Winner 2018**
★ **ATCM UK & Ireland Best Environmental Contribution Winner 2018**
★ **Aberdeen City and Shire Tourism Awards Best Cultural Event 2018**



[REDACTED]

From: [REDACTED] <[REDACTED]@aberdeeninspired.com>
Sent: 11 April 2022 11:42
To: [REDACTED]
Subject: Fwd: Invoice From Aberdeen City Council
Attachments: ifsappv1homespoolSALES_INVOICE-T0004002.pdf

Morning [REDACTED],

I hope you've had a good weekend.

Please find attached another invoice for Suspended Signs.

Thank you,
[REDACTED]

-----Original Message-----

From: serviceincome@aberdeencity.gov.uk <serviceincome@aberdeencity.gov.uk>
Sent: 05 April 2022 14:51
To: [REDACTED] <[REDACTED]@aberdeeninspired.com>
Subject: Invoice From Aberdeen City Council

Dear Sir/Madam,

Please find attached Invoice no. T0004002 for a value of 2426.81GBP Please pay this within the payment terms specified.

If you have any queries please contact the number shown on the top of the invoice or reply to this email.

Service Income
ABERDEEN CITY COUNCIL.

--

Automated mail message produced by DbMail.

Registered to Aberdeen City Council, License MSP04018A.

IMPORTANT NOTICE: This e-mail (including any attachment to it) is confidential, protected by copyright and may be privileged. The information contained in it should be used for its intended purposes only. If you receive this email in error, notify the sender by reply email, delete the received email and do not make use of, disclose or copy it. Whilst we take reasonable precautions to ensure that our emails are free from viruses, we cannot be responsible for any viruses transmitted with this email and recommend that you subject any incoming email to your own virus checking procedures. Unless related to Council business, the opinions expressed in this email are those of the sender and they do not necessarily constitute those of Aberdeen City Council. Unless we expressly say otherwise in this email or its attachments, neither this email nor its attachments create, form part of or vary any contractual or unilateral obligation. Aberdeen City Council's incoming and outgoing email is subject to regular monitoring.



ABERDEEN
inspired

BUSINESS IMPROVEMENT DISTRICT

T: 01224 [REDACTED] E: [REDACTED]@aberdeeninspired.com

2nd Floor, 32 Upperkirkgate Aberdeen, AB10 1BA

Aberdeen Inspired Limited 2018 Registered in Scotland SC 352258

aberdeeninspired.com

- ★ ATCM UK & Ireland Best Cultural & Arts Scheme 2019
- ★ Society Awards North East Event of the Year – Nuart Aberdeen 2019
- ★ International Downtown Association (IDA) Global Excellence Award 2018
- ★ DIHK European BID of the Year 2017/18
- ★ ATCM UK & Ireland Partnership of the Year Winner 2018
- ★ ATCM UK & Ireland Best Environmental Contribution Winner 2018
- ★ Aberdeen City and Shire Tourism Awards Best Cultural Event 2018



[REDACTED]

From: [REDACTED] <[REDACTED]@aberdeeninspired.com>
Sent: 12 April 2022 10:02
To: [REDACTED]
Subject: Fwd: Momentum Invoice 011494
Attachments: Invoice 011494.pdf

Good morning [REDACTED]

Apologies, I'm sending these over one by one, but there shouldn't be very many invoices left to come your way!

I have no new update on the final installations, but I should know this week and will be in touch then with an update.

Warm regards,
[REDACTED]

Begin forwarded message:

From: [REDACTED]@wayshowing.com>
Subject: Momentum Invoice 011494
Date: 11 April 2022 at 13:00:16 BST
To: [REDACTED] <[REDACTED]@aberdeeninspired.com>, [REDACTED] <[REDACTED]@aberdeeninspired.com>
Cc: [REDACTED]@wayshowing.com>

Hi,

Please find attached our invoice in relation to works undertaken on Aberdeen Suspended Signs.

Kind regards

[REDACTED]

MOMENTUM Wayshowing • Chelmsford Office: +44 1245 356 361

Bellefield House, 104 New London Road, Chelmsford, Essex, CM2 0RG
www.wayshowing.com



ABERDEEN
inspired

BUSINESS IMPROVEMENT DISTRICT

T: 01224 [REDACTED] E: [REDACTED]@aberdeeninspired.com

2nd Floor, 32 Upperkirkgate Aberdeen, AB10 1BA

Aberdeen Inspired Limited 2018 Registered in Scotland SC 352258

aberdeeninspired.com

- ★ ATCM UK & Ireland Best Cultural & Arts Scheme 2019
- ★ Society Awards North East Event of the Year – Nuart Aberdeen 2019
- ★ International Downtown Association (IDA) Global Excellence Award 2018
- ★ DIHK European BID of the Year 2017/18
- ★ ATCM UK & Ireland Partnership of the Year Winner 2018
- ★ ATCM UK & Ireland Best Environmental Contribution Winner 2018
- ★ Aberdeen City and Shire Tourism Awards Best Cultural Event 2018



[REDACTED]

From: [REDACTED] <[REDACTED]@aberdeeninspired.com>
Sent: 25 May 2021 13:11
To: [REDACTED]
Subject: Fwd: Suspended Signage Invoice
Attachments: Invoice 464 - Suspended Signage.pdf

Hi [REDACTED]

I'm very well thank you, hope you are too.

I have queried the issuing of the most recent invoice with my colleagues in the office, and they have advised that the previous invoice, below, is still unpaid, hence they have not subsequently issued the most recently approved amount.

Can you please advise when this previous invoice is likely to be paid?

Appreciate your support

Kind regards,

[REDACTED]

Begin forwarded message:

From: [REDACTED] <[REDACTED]@aberdeeninspired.com>
Subject: Suspended Signage Invoice
Date: 25 May 2021 at 13:08:07 BST
To: [REDACTED] <[REDACTED]@aberdeeninspired.com>

[REDACTED]

Attached as discussed.
Thanks,



[REDACTED]
[REDACTED]
T: 01224 [REDACTED] E: [REDACTED]@aberdeeninspired.com
2nd Floor, 32 Upperkirkgate Aberdeen, AB10 1BA
Aberdeen Inspired Limited 2018 Registered in Scotland SC 352258

aberdeeninspired.com





International Downtown Association (IDA) Global Excellence Award 2018.
DIHK European BID of the Year 2017/18. ATCM UK & Ireland Partnership of the Year Winner 2018.
ATCM UK & Ireland Best Environmental Contribution Winner 2018. Aberdeen City and Shire Tourism Awards.
Best Cultural Event 2018 - Nuart Aberdeen/Aberdeen Inspired 2018.



[REDACTED]
[REDACTED]
T: 01224 [REDACTED] E: [REDACTED]@aberdeeninspired.com
2nd Floor, 32 Upperkirkgate Aberdeen, AB10 1BA
Aberdeen Inspired Limited 2018 Registered in Scotland SC 352258
aberdeeninspired.com

- ★ ATCM UK & Ireland Best Cultural & Arts Scheme 2019
- ★ Society Awards North East Event of the Year – Nuart Aberdeen 2019
- ★ International Downtown Association (IDA) Global Excellence Award 2018
- ★ DIHK European BID of the Year 2017/18
- ★ ATCM UK & Ireland Partnership of the Year Winner 2018
- ★ ATCM UK & Ireland Best Environmental Contribution Winner 2018
- ★ Aberdeen City and Shire Tourism Awards Best Cultural Event 2018



[REDACTED]

From: [REDACTED] <[REDACTED]@aberdeeninspired.com>
Sent: 31 March 2022 11:00
To: [REDACTED]
Subject: Fwd: Suspended Signage Invoice
Attachments: Aberdeen BID Inv 8470.pdf

Good morning [REDACTED]

I hope you are well - last week's sunshine feels like a distant memory today!!

Please find below the invoice from Scotia for the installation work.

I will collate and send another couple of invoices shortly.

Kind regards,
[REDACTED]

Begin forwarded message:

From: [REDACTED] <[REDACTED]@aberdeeninspired.com>
Subject: Suspended Signage Invoice
Date: 24 March 2022 at 14:25:36 GMT
To: [REDACTED] <[REDACTED]@aberdeeninspired.com>
Cc: [REDACTED] <[REDACTED]@aberdeeninspired.com>

[REDACTED]
See attached invoice from [REDACTED] at Scotia in relation to Suspended Signage work.
Kindest regards
[REDACTED]



[REDACTED]
[REDACTED]
T: 01224 [REDACTED] E: [REDACTED]@aberdeeninspired.com
2nd Floor, 32 Upperkirkgate Aberdeen, AB10 1BA
Aberdeen Inspired Limited 2018 Registered in Scotland SC 352258

aberdeeninspired.com



International Downtown Association (IDA) Global Excellence Award 2018.
DIHK European BID of the Year 2017/18. ATCM UK & Ireland Partnership of the Year Winner 2018.
ATCM UK & Ireland Best Environmental Contribution Winner 2018. Aberdeen City and Shire Tourism Awards.
Best Cultural Event 2018 - Nuart Aberdeen/Aberdeen Inspired 2018.



T: 01224 [REDACTED] E: [REDACTED]@aberdeeninspired.com
2nd Floor, 32 Upperkirkgate Aberdeen, AB10 1BA
Aberdeen Inspired Limited 2018 Registered in Scotland SC 352258
aberdeeninspired.com

- ★ ATCM UK & Ireland Best Cultural & Arts Scheme 2019
- ★ Society Awards North East Event of the Year – Nuart Aberdeen 2019
- ★ International Downtown Association (IDA) Global Excellence Award 2018
- ★ DIHK European BID of the Year 2017/18
- ★ ATCM UK & Ireland Partnership of the Year Winner 2018
- ★ ATCM UK & Ireland Best Environmental Contribution Winner 2018
- ★ Aberdeen City and Shire Tourism Awards Best Cultural Event 2018



[REDACTED]

From: [REDACTED] <[REDACTED]@aberdeeninspired.com>
Sent: 16 March 2021 15:19
To: [REDACTED]
Subject: Fwd: Suspended Signage pre-invoice note & follow up meeting

Hi [REDACTED]

Below please find the email from [REDACTED] to [REDACTED] a few weeks back, with four invoices attached for February, totalling £2250.

I've requested the remaining invoices in relation to the £4800 cost in red, from a colleague and will come back to you as soon as I can.

Regards,
[REDACTED]

From: [REDACTED]
Sent: 25 February 2021 01:38
To: [REDACTED] <[REDACTED]@aberdeencity.gov.uk>
Cc: [REDACTED] <[REDACTED]@aberdeencity.gov.uk>
Subject: RE: Suspended Signage pre-invoice note & follow up meeting
[REDACTED]

Please find attached invoices from our project management consultant up to the present time. This accounts for Project Management to date: £4,485.25

Project Management costs for February and March 2021: £4,800.00

I have timesheets but I have to spend time redacting the personal information out before doing so.

Kindest regards

[REDACTED]
[REDACTED]
[REDACTED]
Aberdeen Inspired
01224 [REDACTED]
32 Upperkirkgate, Aberdeen
AB10 1BA

TAX INVOICE

Abendson Inspired

Invoice Date
1 Feb 2021
Invoice Number
800-0283
Reference
Suspended Signage

Description	Quantity	Unit Price	Amount GBP
Business Consulting	4.00	150.00	600.00
		Subtotal	600.00
		TOTAL NET VAT	0.00
		TOTAL GBP	600.00

Due Date: 5 Feb 2021

PAYMENT ADVISE

Customer
Abendson Inspired
Invoice Number
800-0283
Amount Due
600.00
Due Date
5 Feb 2021
Amount Received

Enter the amount you are paying above

TAX INVOICE

Abendson Inspired

Invoice Date
8 Feb 2021
Invoice Number
800-0275
Reference
Suspended Signage

Description	Quantity	Unit Price	Amount GBP
Business Consulting	4.00	150.00	600.00
		Subtotal	600.00
		TOTAL NET VAT	0.00
		TOTAL GBP	600.00

Due Date: 12 Feb 2021

PAYMENT ADVISE

Customer
Abendson Inspired
Invoice Number
800-0275
Amount Due
600.00
Due Date
12 Feb 2021
Amount Received

Enter the amount you are paying above

TAX INVOICE

Abendson Inspired

Invoice Date
10 Feb 2021
Invoice Number
800-0275
Reference
Suspended Signage

Description	Quantity	Unit Price	Amount GBP
Business Consulting	4.00	150.00	600.00
		Subtotal	600.00
		TOTAL NET VAT	0.00
		TOTAL GBP	600.00

Due Date: 10 Feb 2021

PAYMENT ADVISE

Customer
Abendson Inspired
Invoice Number
800-0275
Amount Due
600.00
Due Date
10 Feb 2021
Amount Received

Enter the amount you are paying above

TAX INVOICE

Abendson Inspired

Invoice Date
22 Feb 2021
Invoice Number
800-0273
Reference
Suspended Signage
S-frame

Description	Quantity	Unit Price	Amount GBP
Business Engagement	3.00	150.00	450.00
		Subtotal	450.00
		TOTAL NET VAT	0.00
		TOTAL GBP	450.00

Due Date: 26 Feb 2021

PAYMENT ADVISE

Customer
Abendson Inspired
Invoice Number
800-0272
Amount Due
450.00
Due Date
26 Feb 2021
Amount Received

Enter the amount you are paying above

Invoices are due on receipt. Payment within 14 days would be appreciated.

INVOICE

Bank - Nationwide
Sort Code - 07 08 00

DATE 18 October 2019 191001

INVOICE TO
Abendson Inspired,
32 Upper Kirkstons,
Abendson,
AB10 1BA

Project Al Sas. Signage Payment Terms Due date
Due on Receipt 1 November 2019

Quantity	Description	Unit Price	Line Total
----------	-------------	------------	------------

3.000 m/s 28 September 2019 £25.00 £75.00

7.000 m/s 14 October 2019 £25.00 £175.00

Sub Total £ 250.00

Total £250.00

Invoices are due on receipt. Payment within 14 days would be appreciated.

INVOICE

Bank - Nationwide
Sort Code - 07 08 00

DATE 06 November 2019 191101

INVOICE TO
Abendson Inspired,
32 Upper Kirkstons,
Abendson,
AB10 1BA

Project Al Sas. Signage Payment Terms Due date
Due on Receipt 17 November 2019

Quantity	Description	Unit Price	Line Total
----------	-------------	------------	------------

0.000 m/s 28 October 2019 £25.00 £0.00

7.000 m/s 04 November 2019 £25.00 £175.00

Sub Total £ 175.00

Total £175.00

Invoices are due on receipt. Payment within 14 days would be appreciated.

INVOICE

Bank - Nationwide
Sort Code - 07 08 00

DATE 29 November 2019 191101

INVOICE TO
Abendson Inspired,
32 Upper Kirkstons,
Abendson,
AB10 1BA

Project Al Sas. Signage Payment Terms Due date
Due on Receipt 13 December 2019

Quantity	Description	Unit Price	Line Total
----------	-------------	------------	------------

7.000 m/s 14 November 2019 £25.00 £175.00

1.000 m/s 21 November 2019 £25.00 £25.00

Sub Total £ 200.00

Expenses - Travel £ 15.00

Callers £ 5.00

Carbon (£1.40 VAT) £ 1.40

Total £221.40

Invoices are due on receipt. Payment within 14 days would be appreciated.

INVOICE

Bank - Nationwide
Sort Code - 07 08 00

DATE 13 December 2019 191201

INVOICE TO
Abendson Inspired,
32 Upper Kirkstons,
Abendson,
AB10 1BA

Project Al Sas. Signage Payment Terms Due date
Due on Receipt 30/12/19
December 2019

Quantity	Description	Unit Price	Line Total
----------	-------------	------------	------------

5.000 m/s 02 December 2019 £25.00 £125.00

0.000 m/s 08 December 2019 £25.00 £0.00

Sub Total £ 125.00

Total £125.00

Invoices are due on receipt. Payment within 14 days would be appreciated.

INVOICE

Bank - Nationwide
Sort Code - 07 08 00

DATE 23 December 2019 191202

INVOICE TO
Abendson Inspired,
32 Upper Kirkstons,
Abendson,
AB10 1BA

Project Al Sas. Signage Payment Terms Due date
Due on Receipt 09/12/19
December 2019

Quantity	Description	Unit Price	Line Total
----------	-------------	------------	------------

0.000 m/s 14 December 2019 £25.00 £0.00

1.000 m/s 22 December 2019 £25.00 £25.00

Sub Total £ 25.00

Total £25.00



T: 01224 [REDACTED] E: [REDACTED]@aberdeeninspired.com
2nd Floor, 32 Upperkirkgate Aberdeen, AB10 1BA
Aberdeen Inspired Limited 2018 Registered in Scotland SC 352258
aberdeeninspired.com

- ★ ATCM UK & Ireland Best Cultural & Arts Scheme 2019
- ★ Society Awards North East Event of the Year – Nuart Aberdeen 2019
- ★ International Downtown Association (IDA) Global Excellence Award 2018
- ★ DIHK European BID of the Year 2017/18
- ★ ATCM UK & Ireland Partnership of the Year Winner 2018
- ★ ATCM UK & Ireland Best Environmental Contribution Winner 2018
- ★ Aberdeen City and Shire Tourism Awards Best Cultural Event 2018



ABERDEEN
inspired

BUSINESS IMPROVEMENT DISTRICT

T: 01224 [REDACTED] E: [REDACTED]@aberdeeninspired.com
2nd Floor, 32 Upperkirkgate Aberdeen, AB10 1BA
Aberdeen Inspired Limited 2018 Registered in Scotland SC 352258
aberdeeninspired.com

- ★ ATCM UK & Ireland Best Cultural & Arts Scheme 2019
- ★ Society Awards North East Event of the Year – Nuart Aberdeen 2019
- ★ International Downtown Association (IDA) Global Excellence Award 2018
- ★ DIHK European BID of the Year 2017/18
- ★ ATCM UK & Ireland Partnership of the Year Winner 2018
- ★ ATCM UK & Ireland Best Environmental Contribution Winner 2018
- ★ Aberdeen City and Shire Tourism Awards Best Cultural Event 2018



[REDACTED]

From: [REDACTED]
Sent: 26 April 2021 15:03
To: [REDACTED]
Subject: Invoice
Attachments: AI Invoice list.xlsx

Hi [REDACTED]

Iv reviewed the evidence you've sent, and I have attached a copy of the cost breakdown. If you are happy, can you please send an invoice for £31,168.42.

Any queries please get in touch.

Kind regards

[REDACTED]



[REDACTED] | [REDACTED] |
Aberdeen City Council | External Funding Team | City Growth | Place
Marischal College | Ground Floor North | Aberdeen | AB10 1AB
www.aberdeencity.gov.uk | Twitter: @AberdeenCC | Facebook.com/AberdeenCC

[REDACTED]

From: [REDACTED]
Sent: 06 May 2021 09:58
To: [REDACTED]
Subject: Invoice

Hi [REDACTED]

Just wondering if there has been any progress on the invoice?

Kind regards

[REDACTED]



[REDACTED] | [REDACTED] |
Aberdeen City Council | External Funding Team | City Growth | Place
Marischal College | Ground Floor North | Aberdeen | AB10 1AB

www.aberdeencity.gov.uk | Twitter: @AberdeenCC | Facebook.com/AberdeenCC

[REDACTED]

From: [REDACTED]
Sent: 25 May 2021 13:02
To: [REDACTED]
Cc: [REDACTED]@aberdeeninspired.com
Subject: Invoice

Hi,

Hope you are well.

Is there any update on the invoice?

Kind regards,

[REDACTED]



[REDACTED] | [REDACTED] |
Aberdeen City Council | External Funding Team | City Growth | Place
Marischal College | Ground Floor North | Aberdeen | AB10 1AB

www.aberdeencity.gov.uk | Twitter: @AberdeenCC | Facebook.com/AberdeenCC

[REDACTED]

From: [REDACTED]
Sent: 07 July 2021 09:05
To: [REDACTED]
Subject: Invoice

Hi [REDACTED]

How are you?

Just wondered if there is any update on the Aberdeen Inspired invoice for £105,517?

Kind regards

[REDACTED]



[REDACTED] | [REDACTED] |
Aberdeen City Council | External Funding Team | City Growth | Place
Marischal College | Ground Floor North | Aberdeen | AB10 1AB

www.aberdeencity.gov.uk | Twitter: @AberdeenCC | Facebook.com/AberdeenCC

[REDACTED]

From: [REDACTED] <[REDACTED]@aberdeeninspired.com>
Sent: 16 March 2021 12:53
To: [REDACTED]
Subject: Invoice 011363
Attachments: Invoice 011363.pdf

Hi [REDACTED]

Attached Momentum invoice 011363 for £5987.50 + VAT.

Regards,
[REDACTED]



[REDACTED]
[REDACTED]
T: 01224 [REDACTED] E: [REDACTED]@aberdeeninspired.com
2nd Floor, 32 Upperkirkgate Aberdeen, AB10 1BA
Aberdeen Inspired Limited 2018 Registered in Scotland SC 352258
aberdeeninspired.com

★ ATCM UK & Ireland Best Cultural & Arts Scheme 2019
★ Society Awards North East Event of the Year – Nuart Aberdeen 2019
★ International Downtown Association (IDA) Global Excellence Award 2018
★ DIHK European BID of the Year 2017/18

★ **ATCM UK & Ireland Partnership of the Year Winner 2018**
★ **ATCM UK & Ireland Best Environmental Contribution Winner 2018**
★ **Aberdeen City and Shire Tourism Awards Best Cultural Event 2018**



[REDACTED]

From: [REDACTED]
Sent: 10 January 2022 11:42
To: [REDACTED]
Subject: Invoices
Attachments: Aberdeen Inspired Invoice Tracker.xlsx; Copy of AI cost list template.xlsx

Hi [REDACTED]

Sorry for the second email of the day.

Can you please send me invoices relating to this project? I have attached the spread sheets of the invoices I have; I hope this helps.

Kind regards,

[REDACTED]



[REDACTED] | [REDACTED] |
Aberdeen City Council | External Funding Team | City Growth | Place
Marischal College | Ground Floor North | Aberdeen | AB10 1AB
www.aberdeencity.gov.uk | Twitter: @AberdeenCC | Facebook.com/AberdeenCC

[REDACTED]

From: [REDACTED]
Sent: 28 March 2022 10:08
To: [REDACTED]
Subject: Invoices

Hi [REDACTED]

Hope you're well and got to enjoy the nice weather at the weekend.

Do you have any more invoices since the last ones you sent?

Kind regards,

[REDACTED]



[REDACTED]
Aberdeen City Council | External Funding Team | City Growth | Place
Marischal College | Ground Floor North | Aberdeen | AB10 1AB

www.aberdeencity.gov.uk | Twitter: @AberdeenCC | Facebook.com/AberdeenCC

[REDACTED]

From: [REDACTED] <[REDACTED]@aberdeeninspired.com>
Sent: 01 July 2021 12:10
To: [REDACTED]
Cc: [REDACTED]
Subject: Invoices for June
Attachments: AI cost list template.xlsx; Invoice INV-0090 copy.pdf; Invoice INV-0089 copy.pdf; Invoice INV-0088 copy.pdf; Invoice INV-0087 copy.pdf

Hi [REDACTED],

Please find attached Business Consulting invoices for June for approval. I have also updated and attached the AI cost template.

Any questions, let me know.

Thank you.

Kind regards,

[REDACTED]



[REDACTED]
[REDACTED]
T: 01224 [REDACTED] E: [REDACTED]@aberdeeninspired.com
2nd Floor, 32 Upperkirkgate Aberdeen, AB10 1BA
Aberdeen Inspired Limited 2018 Registered in Scotland SC 352258
aberdeeninspired.com

★ ATCM UK & Ireland Best Cultural & Arts Scheme 2019
★ Society Awards North East Event of the Year – Nuart Aberdeen 2019
★ International Downtown Association (IDA) Global Excellence Award 2018
★ DIHK European BID of the Year 2017/18

★ **ATCM UK & Ireland Partnership of the Year Winner 2018**
★ **ATCM UK & Ireland Best Environmental Contribution Winner 2018**
★ **Aberdeen City and Shire Tourism Awards Best Cultural Event 2018**



[REDACTED]

From: [REDACTED] <[REDACTED]@aberdeeninspired.com>
Sent: 01 February 2022 13:01
To: [REDACTED]
Subject: Invoices for Suspended Signage
Attachments: Invoice INV-0096.pdf; Invoice INV-0097.pdf; Invoice INV-0098.pdf; Invoice INV-0099.pdf; Invoice INV-0100.pdf; Invoice INV-0094.pdf; Invoice INV-0101.pdf; Invoice INV-0095.pdf; Brodies Invoice No. 202152957 - 21 December 2021_58739849_1.pdf; Safety Scotland Invoice 6121.pdf

Hi [REDACTED]

Apologies for delay, here are invoices 94-101 for Business Consulting; Brodies Invoice 202152957 for legal advice, and Safety Scotland Invoice 6121/2021. I will share the spreadsheet and other invoices shortly.

Kind regards,
[REDACTED]
6121/2021



[REDACTED]
T: 01224 [REDACTED] E: [REDACTED]@aberdeeninspired.com
2nd Floor, 32 Upperkirkgate Aberdeen, AB10 1BA
Aberdeen Inspired Limited 2018 Registered in Scotland SC 352258
aberdeeninspired.com

- ★ ATCM UK & Ireland Best Cultural & Arts Scheme 2019
- ★ Society Awards North East Event of the Year – Nuart Aberdeen 2019
- ★ International Downtown Association (IDA) Global Excellence Award 2018
- ★ DIHK European BID of the Year 2017/18
- ★ ATCM UK & Ireland Partnership of the Year Winner 2018
- ★ ATCM UK & Ireland Best Environmental Contribution Winner 2018
- ★ Aberdeen City and Shire Tourism Awards Best Cultural Event 2018



[REDACTED]

From: [REDACTED] <[REDACTED]@aberdeeninspired.com>
Sent: 18 March 2021 14:32
To: [REDACTED]
Subject: March invoices- project management
Attachments: Invoice INV-0073.pdf; Invoice INV-0074.pdf; Invoice INV-0075.pdf

Follow Up Flag: Follow up
Flag Status: Completed

Hi [REDACTED]

Good to speak to you earlier.

Here are the three invoices for March, with two more to follow at the end of the month.

If you have any questions, please don't hesitate to get in touch.

Warm regards,

[REDACTED]



[REDACTED]
[REDACTED]
T: 01224 [REDACTED] E: [REDACTED]@aberdeeninspired.com
2nd Floor, 32 Upperkirkgate Aberdeen, AB10 1BA
Aberdeen Inspired Limited 2018 Registered in Scotland SC 352258
aberdeeninspired.com

- ★ ATCM UK & Ireland Best Cultural & Arts Scheme 2019
- ★ Society Awards North East Event of the Year – Nuart Aberdeen 2019
- ★ International Downtown Association (IDA) Global Excellence Award 2018
- ★ DIHK European BID of the Year 2017/18

★ **ATCM UK & Ireland Partnership of the Year Winner 2018**
★ **ATCM UK & Ireland Best Environmental Contribution Winner 2018**
★ **Aberdeen City and Shire Tourism Awards Best Cultural Event 2018**



[REDACTED]

From: [REDACTED] <[REDACTED]@aberdeeninspired.com>
Sent: 19 August 2021 09:49
To: [REDACTED]
Subject: July Invoices
Attachments: Invoice 011422.pdf; AI cost list template.xlsx; Invoice INV-0092 copy.pdf; Invoice INV-0091 copy.pdf; Invoice INV-0093.pdf

Hi [REDACTED]

Please find attached the Suspended Signage invoices received for July and captured on the AI Cost list template.

Kind regards,

[REDACTED]



[REDACTED]
[REDACTED]
T: 01224 [REDACTED] E: [REDACTED]@aberdeeninspired.com
2nd Floor, 32 Upperkirkgate Aberdeen, AB10 1BA
Aberdeen Inspired Limited 2018 Registered in Scotland SC 352258
aberdeeninspired.com

- ★ ATCM UK & Ireland Best Cultural & Arts Scheme 2019
- ★ Society Awards North East Event of the Year – Nuart Aberdeen 2019
- ★ International Downtown Association (IDA) Global Excellence Award 2018
- ★ DIHK European BID of the Year 2017/18
- ★ ATCM UK & Ireland Partnership of the Year Winner 2018
- ★ ATCM UK & Ireland Best Environmental Contribution Winner 2018
- ★ Aberdeen City and Shire Tourism Awards Best Cultural Event 2018





[REDACTED]

From: [REDACTED] <[REDACTED]@aberdeeninspired.com>
Sent: 18 March 2021 14:38
To: [REDACTED]
Subject: March invoices- project management
Attachments: Invoice INV-0073.pdf; Invoice INV-0074.pdf; Invoice INV-0075.pdf

Hi [REDACTED]

Good to speak to you earlier.

Here are the three invoices for March, with two more to follow at the end of the month.

If you have any questions, please don't hesitate to get in touch.

Warm regards,

[REDACTED]



[REDACTED]
[REDACTED]
T: 01224 [REDACTED] E: [REDACTED]@aberdeeninspired.com
2nd Floor, 32 Upperkirkgate Aberdeen, AB10 1BA
Aberdeen Inspired Limited 2018 Registered in Scotland SC 352258
aberdeeninspired.com

- ★ ATCM UK & Ireland Best Cultural & Arts Scheme 2019
- ★ Society Awards North East Event of the Year – Nuart Aberdeen 2019
- ★ International Downtown Association (IDA) Global Excellence Award 2018
- ★ DIHK European BID of the Year 2017/18
- ★ ATCM UK & Ireland Partnership of the Year Winner 2018
- ★ ATCM UK & Ireland Best Environmental Contribution Winner 2018
- ★ Aberdeen City and Shire Tourism Awards Best Cultural Event 2018



[REDACTED]

From: [REDACTED]
Sent: 15 March 2021 14:45
To: [REDACTED]
Subject: Momentum invoice

Hi [REDACTED]

Thank you for sending the reports through.

Can you please send me the invoice for momentum? – Inv 011281 for £10,000

Thank you,



[REDACTED] | [REDACTED]
Aberdeen City Council | External Funding Team | City Growth | Place
Marischal College | Ground Floor North | Aberdeen | AB10 1AB

www.aberdeencity.gov.uk | Twitter: @AberdeenCC | Facebook.com/AberdeenCC

[REDACTED]

From: [REDACTED] <[REDACTED]@aberdeeninspired.com>
Sent: 07 February 2022 09:55
To: [REDACTED]
Cc: [REDACTED]
Subject: NES Invoice
Attachments: Proforma Invoice #1 REF105674-10.pdf

Hi [REDACTED],

Here is a copy of the missing invoice from NES. I have requested the invoice from Momentum and will forward as soon as I receive it.

Warm regards
[REDACTED]



[REDACTED]
[REDACTED]
T: 01224 [REDACTED] E: [REDACTED]@aberdeeninspired.com
2nd Floor, 32 Upperkirkgate Aberdeen, AB10 1BA
Aberdeen Inspired Limited 2018 Registered in Scotland SC 352258
aberdeeninspired.com

- ★ ATCM UK & Ireland Best Cultural & Arts Scheme 2019
- ★ Society Awards North East Event of the Year – Nuart Aberdeen 2019
- ★ International Downtown Association (IDA) Global Excellence Award 2018
- ★ DIHK European BID of the Year 2017/18
- ★ ATCM UK & Ireland Partnership of the Year Winner 2018
- ★ ATCM UK & Ireland Best Environmental Contribution Winner 2018
- ★ Aberdeen City and Shire Tourism Awards Best Cultural Event 2018



[REDACTED]

From: [REDACTED]
Sent: 06 September 2021 16:58
To: [REDACTED]
Subject: Number of signs

Hi [REDACTED]

Hope you are well.

Can you please confirm the number of signs that will be put in place?

Thank you,

[REDACTED]



[REDACTED] | [REDACTED] |
Aberdeen City Council | External Funding Team | City Growth | Place
Marischal College | Ground Floor North | Aberdeen | AB10 1AB

www.aberdeencity.gov.uk | Twitter: @AberdeenCC | Facebook.com/AberdeenCC

[REDACTED]

From: [REDACTED] <[REDACTED]@aberdeeninspired.com>
Sent: 18 March 2021 12:43
To: [REDACTED]
Subject: One more question

Hi [REDACTED]

Apologies, I had one more question I was meant to ask for your advice please:

As you may know, the tender documents are with potential manufacturers at the moment for the manufacturing and install of the signs.

When we have received the tenders and award the contract, our question is if the signed contract will be enough to submit as evidence to draw down the funds for the manufacturing and installation portion of the grant?

Thank you,
[REDACTED]



[REDACTED]
[REDACTED]
T: 01224 [REDACTED] E: [REDACTED]@aberdeeninspired.com
2nd Floor, 32 Upperkirkgate Aberdeen, AB10 1BA
Aberdeen Inspired Limited 2018 Registered in Scotland SC 352258
aberdeeninspired.com

- ★ ATCM UK & Ireland Best Cultural & Arts Scheme 2019
- ★ Society Awards North East Event of the Year – Nuart Aberdeen 2019
- ★ International Downtown Association (IDA) Global Excellence Award 2018
- ★ DIHK European BID of the Year 2017/18
- ★ ATCM UK & Ireland Partnership of the Year Winner 2018
- ★ ATCM UK & Ireland Best Environmental Contribution Winner 2018
- ★ Aberdeen City and Shire Tourism Awards Best Cultural Event 2018



[REDACTED]

From: [REDACTED] <[REDACTED]@aberdeeninspired.com>
Sent: 12 March 2021 17:17
To: [REDACTED]
Subject: Part 1, financial report

Hi [REDACTED]

You should now have received Part 2 of the templates along with 4 Appendices, and I will be able to send part 1 on Monday.

Apologies for the delay, I have had to wait for a few items from colleagues who were off.

I will be in touch as soon as I have everything in place, hopefully on Monday.

Thank you for your patience!

Have a lovely weekend.

Regards,
[REDACTED]



[REDACTED]
[REDACTED]
T: 01224 [REDACTED] E: [REDACTED]@aberdeeninspired.com
2nd Floor, 32 Upperkirkgate Aberdeen, AB10 1BA
Aberdeen Inspired Limited 2018 Registered in Scotland SC 352258
aberdeeninspired.com

- ★ ATCM UK & Ireland Best Cultural & Arts Scheme 2019
- ★ Society Awards North East Event of the Year – Nuart Aberdeen 2019
- ★ International Downtown Association (IDA) Global Excellence Award 2018
- ★ DIHK European BID of the Year 2017/18
- ★ ATCM UK & Ireland Partnership of the Year Winner 2018
- ★ ATCM UK & Ireland Best Environmental Contribution Winner 2018
- ★ Aberdeen City and Shire Tourism Awards Best Cultural Event 2018



[REDACTED]

From: [REDACTED]
Sent: 09 March 2021 11:32
To: [REDACTED]
Cc: [REDACTED]
Subject: Progress report

Hi,

I hope you are all well.

Can I get the progress report, based on the template you received in the agreement please?

Thank you,

[REDACTED]



[REDACTED] | [REDACTED]
Aberdeen City Council | External Funding Team | City Growth | Place
Marischal College | Ground Floor North | Aberdeen | AB10 1AB

www.aberdeencity.gov.uk | Twitter: @AberdeenCC | Facebook.com/AberdeenCC

[REDACTED]

From: [REDACTED] <[REDACTED]@aberdeeninspired.com>
Sent: 16 March 2021 12:41
To: [REDACTED]
Subject: Re: Aberdeen Inspired Momentum Invoice 011281

Hi [REDACTED],

Not a problem at all. Let me look these out for you now.

Regards,

[REDACTED]è

On 16 Mar 2021, at 12:39, [REDACTED] <[REDACTED]@aberdeencity.gov.uk> wrote:

Sorry for bombarding you with emails today.

Im trying to link together the figures you sent with the invoices I have. I have most of them, but the one im struggling with is the project management figures. The figure I have from the invoices is £4616.15. The invoices I have, have had the details blanked out so I cant tell you which company it is for but I do have the reference numbers. Ill give you the first and last reference numbers so you know which ones im talking about, 191001 – 200301, these date from 18/10/2019 to 12/02/2020, I have 10 in total. Can you confirm if these match up to the £4,485.25? The invoices don't mention VAT so I wonder if that is why I have a different figure?

I don't seem to have invoices for the project management costs for February and March 2021: £4,800. Can you send these as well if you have them?

Thank you,

[REDACTED]

From: [REDACTED] <[REDACTED]@aberdeeninspired.com>
Sent: 16 March 2021 11:16
To: [REDACTED] <[REDACTED]@aberdeencity.gov.uk>
Subject: Aberdeen Inspired Momentum Invoice 011281

Hi [REDACTED]

Apologies, for the delay.

Please find attached the invoice requested.

If you have any questions, please don't hesitate to get in touch.

Regards,

[REDACTED]

H

<image001.png>

[REDACTED]
T: 01224 [REDACTED] E: [REDACTED]@aberdeeninspired.com

2nd Floor, 32 Upperkirkgate Aberdeen, AB10 1BA
Aberdeen Inspired Limited 2018 Registered in Scotland SC 352258
aberdeeninspired.com

☆ ATCM UK & Ireland Best Cultural & Arts Scheme 2019

- ★ Society Awards North East Event of the Year – Nuart Aberdeen 2019
- ★ International Downtown Association (IDA) Global Excellence Award 2018
- ★ DIHK European BID of the Year 2017/18
- ★ ATCM UK & Ireland Partnership of the Year Winner 2018
- ★ ATCM UK & Ireland Best Environmental Contribution Winner 2018
- ★ Aberdeen City and Shire Tourism Awards Best Cultural Event 2018

<image002.png>

<image003.png>

<image004.png>

<image005.png>

<image006.png>



ABERDEEN
inspired

BUSINESS IMPROVEMENT DISTRICT



T: 01224 [REDACTED] E: [REDACTED]@aberdeeninspired.com

2nd Floor, 32 Upperkirkgate Aberdeen, AB10 1BA

Aberdeen Inspired Limited 2018 Registered in Scotland SC 352258

aberdeeninspired.com

- ★ ATCM UK & Ireland Best Cultural & Arts Scheme 2019
- ★ Society Awards North East Event of the Year – Nuart Aberdeen 2019
- ★ International Downtown Association (IDA) Global Excellence Award 2018
- ★ DIHK European BID of the Year 2017/18
- ★ ATCM UK & Ireland Partnership of the Year Winner 2018
- ★ ATCM UK & Ireland Best Environmental Contribution Winner 2018
- ★ Aberdeen City and Shire Tourism Awards Best Cultural Event 2018



From: [REDACTED] <[REDACTED]@aberdeeninspired.com>
Sent: 16 March 2021 14:44
To: [REDACTED]
Subject: Re: Aberdeen Inspired Momentum Invoice 011281

Hi [REDACTED]

I think I've uncovered the issue.

The ten invoices you have, I think they are these?

- 13.5 hours @ £25/hr	337.50
- 13.5 hours @ £25/hr	337.50
- w/c 18/11 & w/c 25/11	425.00
- w/c 2/12/19 & 9/12/19	425.00
- w/c/ 16/12/19	225.00
- w/c/ 23/12/19	37.50
- w/c/ 13/1 & w/c 20/1	500.00
- w/c 27/1 & w/c 03/2	393.75
w/c 10 Feb & w/c 24 Feb	687.50
w/c 2nd March & w/c 9th March	912.50

Total £4281.25

There are two more invoices

200401	MArch/April 2020	100.00
201001	Suspended Signage Handover	104.00

Do you have these two invoices?

The full sum would then amount to £4485.25

Let me know if you are missing the final two invoices.

Regards,
[REDACTED]

On 16 Mar 2021, at 12:39, [REDACTED] <[REDACTED]@aberdeencity.gov.uk> wrote:

Sorry for bombarding you with emails today.

Im trying to link together the figures you sent with the invoices I have. I have most of them, but the one im struggling with is the project management figures. The figure I have from the invoices is £4616.15. The invoices I have, have had the details blanked out so I cant tell you which company it is for but I do have the reference numbers. Ill give you the first and last reference numbers so you know which ones im talking about, 191001 – 200301, these date from 18/10/2019 to 12/02/2020, I have 10 in total. Can you confirm if these match up to the £4,485.25? The invoices don't mention VAT so I wonder if that is why I have a different figure?

I don't seem to have invoices for the project management costs for February and March 2021: £4,800. Can you send these as well if you have them?

Thank you,

[REDACTED]
From: [REDACTED] <[REDACTED]@aberdeeninspired.com>
Sent: 16 March 2021 11:16
To: [REDACTED] <[REDACTED]@aberdeencity.gov.uk>
Subject: Aberdeen Inspired Momentum Invoice 011281
Hi [REDACTED]

Apologies, for the delay.
Please find attached the invoice requested.
If you have any questions, please don't hesitate to get in touch.
Regards,
[REDACTED]
H

<image001.png>

[REDACTED]
[REDACTED]
T: 01224 [REDACTED] E: [REDACTED]@aberdeeninspired.com

2nd Floor, 32 Upperkirkgate Aberdeen, AB10 1BA
Aberdeen Inspired Limited 2018 Registered in Scotland SC 352258
aberdeeninspired.com

- ★ ATCM UK & Ireland Best Cultural & Arts Scheme 2019
- ★ Society Awards North East Event of the Year – Nuart Aberdeen 2019
- ★ International Downtown Association (IDA) Global Excellence Award 2018
- ★ DIHK European BID of the Year 2017/18
- ★ ATCM UK & Ireland Partnership of the Year Winner 2018
- ★ ATCM UK & Ireland Best Environmental Contribution Winner 2018
- ★ Aberdeen City and Shire Tourism Awards Best Cultural Event 2018

<image002.png>
<image003.png>
<image004.png>
<image005.png>
<image006.png>



ABERDEEN
inspired

BUSINESS IMPROVEMENT DISTRICT



T: 01224 [REDACTED] E: [REDACTED]@aberdeeninspired.com

2nd Floor, 32 Upperkirkgate Aberdeen, AB10 1BA

Aberdeen Inspired Limited 2018 Registered in Scotland SC 352258

aberdeeninspired.com

- ★ ATCM UK & Ireland Best Cultural & Arts Scheme 2019
- ★ Society Awards North East Event of the Year – Nuart Aberdeen 2019
- ★ International Downtown Association (IDA) Global Excellence Award 2018
- ★ DIHK European BID of the Year 2017/18
- ★ ATCM UK & Ireland Partnership of the Year Winner 2018
- ★ ATCM UK & Ireland Best Environmental Contribution Winner 2018
- ★ Aberdeen City and Shire Tourism Awards Best Cultural Event 2018



From: [REDACTED] <[REDACTED]@aberdeeninspired.com>
Sent: 16 March 2021 14:55
To: [REDACTED]
Subject: Re: Aberdeen Inspired Momentum Invoice 011281

Hi [REDACTED]

Just to confirm again, these are the invoices you should have for the total amount of £4485.25, if you are missing any, please let me know and I will dig them out.

18/10/2019	191001	[REDACTED]	13.5 hours @ £25/hr	337.50
06/11/2019		[REDACTED]	13.5 hours @ £25/hr	337.50
29/11/2019		[REDACTED]	w/c 18/11 & w/c 25/11	425.00
29/12/2019	191201	[REDACTED]	w/c 2/12/19 & 9/12/19	425.00
23/12/2019	191202	[REDACTED]	w/c/ 16/12/19	225.00
23/12/2019	191202	[REDACTED]	w/c/ 23/12/19	37.50
24/01/2020	200101	[REDACTED]	w/c/ 13/1 & w/c 20/1	500.00
06/02/2020	200201	[REDACTED]	w/c 27/1 & w/c 03/2	393.75
28/02/2020	200202	[REDACTED]	w/c 10 Feb & w/c 24 Feb	687.50
12/03/2020	200301	[REDACTED]	w/c 2nd March & w/c 9th March	912.50
01/05/2020	200401	[REDACTED]	MArch/April 2020	100.00
25/10/2020	201001	[REDACTED]	Suspended Signage Handover	104.00

On 16 Mar 2021, at 12:39, [REDACTED] <[REDACTED]@aberdeencity.gov.uk> wrote:

Sorry for bombarding you with emails today.

Im trying to link together the figures you sent with the invoices I have. I have most of them, but the one im struggling with is the project management figures. The figure I have from the invoices is £4616.15. The invoices I have, have had the details blanked out so I cant tell you which company it is for but I do have the reference numbers. Ill give you the first and last reference numbers so you know which ones im talking about, 191001 – 200301, these date from 18/10/2019 to 12/02/2020, I have 10 in total. Can you confirm if these match up to the £4,485.25? The invoices don't mention VAT so I wonder if that is why I have a different figure? I don't seem to have invoices for the project management costs for February and March 2021: £4,800. Can you send these as well if you have them?

Thank you,
[REDACTED]

From: [REDACTED] <[REDACTED]@aberdeeninspired.com>
Sent: 16 March 2021 11:16
To: [REDACTED] <[REDACTED]@aberdeencity.gov.uk>
Subject: Aberdeen Inspired Momentum Invoice 011281

Hi [REDACTED]

Apologies, for the delay.

Please find attached the invoice requested.

If you have any questions, please don't hesitate to get in touch.

Regards,
[REDACTED]

H

<image001.png>

T: 01224 [REDACTED] E: [REDACTED]@aberdeeninspired.com

2nd Floor, 32 Upperkirkgate Aberdeen, AB10 1BA
Aberdeen Inspired Limited 2018 Registered in Scotland SC 352258
aberdeeninspired.com

- ★ ATCM UK & Ireland Best Cultural & Arts Scheme 2019
- ★ Society Awards North East Event of the Year – Nuart Aberdeen 2019
- ★ International Downtown Association (IDA) Global Excellence Award 2018
- ★ DIHK European BID of the Year 2017/18
- ★ ATCM UK & Ireland Partnership of the Year Winner 2018
- ★ ATCM UK & Ireland Best Environmental Contribution Winner 2018
- ★ Aberdeen City and Shire Tourism Awards Best Cultural Event 2018

<image002.png>

<image003.png>

<image004.png>

<image005.png>

<image006.png>



T: 01224 [REDACTED] E: [REDACTED]@aberdeeninspired.com

2nd Floor, 32 Upperkirkgate Aberdeen, AB10 1BA
Aberdeen Inspired Limited 2018 Registered in Scotland SC 352258
aberdeeninspired.com

- ★ ATCM UK & Ireland Best Cultural & Arts Scheme 2019
- ★ Society Awards North East Event of the Year – Nuart Aberdeen 2019
- ★ International Downtown Association (IDA) Global Excellence Award 2018
- ★ DIHK European BID of the Year 2017/18
- ★ ATCM UK & Ireland Partnership of the Year Winner 2018
- ★ ATCM UK & Ireland Best Environmental Contribution Winner 2018
- ★ Aberdeen City and Shire Tourism Awards Best Cultural Event 2018



[REDACTED]

From: [REDACTED] <[REDACTED]@aberdeeninspired.com>
Sent: 16 March 2021 16:57
To: [REDACTED]
Subject: Re: Aberdeen Inspired Momentum Invoice 011281

Hi [REDACTED],

No problem, at least we know what we are looking for now. I will come back to you as soon as possible.

Regards,
[REDACTED]

On 16 Mar 2021, at 16:23, [REDACTED] <[REDACTED]@aberdeencity.gov.uk> wrote:

Hi [REDACTED]

Yes, those are the ones I have, I also have the following,

12.5 hours @ £25/hr w/c 20/09/19 and 14/10/2019

with a total of £312.50

Is that to be included in the figure?

I don't seem to have the final two –

200401	MArch/April 2020	100.00
201001	Suspended Signage Handover	104.00

If I could get those that would be great.

Thank you,
[REDACTED]

From: [REDACTED] <[REDACTED]@aberdeeninspired.com>
Sent: 16 March 2021 14:44
To: [REDACTED] <[REDACTED]@aberdeencity.gov.uk>
Subject: Re: Aberdeen Inspired Momentum Invoice 011281
Hi [REDACTED]

I think I've uncovered the issue.

The ten invoices you have, I think they are these?

[REDACTED]	13.5 hours @ £25/hr	337.50
[REDACTED]	13.5 hours @ £25/hr	337.50
[REDACTED]	w/c 18/11 & w/c 25/11	425.00
[REDACTED]	w/c 2/12/19 & 9/12/19	425.00
[REDACTED]	w/c/ 16/12/19	225.00
[REDACTED]	w/c/ 23/12/19	37.50
[REDACTED]	w/c/ 13/1 & w/c 20/1	500.00
[REDACTED]	w/c 27/1 & w/c 03/2	393.75

w/c 10 Feb & w/c 24 Feb 687.50

w/c 2nd March & w/c 9th March 912.50

Total
£4281.25

There are two more invoices

200401	MArch/April 2020	100.00
201001	Suspended Signage Handover	104.00

Do you have these two invoices?

The full sum would then amount to £4485.25

Let me know if you are missing the final two invoices.

Regards,
[REDACTED]

On 16 Mar 2021, at 12:39, [REDACTED] <[REDACTED]@aberdeencity.gov.uk> wrote:

Sorry for bombarding you with emails today.

Im trying to link together the figures you sent with the invoices I have. I have most of them, but the one im struggling with is the project management figures. The figure I have from the invoices is £4616.15. The invoices I have, have had the details blanked out so I cant tell you which company it is for but I do have the reference numbers. Ill give you the first and last reference numbers so you know which ones im talking about, 191001 – 200301, these date from 18/10/2019 to 12/02/2020, I have 10 in total. Can you confirm if these match up to the £4,485.25? The invoices don't mention VAT so I wonder if that is why I have a different figure? I don't seem to have invoices for the project management costs for February and March 2021: £4,800. Can you send these as well if you have them?

Thank you,
[REDACTED]

From: [REDACTED] <[REDACTED]@aberdeeninspired.com>

Sent: 16 March 2021 11:16

To: [REDACTED] <[REDACTED]@aberdeencity.gov.uk>

Subject: Aberdeen Inspired Momentum Invoice 011281

Hi [REDACTED]

Apologies, for the delay.

Please find attached the invoice requested.

If you have any questions, please don't hesitate to get in touch.

Regards,
[REDACTED]

H

<image001.png>

[REDACTED]
[REDACTED]
T: 01224 [REDACTED] E: [REDACTED]@aberdeeninspired.com

2nd Floor, 32 Upperkirkgate Aberdeen, AB10 1BA
Aberdeen Inspired Limited 2018 Registered in Scotland SC 352258
aberdeeninspired.com

- ★ ATCM UK & Ireland Best Cultural & Arts Scheme 2019
- ★ Society Awards North East Event of the Year – Nuart Aberdeen 2019
- ★ International Downtown Association (IDA) Global Excellence Award 2018
- ★ DIHK European BID of the Year 2017/18
- ★ ATCM UK & Ireland Partnership of the Year Winner 2018
- ★ ATCM UK & Ireland Best Environmental Contribution Winner 2018
- ★ Aberdeen City and Shire Tourism Awards Best Cultural Event 2018

<image002.png>

<image003.png>

<image004.png>

<image005.png>

<image006.png>

<image001.png>

T: 01224 [REDACTED] E: [REDACTED]@aberdeeninspired.com
2nd Floor, 32 Upperkirkgate Aberdeen, AB10 1BA
Aberdeen Inspired Limited 2018 Registered in Scotland SC 352258
aberdeeninspired.com

- ★ ATCM UK & Ireland Best Cultural & Arts Scheme 2019
- ★ Society Awards North East Event of the Year – Nuart Aberdeen 2019
- ★ International Downtown Association (IDA) Global Excellence Award 2018
- ★ DIHK European BID of the Year 2017/18
- ★ ATCM UK & Ireland Partnership of the Year Winner 2018
- ★ ATCM UK & Ireland Best Environmental Contribution Winner 2018
- ★ Aberdeen City and Shire Tourism Awards Best Cultural Event 2018

<image002.png> <image003.png><image004.png><image005.png><image006.png>



T: 01224 [REDACTED] E: [REDACTED]@aberdeeninspired.com
2nd Floor, 32 Upperkirkgate Aberdeen, AB10 1BA
Aberdeen Inspired Limited 2018 Registered in Scotland SC 352258
aberdeeninspired.com

- ★ ATCM UK & Ireland Best Cultural & Arts Scheme 2019
- ★ Society Awards North East Event of the Year – Nuart Aberdeen 2019
- ★ International Downtown Association (IDA) Global Excellence Award 2018
- ★ DIHK European BID of the Year 2017/18
- ★ ATCM UK & Ireland Partnership of the Year Winner 2018
- ★ ATCM UK & Ireland Best Environmental Contribution Winner 2018
- ★ Aberdeen City and Shire Tourism Awards Best Cultural Event 2018



[REDACTED]

From: [REDACTED] <[REDACTED]@aberdeeninspired.com>
Sent: 17 March 2021 10:02
To: [REDACTED]
Subject: Re: Aberdeen Inspired Momentum Invoice 011281
Attachments: [REDACTED] AI Invoice 200401.docx; [REDACTED] AI Invoice 201001.docx

Good morning

Here are the two invoices, highlighted in red below.

Let me know if you need anything else.

Regards,
[REDACTED]

On 16 Mar 2021, at 16:23, [REDACTED] <[REDACTED]@aberdeencity.gov.uk> wrote:

Hi [REDACTED]
Yes, those are the ones I have, I also have the following,
12.5 hours @ £25/hr w/c 20/09/19 and 14/10/2019
with a total of £312.50

Is that to be included in the figure?

I don't seem to have the final two –

200401	MArch/April 2020	100.00
201001	Suspended Signage Handover	104.00

If I could get those that would be great.

Thank you,
[REDACTED]

From: [REDACTED] <[REDACTED]@aberdeeninspired.com>
Sent: 16 March 2021 14:44
To: [REDACTED] <[REDACTED]@aberdeencity.gov.uk>
Subject: Re: Aberdeen Inspired Momentum Invoice 011281
Hi [REDACTED]

I think I've uncovered the issue.

The ten invoices you have, I think they are these?

- 13.5 hours @ £25/hr	337.50
- 13.5 hours @ £25/hr	337.50
- w/c 18/11 & w/c 25/11	425.00
- w/c 2/12/19 & 9/12/19	425.00
- w/c/ 16/12/19	225.00
- w/c/ 23/12/19	37.50
- w/c/ 13/1 & w/c 20/1	500.00

██████████ - w/c 27/1 & w/c 03/2 393.75
w/c 10 Feb & w/c 24 Feb 687.50
w/c 2nd March & w/c 9th March 912.50
Total
£4281.25

There are two more invoices

200401	MARch/April 2020	100.00
201001	Suspended Signage Handover	104.00

Do you have these two invoices?

The full sum would then amount to £4485.25

Let me know if you are missing the final two invoices.

Regards,

On 16 Mar 2021, at 12:39, ██████████ <██████████@aberdeencity.gov.uk> wrote:

Sorry for bombarding you with emails today.

Im trying to link together the figures you sent with the invoices I have. I have most of them, but the one im struggling with is the project management figures. The figure I have from the invoices is £4616.15. The invoices I have, have had the details blanked out so I cant tell you which company it is for but I do have the reference numbers. Ill give you the first and last reference numbers so you know which ones im talking about, 191001 – 200301, these date from 18/10/2019 to 12/02/2020, I have 10 in total. Can you confirm if these match up to the £4,485.25? The invoices don't mention VAT so I wonder if that is why I have a different figure?

I don't seem to have invoices for the project management costs for February and March 2021: £4,800. Can you send these as well if you have them?

Thank you,

From: ██████████ <██████████@aberdeeninspired.com>

Sent: 16 March 2021 11:16

To: ██████████ <██████████@aberdeencity.gov.uk>

Subject: Aberdeen Inspired Momentum Invoice 011281

Hi ██████████

Apologies, for the delay.

Please find attached the invoice requested.

If you have any questions, please don't hesitate to get in touch.

Regards,

H

<image001.png>

██████████
██████████
T: 01224 ██████████ E: ██████████@aberdeeninspired.com

2nd Floor, 32 Upperkirkgate Aberdeen, AB10 1BA
Aberdeen Inspired Limited 2018 Registered in Scotland SC 352258
aberdeeninspired.com

- ★ ATCM UK & Ireland Best Cultural & Arts Scheme 2019
- ★ Society Awards North East Event of the Year – Nuart Aberdeen 2019
- ★ International Downtown Association (IDA) Global Excellence Award 2018
- ★ DIHK European BID of the Year 2017/18
- ★ ATCM UK & Ireland Partnership of the Year Winner 2018
- ★ ATCM UK & Ireland Best Environmental Contribution Winner 2018
- ★ Aberdeen City and Shire Tourism Awards Best Cultural Event 2018

<image002.png>
<image003.png>
<image004.png>
<image005.png>
<image006.png>

<image001.png>

T: 01224 [REDACTED] E: [REDACTED]@aberdeeninspired.com
2nd Floor, 32 Upperkirkgate Aberdeen, AB10 1BA
Aberdeen Inspired Limited 2018 Registered in Scotland SC 352258
aberdeeninspired.com

- ★ ATCM UK & Ireland Best Cultural & Arts Scheme 2019
- ★ Society Awards North East Event of the Year – Nuart Aberdeen 2019
- ★ International Downtown Association (IDA) Global Excellence Award 2018
- ★ DIHK European BID of the Year 2017/18
- ★ ATCM UK & Ireland Partnership of the Year Winner 2018
- ★ ATCM UK & Ireland Best Environmental Contribution Winner 2018
- ★ Aberdeen City and Shire Tourism Awards Best Cultural Event 2018

<image002.png> <image003.png><image004.png><image005.png><image006.png>



T: 01224 [REDACTED] E: [REDACTED]@aberdeeninspired.com
2nd Floor, 32 Upperkirkgate Aberdeen, AB10 1BA
Aberdeen Inspired Limited 2018 Registered in Scotland SC 352258
aberdeeninspired.com

- ★ ATCM UK & Ireland Best Cultural & Arts Scheme 2019
- ★ Society Awards North East Event of the Year – Nuart Aberdeen 2019
- ★ International Downtown Association (IDA) Global Excellence Award 2018
- ★ DIHK European BID of the Year 2017/18
- ★ ATCM UK & Ireland Partnership of the Year Winner 2018
- ★ ATCM UK & Ireland Best Environmental Contribution Winner 2018
- ★ Aberdeen City and Shire Tourism Awards Best Cultural Event 2018



[REDACTED]

From: [REDACTED] <[REDACTED]@aberdeeninspired.com>
Sent: 17 March 2021 10:40
To: [REDACTED]
Cc: [REDACTED]
Subject: Re: Aberdeen Inspired Momentum Invoice 011281

Hi [REDACTED]

From my notes, it looks like that is a duplicate invoice, as there is another one with the same invoice number and date for £337.50, which from our records, is the one that was paid.

Please ignore and delete the invoice for £312.50

Thank you,

[REDACTED]

On 17 Mar 2021, at 10:23, [REDACTED] <[REDACTED]@aberdeencity.gov.uk> wrote:

Good morning,

That's brilliant, thank you.

I now have the correct figure, not including the attached invoice. Could you let me know if that needs to be added to the £4485.25?

Thank you,

[REDACTED]

From: [REDACTED] <[REDACTED]@aberdeeninspired.com>
Sent: 17 March 2021 10:02
To: [REDACTED] <[REDACTED]@aberdeencity.gov.uk>
Subject: Re: Aberdeen Inspired Momentum Invoice 011281

Good morning

Here are the two invoices, highlighted in red below.

Let me know if you need anything else.

Regards,

[REDACTED]

On 16 Mar 2021, at 16:23, [REDACTED] <[REDACTED]@aberdeencity.gov.uk> wrote:

Hi [REDACTED]

Yes, those are the ones I have, I also have the following,

12.5 hours @ £25/hr w/c 20/09/19 and 14/10/2019

with a total of £312.50

Is that to be included in the figure?

I don't seem to have the final two –

200401	MArch/April 2020	100.00
201001	Suspended Signage Handover	104.00

If I could get those that would be great.

Thank you,

[REDACTED]

From: [REDACTED] <[REDACTED]@aberdeeninspired.com>
Sent: 16 March 2021 14:44
To: [REDACTED] <[REDACTED]@aberdeencity.gov.uk>
Subject: Re: Aberdeen Inspired Momentum Invoice 011281

Hi [REDACTED]

I think I've uncovered the issue.

The ten invoices you have, I think they are these?

13.5 hours @ £25/hr	337.50
13.5 hours @ £25/hr	337.50
w/c 18/11 & w/c 25/11	425.00
w/c 2/12/19 & 9/12/19	425.00
w/c/ 16/12/19	225.00
w/c/ 23/12/19	37.50
w/c/ 13/1 & w/c 20/1	500.00
w/c 27/1 & w/c 03/2	393.75
w/c 10 Feb & w/c 24 Feb	687.50
w/c 2nd March & w/c 9th March	912.50

Total

£4281.25

There are two more invoices

200401	MArch/April 2020	100.00
201001	Suspended Signage Handover	104.00

Do you have these two invoices?

The full sum would then amount to £4485.25

Let me know if you are missing the final two invoices.

Regards,

On 16 Mar 2021, at 12:39, <@aberdeencity.gov.uk> wrote:

Sorry for bombarding you with emails today.

Im trying to link together the figures you sent with the invoices I have. I have most of them, but the one im struggling with is the project management figures. The figure I have from the invoices is £4616.15. The invoices I have, have had the details blanked out so I cant tell you which company it is for but I do have the reference numbers. Ill give you the first and last reference numbers so you know which ones im talking about, 191001 – 200301, these date from 18/10/2019 to 12/02/2020, I have 10 in total. Can you confirm if these match up to the £4,485.25? The invoices don't mention VAT so I wonder if that is why I have a different figure? I don't seem to have invoices for the project management costs for February and March 2021: £4,800. Can you send these as well if you have them?

Thank you,

From: <@aberdeeninspired.com>

Sent: 16 March 2021 11:16

To: <@aberdeencity.gov.uk>

Subject: Aberdeen Inspired Momentum Invoice 011281

Hi

Apologies, for the delay.

Please find attached the invoice requested.

If you have any questions, please don't hesitate to get in touch.

Regards,

H

<image001.png>

T: 01224 E: @aberdeeninspired.com

2nd Floor, 32 Upperkirkgate Aberdeen, AB10 1BA
Aberdeen Inspired Limited 2018 Registered in Scotland SC 352258
aberdeeninspired.com

- ★ ATCM UK & Ireland Best Cultural & Arts Scheme 2019
- ★ Society Awards North East Event of the Year – Nuart Aberdeen 2019
- ★ International Downtown Association (IDA) Global Excellence Award 2018
- ★ DIHK European BID of the Year 2017/18
- ★ ATCM UK & Ireland Partnership of the Year Winner 2018
- ★ ATCM UK & Ireland Best Environmental Contribution Winner 2018
- ★ Aberdeen City and Shire Tourism Awards Best Cultural Event 2018

<image002.png>

<image003.png>

<image004.png>

<image005.png>

<image006.png>

<image001.png>

T: 01224 [REDACTED] E: [REDACTED]@aberdeeninspired.com

2nd Floor, 32 Upperkirkgate Aberdeen, AB10 1BA
Aberdeen Inspired Limited 2018 Registered in Scotland SC 352258
aberdeeninspired.com

- ★ ATCM UK & Ireland Best Cultural & Arts Scheme 2019
- ★ Society Awards North East Event of the Year – Nuart Aberdeen 2019
- ★ International Downtown Association (IDA) Global Excellence Award 2018
- ★ DIHK European BID of the Year 2017/18
- ★ ATCM UK & Ireland Partnership of the Year Winner 2018
- ★ ATCM UK & Ireland Best Environmental Contribution Winner 2018
- ★ Aberdeen City and Shire Tourism Awards Best Cultural Event 2018

<image002.png> <image003.png><image004.png><image005.png><image006.png>

<image001.png>

T: 01224 [REDACTED] E: [REDACTED]@aberdeeninspired.com

2nd Floor, 32 Upperkirkgate Aberdeen, AB10 1BA
Aberdeen Inspired Limited 2018 Registered in Scotland SC 352258
aberdeeninspired.com

- ★ ATCM UK & Ireland Best Cultural & Arts Scheme 2019
- ★ Society Awards North East Event of the Year – Nuart Aberdeen 2019
- ★ International Downtown Association (IDA) Global Excellence Award 2018
- ★ DIHK European BID of the Year 2017/18
- ★ ATCM UK & Ireland Partnership of the Year Winner 2018
- ★ ATCM UK & Ireland Best Environmental Contribution Winner 2018
- ★ Aberdeen City and Shire Tourism Awards Best Cultural Event 2018

<image002.png>
<image003.png>
<image004.png>
<image005.png>
<image006.png>
<A1 - 191001 - 18.10.19.jpg>



T: 01224 [REDACTED] E: [REDACTED]@aberdeeninspired.com
2nd Floor, 32 Upperkirkgate Aberdeen, AB10 1BA
Aberdeen Inspired Limited 2018 Registered in Scotland SC 352258
aberdeeninspired.com

- ★ ATCM UK & Ireland Best Cultural & Arts Scheme 2019
- ★ Society Awards North East Event of the Year – Nuart Aberdeen 2019
- ★ International Downtown Association (IDA) Global Excellence Award 2018
- ★ DIHK European BID of the Year 2017/18
- ★ ATCM UK & Ireland Partnership of the Year Winner 2018
- ★ ATCM UK & Ireland Best Environmental Contribution Winner 2018
- ★ Aberdeen City and Shire Tourism Awards Best Cultural Event 2018



[REDACTED]

From: [REDACTED]
Sent: 16 March 2021 11:33
To: [REDACTED]
Subject: RE: Aberdeen Inspired Momentum Invoice 011281

Hi [REDACTED]

Thank you for getting that to me.

On the Momentum SUSPENDED – Drawdown April document under May 2020 it says TBC for the invoice for £5987.50. Do you have this one now or are you still waiting for it? If you do can you forward it to me?

Thank you,

[REDACTED]

From: [REDACTED] <[REDACTED]@aberdeeninspired.com>
Sent: 16 March 2021 11:16
To: [REDACTED] <[REDACTED]@aberdeencity.gov.uk>
Subject: Aberdeen Inspired Momentum Invoice 011281

Hi [REDACTED]

Apologies, for the delay.

Please find attached the invoice requested.

If you have any questions, please don't hesitate to get in touch.

Regards,

[REDACTED]

H



ABERDEEN
inspired

BUSINESS IMPROVEMENT DISTRICT



T: 01224 [REDACTED] E: [REDACTED]@aberdeeninspired.com

2nd Floor, 32 Upperkirkgate Aberdeen, AB10 1BA

Aberdeen Inspired Limited 2018 Registered in Scotland SC 352258

aberdeeninspired.com

- ★ ATCM UK & Ireland Best Cultural & Arts Scheme 2019
- ★ Society Awards North East Event of the Year – Nuart Aberdeen 2019
- ★ International Downtown Association (IDA) Global Excellence Award 2018
- ★ DIHK European BID of the Year 2017/18
- ★ ATCM UK & Ireland Partnership of the Year Winner 2018
- ★ ATCM UK & Ireland Best Environmental Contribution Winner 2018
- ★ Aberdeen City and Shire Tourism Awards Best Cultural Event 2018



[REDACTED]

From: [REDACTED]
Sent: 16 March 2021 12:40
To: [REDACTED]
Subject: RE: Aberdeen Inspired Momentum Invoice 011281

Sorry for bombarding you with emails today.

Im trying to link together the figures you sent with the invoices I have. I have most of them, but the one im struggling with is the project management figures. The figure I have from the invoices is £4616.15. The invoices I have, have had the details blanked out so I cant tell you which company it is for but I do have the reference numbers. Ill give you the first and last reference numbers so you know which ones im talking about, 191001 – 200301, these date from 18/10/2019 to 12/02/2020, I have 10 in total. Can you confirm if these match up to the £4,485.25? The invoices don't mention VAT so I wonder if that is why I have a different figure?

I don't seem to have invoices for the project management costs for February and March 2021: £4,800. Can you send these as well if you have them?

Thank you,

[REDACTED]

From: [REDACTED] <[REDACTED]@aberdeeninspired.com>
Sent: 16 March 2021 11:16
To: [REDACTED] <[REDACTED]@aberdeencity.gov.uk>
Subject: Aberdeen Inspired Momentum Invoice 011281

Hi [REDACTED]

Apologies, for the delay.

Please find attached the invoice requested.

If you have any questions, please don't hesitate to get in touch.

Regards,

[REDACTED]

H



ABERDEEN
inspired

BUSINESS IMPROVEMENT DISTRICT



T: 01224 [REDACTED] E: [REDACTED]@aberdeeninspired.com

2nd Floor, 32 Upperkirkgate Aberdeen, AB10 1BA

Aberdeen Inspired Limited 2018 Registered in Scotland SC 352258

aberdeeninspired.com

- ★ ATCM UK & Ireland Best Cultural & Arts Scheme 2019
- ★ Society Awards North East Event of the Year – Nuart Aberdeen 2019
- ★ International Downtown Association (IDA) Global Excellence Award 2018
- ★ DIHK European BID of the Year 2017/18
- ★ ATCM UK & Ireland Partnership of the Year Winner 2018
- ★ ATCM UK & Ireland Best Environmental Contribution Winner 2018
- ★ Aberdeen City and Shire Tourism Awards Best Cultural Event 2018



[REDACTED]

From: [REDACTED]
Sent: 16 March 2021 16:24
To: [REDACTED]
Subject: RE: Aberdeen Inspired Momentum Invoice 011281

Hi [REDACTED]

Yes, those are the ones I have, I also have the following,

12.5 hours @ £25/hr w/c 20/09/19 and 14/10/2019
with a total of £312.50

Is that to be included in the figure?

I don't seem to have the final two –

200401	MArch/April 2020	100.00
201001	Suspended Signage Handover	104.00

If I could get those that would be great.

Thank you,

From: [REDACTED] <[REDACTED]@aberdeeninspired.com>
Sent: 16 March 2021 14:44
To: [REDACTED] <[REDACTED]@aberdeencity.gov.uk>
Subject: Re: Aberdeen Inspired Momentum Invoice 011281

Hi [REDACTED]

I think I've uncovered the issue.

The ten invoices you have, I think they are these?

[REDACTED]	13.5 hours @ £25/hr	337.50
[REDACTED]	13.5 hours @ £25/hr	337.50
[REDACTED]	w/c 18/11 & w/c 25/11	425.00
[REDACTED]	w/c 2/12/19 & 9/12/19	425.00
[REDACTED]	w/c/ 16/12/19	225.00
[REDACTED]	w/c/ 23/12/19	37.50
[REDACTED]	w/c/ 13/1 & w/c 20/1	500.00
[REDACTED]	w/c 27/1 & w/c 03/2	393.75
[REDACTED]	w/c 10 Feb & w/c 24 Feb	687.50
[REDACTED]	w/c 2nd March & w/c 9th March	912.50

Total
£4281.25

There are two more invoices

200401	MArch/April 2020	100.00
--------	------------------	--------

Do you have these two invoices?

The full sum would then amount to £4485.25

Let me know if you are missing the final two invoices.

Regards,
[REDACTED]

On 16 Mar 2021, at 12:39, [REDACTED] <[REDACTED]@aberdeencity.gov.uk> wrote:

Sorry for bombarding you with emails today.

Im trying to link together the figures you sent with the invoices I have. I have most of them, but the one im struggling with is the project management figures. The figure I have from the invoices is £4616.15. The invoices I have, have had the details blanked out so I cant tell you which company it is for but I do have the reference numbers. Ill give you the first and last reference numbers so you know which ones im talking about, 191001 – 200301, these date from 18/10/2019 to 12/02/2020, I have 10 in total. Can you confirm if these match up to the £4,485.25? The invoices don't mention VAT so I wonder if that is why I have a different figure?

I don't seem to have invoices for the project management costs for February and March 2021: £4,800. Can you send these as well if you have them?

Thank you,
[REDACTED]

From: [REDACTED] <[REDACTED]@aberdeeninspired.com>
Sent: 16 March 2021 11:16
To: [REDACTED] <[REDACTED]@aberdeencity.gov.uk>
Subject: Aberdeen Inspired Momentum Invoice 011281

Hi [REDACTED]

Apologies, for the delay.

Please find attached the invoice requested.

If you have any questions, please don't hesitate to get in touch.

Regards,
[REDACTED]

H

<image001.png>



T: 01224 [REDACTED] E: [REDACTED]@aberdeeninspired.com

2nd Floor, 32 Upperkirkgate Aberdeen, AB10 1BA
Aberdeen Inspired Limited 2018 Registered in Scotland SC 352258
aberdeeninspired.com

- ★ ATCM UK & Ireland Best Cultural & Arts Scheme 2019
- ★ Society Awards North East Event of the Year – Nuart Aberdeen 2019
- ★ International Downtown Association (IDA) Global Excellence Award 2018
- ★ DIHK European BID of the Year 2017/18
- ★ ATCM UK & Ireland Partnership of the Year Winner 2018
- ★ ATCM UK & Ireland Best Environmental Contribution Winner 2018
- ★ Aberdeen City and Shire Tourism Awards Best Cultural Event 2018

<image002.png>

<image003.png>

<image004.png>

<image005.png>

<image006.png>



ABERDEEN
inspired
BUSINESS IMPROVEMENT DISTRICT



T: 01224 [REDACTED] E: [REDACTED]@aberdeeninspired.com

2nd Floor, 32 Upperkirkgate Aberdeen, AB10 1BA
Aberdeen Inspired Limited 2018 Registered in Scotland SC 352258
aberdeeninspired.com

- ★ **ATCM UK & Ireland Best Cultural & Arts Scheme 2019**
- ★ **Society Awards North East Event of the Year – Nuart Aberdeen 2019**
- ★ **International Downtown Association (IDA) Global Excellence Award 2018**
- ★ **DIHK European BID of the Year 2017/18**
- ★ **ATCM UK & Ireland Partnership of the Year Winner 2018**
- ★ **ATCM UK & Ireland Best Environmental Contribution Winner 2018**
- ★ **Aberdeen City and Shire Tourism Awards Best Cultural Event 2018**



[REDACTED]

From: [REDACTED]
Sent: 17 March 2021 10:24
To: [REDACTED]
Subject: RE: Aberdeen Inspired Momentum Invoice 011281
Attachments: A1 - 191001 - 18.10.19.jpg

Good morning,

That's brilliant, thank you.

I now have the correct figure, not including the attached invoice. Could you let me know if that needs to be added to the £4485.25?

Thank you,

[REDACTED]

From: [REDACTED] <[REDACTED]@aberdeeninspired.com>
Sent: 17 March 2021 10:02
To: [REDACTED] <[REDACTED]@aberdeencity.gov.uk>
Subject: Re: Aberdeen Inspired Momentum Invoice 011281

Good morning

Here are the two invoices, highlighted in red below.

Let me know if you need anything else.

Regards,

[REDACTED]

On 16 Mar 2021, at 16:23, [REDACTED] <[REDACTED]@aberdeencity.gov.uk> wrote:

Hi [REDACTED]

Yes, those are the ones I have, I also have the following,

12.5 hours @ £25/hr w/c 20/09/19 and 14/10/2019
with a total of £312.50

Is that to be included in the figure?

I don't seem to have the final two –

200401	MArch/April 2020	100.00
201001	Suspended Signage Handover	104.00

If I could get those that would be great.

Thank you,

[REDACTED]

From: [REDACTED] <[REDACTED]@aberdeeninspired.com>
Sent: 16 March 2021 14:44
To: [REDACTED] <[REDACTED]@aberdeencity.gov.uk>
Subject: Re: Aberdeen Inspired Momentum Invoice 011281

Hi [REDACTED]

I think I've uncovered the issue.

The ten invoices you have, I think they are these?

[REDACTED]	13.5 hours @ £25/hr	337.50
[REDACTED]	13.5 hours @ £25/hr	337.50
[REDACTED]	w/c 18/11 & w/c 25/11	425.00
[REDACTED]	w/c 2/12/19 & 9/12/19	425.00
[REDACTED]	w/c/ 16/12/19	225.00
[REDACTED]	w/c/ 23/12/19	37.50
[REDACTED]	w/c/ 13/1 & w/c 20/1	500.00
[REDACTED]	w/c 27/1 & w/c 03/2	393.75
[REDACTED]	w/c 10 Feb & w/c 24 Feb	687.50
[REDACTED]	w/c 2nd March & w/c 9th March	912.50

Total
£4281.25

There are two more invoices

200401	MArch/April 2020	100.00
201001	Suspended Signage Handover	104.00

Do you have these two invoices?

The full sum would then amount to £4485.25

Let me know if you are missing the final two invoices.

Regards,

[REDACTED]

On 16 Mar 2021, at 12:39, [REDACTED] <[REDACTED]@aberdeencity.gov.uk> wrote:

Sorry for bombarding you with emails today.

Im trying to link together the figures you sent with the invoices I have. I have most of them, but the one im struggling with is the project management figures. The figure I have from the invoices is £4616.15. The invoices I have, have had the details blanked out so I cant tell you which company it is for but I do have the reference numbers. Ill give you the first and last reference numbers so you know which ones im talking about, 191001 – 200301, these date from 18/10/2019 to 12/02/2020, I have 10 in total. Can you confirm if these match up to the £4,485.25? The invoices don't mention VAT so I wonder if that is why I have a different figure?

I don't seem to have invoices for the project management costs for February and March 2021: £4,800. Can you send these as well if you have them?

Thank you,

[REDACTED]

From: [REDACTED] <[REDACTED]@aberdeeninspired.com>
Sent: 16 March 2021 11:16
To: [REDACTED] <[REDACTED]@aberdeencity.gov.uk>
Subject: Aberdeen Inspired Momentum Invoice 011281

Hi [REDACTED]

Apologies, for the delay.

Please find attached the invoice requested.

If you have any questions, please don't hesitate to get in touch.

Regards,

[REDACTED]

H

<image001.png>

[REDACTED]

T: 01224 [REDACTED] E: [REDACTED]@aberdeeninspired.com

2nd Floor, 32 Upperkirkgate Aberdeen, AB10 1BA
Aberdeen Inspired Limited 2018 Registered in Scotland SC 352258
aberdeeninspired.com

★ ATCM UK & Ireland Best Cultural & Arts Scheme 2019
★ Society Awards North East Event of the Year – Nuart Aberdeen 2019
★ International Downtown Association (IDA) Global Excellence Award 2018

- ★ DIHK European BID of the Year 2017/18
- ★ ATCM UK & Ireland Partnership of the Year Winner 2018
- ★ ATCM UK & Ireland Best Environmental Contribution Winner 2018
- ★ Aberdeen City and Shire Tourism Awards Best Cultural Event 2018

<image002.png>

<image003.png>

<image004.png>

<image005.png>

<image006.png>

<image001.png>



T: 01224 [REDACTED] E: [REDACTED]@aberdeeninspired.com

2nd Floor, 32 Upperkirkgate Aberdeen, AB10 1BA

Aberdeen Inspired Limited 2018 Registered in Scotland SC 352258

aberdeeninspired.com

- ★ ATCM UK & Ireland Best Cultural & Arts Scheme 2019
- ★ Society Awards North East Event of the Year – Nuart Aberdeen 2019
- ★ International Downtown Association (IDA) Global Excellence Award 2018
- ★ DIHK European BID of the Year 2017/18
- ★ ATCM UK & Ireland Partnership of the Year Winner 2018
- ★ ATCM UK & Ireland Best Environmental Contribution Winner 2018
- ★ Aberdeen City and Shire Tourism Awards Best Cultural Event 2018

<image002.png> <image003.png><image004.png><image005.png><image006.png>



[REDACTED]
[REDACTED]
T: 01224 [REDACTED] E: [REDACTED]@aberdeeninspired.com
2nd Floor, 32 Upperkirkgate Aberdeen, AB10 1BA
Aberdeen Inspired Limited 2018 Registered in Scotland SC 352258
aberdeeninspired.com

- ★ ATCM UK & Ireland Best Cultural & Arts Scheme 2019
- ★ Society Awards North East Event of the Year – Nuart Aberdeen 2019
- ★ International Downtown Association (IDA) Global Excellence Award 2018
- ★ DIHK European BID of the Year 2017/18
- ★ ATCM UK & Ireland Partnership of the Year Winner 2018
- ★ ATCM UK & Ireland Best Environmental Contribution Winner 2018
- ★ Aberdeen City and Shire Tourism Awards Best Cultural Event 2018



[REDACTED]

From: [REDACTED] <[REDACTED]@aberdeeninspired.com>
Sent: 29 June 2021 15:24
To: [REDACTED]
Cc: [REDACTED]; [REDACTED]; [REDACTED]
Subject: Re: Aberdeen Inspired Suspended Signage

Hi [REDACTED],

Just to clarify, this is not the final invoice, but an order confirmation for the manufacturing cost, which I've sent on to you so we can draw down the funds in full. It is my understanding all the project invoices will be consolidated at the end of the project.

Would you prefer a separate invoice from Aberdeen Inspired for the signage manufacturing cost, in which case we can exclude the VAT?

Kind regards,
[REDACTED]

On 29 Jun 2021, at 14:01, [REDACTED] <[REDACTED]@aberdeencity.gov.uk> wrote:

Hi [REDACTED]

Yes that's fine, can you please send me an invoice with the vat removed?

Thank you,
[REDACTED]

From: [REDACTED] <[REDACTED]@aberdeeninspired.com>
Sent: 22 June 2021 10:12
To: [REDACTED] <[REDACTED]@aberdeencity.gov.uk>
Cc: [REDACTED] <[REDACTED]@aberdeeninspired.com>
Subject: FW: Aberdeen Inspired Suspended Signage

Hi [REDACTED]

I hope you're well. It's lovely to see the sunshine again today!

I'm just following up on the email below, and wonder if that's all in order – if you're able to approve the order confirmation so we can invoice for the manufacturing cost please?

Let me know if you need anything else/ have any questions.

Thanks again
[REDACTED]

From: [REDACTED] <[REDACTED]@aberdeeninspired.com>
Date: Friday, 11 June 2021 at 12:38
To: [REDACTED] <[REDACTED]@aberdeencity.gov.uk>
Cc: [REDACTED] <[REDACTED]@aberdeeninspired.com>, [REDACTED] <[REDACTED]@aberdeencity.gov.uk>
Subject: Aberdeen Inspired Suspended Signage

Hi [REDACTED]

Please find attached the order confirmation / pricing sheet for the manufacture of the signs. I wasn't sure if this should be added to the cost list template as not an invoice?

I'm sending this on to you following my conversation with [REDACTED] this week, as we are keen to start drawing down a larger portion of the funds for the manufacture of the signs, also because we will soon reach the first milestone - 20% payment on completion of drawings.

The company has waived the 10% upfront payment.

By way of update - NES is the new appointed manufacturer, taking over from JAS.

Please let me know if you have any questions.

Thank you and have a good weekend!

Kind regards,

[REDACTED]

<image001.png>

[REDACTED]
[REDACTED]

T: 01224 [REDACTED] E: [REDACTED]@aberdeeninspired.com

2nd Floor, 32 Upperkirkgate Aberdeen, AB10 1BA
Aberdeen Inspired Limited 2018 Registered in Scotland SC 352258
aberdeeninspired.com

- ★ ATCM UK & Ireland Best Cultural & Arts Scheme 2019
- ★ Society Awards North East Event of the Year – Nuart Aberdeen 2019
- ★ International Downtown Association (IDA) Global Excellence Award 2018
- ★ DIHK European BID of the Year 2017/18
- ★ ATCM UK & Ireland Partnership of the Year Winner 2018
- ★ ATCM UK & Ireland Best Environmental Contribution Winner 2018
- ★ Aberdeen City and Shire Tourism Awards Best Cultural Event 2018

<image002.png>

<image003.png>

<image004.png>

<image005.png>

<image006.png>



ABERDEEN
inspired

BUSINESS IMPROVEMENT DISTRICT

[REDACTED]
[REDACTED]

T: 01224 [REDACTED] E: [REDACTED]@aberdeeninspired.com

2nd Floor, 32 Upperkirkgate Aberdeen, AB10 1BA
Aberdeen Inspired Limited 2018 Registered in Scotland SC 352258
aberdeeninspired.com

- ★ ATCM UK & Ireland Best Cultural & Arts Scheme 2019
- ★ Society Awards North East Event of the Year – Nuart Aberdeen 2019
- ★ International Downtown Association (IDA) Global Excellence Award 2018
- ★ DIHK European BID of the Year 2017/18

★ **ATCM UK & Ireland Partnership of the Year Winner 2018**
★ **ATCM UK & Ireland Best Environmental Contribution Winner 2018**
★ **Aberdeen City and Shire Tourism Awards Best Cultural Event 2018**



[REDACTED]

From: [REDACTED]
Sent: 29 June 2021 14:02
To: [REDACTED]
Cc: [REDACTED]
Subject: RE: Aberdeen Inspired Suspended Signage

Hi [REDACTED]

Yes that's fine, can you please send me an invoice with the vat removed?

Thank you,

From: [REDACTED] <[REDACTED]@aberdeeninspired.com>
Sent: 22 June 2021 10:12
To: [REDACTED] <[REDACTED]@aberdeencity.gov.uk>
Cc: [REDACTED] <[REDACTED]@aberdeeninspired.com>
Subject: FW: Aberdeen Inspired Suspended Signage

Hi [REDACTED]

I hope you're well. It's lovely to see the sunshine again today!

I'm just following up on the email below, and wonder if that's all in order – if you're able to approve the order confirmation so we can invoice for the manufacturing cost please?

Let me know if you need anything else/ have any questions.

Thanks again

From: [REDACTED] <[REDACTED]@aberdeeninspired.com>
Date: Friday, 11 June 2021 at 12:38
To: [REDACTED] <[REDACTED]@aberdeencity.gov.uk>
Cc: [REDACTED] <[REDACTED]@aberdeeninspired.com>, [REDACTED] <[REDACTED]@aberdeencity.gov.uk>
Subject: Aberdeen Inspired Suspended Signage

Hi [REDACTED]

Please find attached the order confirmation / pricing sheet for the manufacture of the signs. I wasn't sure if this should be added to the cost list template as not an invoice?

I'm sending this on to you following my conversation with [REDACTED] this week, as we are keen to start drawing down a larger portion of the funds for the manufacture of the signs, also because we will soon reach the first milestone - 20% payment on completion of drawings.

The company has waived the 10% upfront payment.

By way of update - NES is the new appointed manufacturer, taking over from JAS.

Please let me know if you have any questions.

Thank you and have a good weekend!

Kind regards,



ABERDEEN
inspired

BUSINESS IMPROVEMENT DISTRICT



T: 01224 [REDACTED] E: [REDACTED]@aberdeeninspired.com

2nd Floor, 32 Upperkirkgate Aberdeen, AB10 1BA

Aberdeen Inspired Limited 2018 Registered in Scotland SC 352258

aberdeeninspired.com

- ★ ATCM UK & Ireland Best Cultural & Arts Scheme 2019
- ★ Society Awards North East Event of the Year – Nuart Aberdeen 2019
- ★ International Downtown Association (IDA) Global Excellence Award 2018
- ★ DIHK European BID of the Year 2017/18
- ★ ATCM UK & Ireland Partnership of the Year Winner 2018
- ★ ATCM UK & Ireland Best Environmental Contribution Winner 2018
- ★ Aberdeen City and Shire Tourism Awards Best Cultural Event 2018



[REDACTED]

From: [REDACTED]
Sent: 29 June 2021 16:01
To: [REDACTED]
Cc: [REDACTED]; [REDACTED]; [REDACTED]
Subject: RE: Aberdeen Inspired Suspended Signage

Hi [REDACTED]

Yes, can we get Aberdeen inspired to send the invoice of £105,517 please? Then will get evidence of spend at the end of the project.

Kind regards

[REDACTED]

From: [REDACTED] <[REDACTED]@aberdeeninspired.com>
Sent: 29 June 2021 15:24
To: [REDACTED] <[REDACTED]@aberdeencity.gov.uk>
Cc: [REDACTED] <[REDACTED]@aberdeeninspired.com>; [REDACTED] <[REDACTED]@aberdeeninspired.com>; [REDACTED] <[REDACTED]@aberdeencity.gov.uk>
Subject: Re: Aberdeen Inspired Suspended Signage

Hi [REDACTED],

Just to clarify, this is not the final invoice, but an order confirmation for the manufacturing cost, which I've sent on to you so we can draw down the funds in full. It is my understanding all the project invoices will be consolidated at the end of the project.

Would you prefer a separate invoice from Aberdeen Inspired for the signage manufacturing cost, in which case we can exclude the VAT?

Kind regards,

[REDACTED]

On 29 Jun 2021, at 14:01, [REDACTED] <[REDACTED]@aberdeencity.gov.uk> wrote:

Hi [REDACTED]

Yes that's fine, can you please send me an invoice with the vat removed?

Thank you,

[REDACTED]

From: [REDACTED] <[REDACTED]@aberdeeninspired.com>
Sent: 22 June 2021 10:12
To: [REDACTED] <[REDACTED]@aberdeencity.gov.uk>
Cc: [REDACTED] <[REDACTED]@aberdeeninspired.com>
Subject: FW: Aberdeen Inspired Suspended Signage

Hi [REDACTED]

I hope you're well. It's lovely to see the sunshine again today!

I'm just following up on the email below, and wonder if that's all in order – if you're able to approve the order confirmation so we can invoice for the manufacturing cost please?

Let me know if you need anything else/ have any questions.

Thanks again

[REDACTED]

From: [REDACTED] <[REDACTED]@aberdeeninspired.com>

Date: Friday, 11 June 2021 at 12:38

To: [REDACTED] <[REDACTED]@aberdeencity.gov.uk>

Cc: [REDACTED] <[REDACTED]@aberdeeninspired.com>, [REDACTED] <[REDACTED]@aberdeencity.gov.uk>

Subject: Aberdeen Inspired Suspended Signage

Hi [REDACTED]

Please find attached the order confirmation / pricing sheet for the manufacture of the signs. I wasn't sure if this should be added to the cost list template as not an invoice?

I'm sending this on to you following my conversation with [REDACTED] this week, as we are keen to start drawing down a larger portion of the funds for the manufacture of the signs, also because we will soon reach the first milestone - 20% payment on completion of drawings.

The company has waived the 10% upfront payment.

By way of update - NES is the new appointed manufacturer, taking over from JAS.

Please let me know if you have any questions.

Thank you and have a good weekend!

Kind regards,

[REDACTED]

<image001.png>

[REDACTED]

T: 01224 [REDACTED] E: [REDACTED]@aberdeeninspired.com

2nd Floor, 32 Upperkirkgate Aberdeen, AB10 1BA
Aberdeen Inspired Limited 2018 Registered in Scotland SC 352258
aberdeeninspired.com

- ★ ATCM UK & Ireland Best Cultural & Arts Scheme 2019
- ★ Society Awards North East Event of the Year – Nuart Aberdeen 2019
- ★ International Downtown Association (IDA) Global Excellence Award 2018
- ★ DIHK European BID of the Year 2017/18
- ★ ATCM UK & Ireland Partnership of the Year Winner 2018
- ★ ATCM UK & Ireland Best Environmental Contribution Winner 2018
- ★ Aberdeen City and Shire Tourism Awards Best Cultural Event 2018

<image002.png>

<image003.png>

<image004.png>

<image005.png>

<image006.png>



T: 01224 [REDACTED] E: [REDACTED]@aberdeeninspired.com

2nd Floor, 32 Upperkirkgate Aberdeen, AB10 1BA
Aberdeen Inspired Limited 2018 Registered in Scotland SC 352258
aberdeeninspired.com

- ★ ATCM UK & Ireland Best Cultural & Arts Scheme 2019
- ★ Society Awards North East Event of the Year – Nuart Aberdeen 2019
- ★ International Downtown Association (IDA) Global Excellence Award 2018
- ★ DIHK European BID of the Year 2017/18
- ★ ATCM UK & Ireland Partnership of the Year Winner 2018
- ★ ATCM UK & Ireland Best Environmental Contribution Winner 2018
- ★ Aberdeen City and Shire Tourism Awards Best Cultural Event 2018



[REDACTED]

From: [REDACTED] <[REDACTED]@aberdeeninspired.com>
Sent: 07 February 2022 09:38
To: [REDACTED]
Cc: [REDACTED]
Subject: Re: AI Cost List
Attachments: Credit Note CRD2170.pdf

Follow Up Flag: Follow up
Flag Status: Completed

Good morning [REDACTED]

I hope you had a good weekend.

Apologies for the delay in coming back to you again! We have checked your updated spreadsheet and it appears you are missing two invoices:

NES £34,051.20 INV 105674-10 and Momentum £17,500 INV-011413

My colleague [REDACTED] is on the case and we will forward these to you shortly.

We have also received a credit from NES for work which haven't been carried out yet, but will (a credit note against this invoice for ITEM AI (on site supervision) which has now been moved to works 106242-1 of which our order confirmation is attached for these works to be completed at a later date)

Kind regards,

[REDACTED]

On 1 Feb 2022, at 15:53, [REDACTED] <[REDACTED]@aberdeencity.gov.uk> wrote:

Hi [REDACTED]

Thank you for sending everything through.

I have attached an updated spreadsheet with all invoices you have sent to date. Can you check it over and confirm that the spend to date is correct?

Kind regards,

[REDACTED]

From: [REDACTED] <[REDACTED]@aberdeeninspired.com>
Sent: 01 February 2022 14:30
To: [REDACTED] <[REDACTED]@aberdeencity.gov.uk>
Cc: [REDACTED] <[REDACTED]@aberdeeninspired.com>
Subject: AI Cost List

Hi [REDACTED]

Please find attached the updated AI cost list for Suspended Signs.

Sorry it took so long!

Best,

[REDACTED]

<image001.png>

T: 01224 [REDACTED] E: [REDACTED]@aberdeeninspired.com

2nd Floor, 32 Upperkirkgate Aberdeen, AB10 1BA
Aberdeen Inspired Limited 2018 Registered in Scotland SC 352258
aberdeeninspired.com

- ★ ATCM UK & Ireland Best Cultural & Arts Scheme 2019
- ★ Society Awards North East Event of the Year – Nuart Aberdeen 2019
- ★ International Downtown Association (IDA) Global Excellence Award 2018
- ★ DIHK European BID of the Year 2017/18
- ★ ATCM UK & Ireland Partnership of the Year Winner 2018
- ★ ATCM UK & Ireland Best Environmental Contribution Winner 2018
- ★ Aberdeen City and Shire Tourism Awards Best Cultural Event 2018

<image002.png>

<image003.png>

<image004.png>

<image005.png>

<image006.png>

<AI cost list template.xlsx>



T: 01224 [REDACTED] E: [REDACTED]@aberdeeninspired.com

2nd Floor, 32 Upperkirkgate Aberdeen, AB10 1BA
Aberdeen Inspired Limited 2018 Registered in Scotland SC 352258
aberdeeninspired.com

- ★ ATCM UK & Ireland Best Cultural & Arts Scheme 2019
- ★ Society Awards North East Event of the Year – Nuart Aberdeen 2019
- ★ International Downtown Association (IDA) Global Excellence Award 2018
- ★ DIHK European BID of the Year 2017/18
- ★ ATCM UK & Ireland Partnership of the Year Winner 2018
- ★ ATCM UK & Ireland Best Environmental Contribution Winner 2018
- ★ Aberdeen City and Shire Tourism Awards Best Cultural Event 2018



[REDACTED]

From: [REDACTED]
Sent: 01 February 2022 15:54
To: [REDACTED]
Subject: RE: AI Cost List
Attachments: AI cost list template.xlsx

Hi [REDACTED]

Thank you for sending everything through.

I have attached an updated spreadsheet with all invoices you have sent to date. Can you check it over and confirm that the spend to date is correct?

Kind regards,

[REDACTED]

From: [REDACTED] <[REDACTED]@aberdeeninspired.com>
Sent: 01 February 2022 14:30
To: [REDACTED] <[REDACTED]@aberdeencity.gov.uk>
Cc: [REDACTED] <[REDACTED]@aberdeeninspired.com>
Subject: AI Cost List

Hi [REDACTED]

Please find attached the updated AI cost list for Suspended Signs.

Sorry it took so long!

Best,

[REDACTED]



ABERDEEN
inspired

BUSINESS IMPROVEMENT DISTRICT



T: 01224 [REDACTED] E: [REDACTED]@aberdeeninspired.com

2nd Floor, 32 Upperkirkgate Aberdeen, AB10 1BA

Aberdeen Inspired Limited 2018 Registered in Scotland SC 352258

aberdeeninspired.com

- ★ ATCM UK & Ireland Best Cultural & Arts Scheme 2019
- ★ Society Awards North East Event of the Year – Nuart Aberdeen 2019
- ★ International Downtown Association (IDA) Global Excellence Award 2018
- ★ DIHK European BID of the Year 2017/18
- ★ ATCM UK & Ireland Partnership of the Year Winner 2018
- ★ ATCM UK & Ireland Best Environmental Contribution Winner 2018
- ★ Aberdeen City and Shire Tourism Awards Best Cultural Event 2018



[REDACTED]

From: [REDACTED]
Sent: 18 March 2021 11:17
To: [REDACTED]
Subject: RE: [REDACTED] invoice

Hi [REDACTED]

Yes, I have that one.

Speak soon,

[REDACTED]

From: [REDACTED] <[REDACTED]@aberdeeninspired.com>
Sent: 18 March 2021 11:10
To: [REDACTED] <[REDACTED]@aberdeencity.gov.uk>
Subject: [REDACTED] invoice

Hi [REDACTED],

Do you have this invoice for structural engineering?

Just about to go on my call but speak later.

Regards,

[REDACTED]



T: 01224 [REDACTED] E: [REDACTED]@aberdeeninspired.com
2nd Floor, 32 Upperkirkgate Aberdeen, AB10 1BA
Aberdeen Inspired Limited 2018 Registered in Scotland SC 352258
aberdeeninspired.com

- ★ **ATCM UK & Ireland Best Cultural & Arts Scheme 2019**
- ★ **Society Awards North East Event of the Year – Nuart Aberdeen 2019**
- ★ **International Downtown Association (IDA) Global Excellence Award 2018**
- ★ **DIHK European BID of the Year 2017/18**
- ★ **ATCM UK & Ireland Partnership of the Year Winner 2018**
- ★ **ATCM UK & Ireland Best Environmental Contribution Winner 2018**
- ★ **Aberdeen City and Shire Tourism Awards Best Cultural Event 2018**



[REDACTED]

From: [REDACTED]
Sent: 16 August 2021 15:22
To: [REDACTED]
Cc: [REDACTED]; [REDACTED]
Subject: RE: Drawing down Suspended Signage funding

Hi [REDACTED]

Yes, that is fine. I look forward to receiving additional invoices.

Can you please confirm the expected completion date for the project? If completion date is after the 30th September can you please let me know where the project is predicted to be by that date?

Kind regards

[REDACTED]

From: [REDACTED] <[REDACTED]@aberdeeninspired.com>
Sent: 16 August 2021 11:33
To: [REDACTED] <[REDACTED]@aberdeencity.gov.uk>
Cc: [REDACTED] <[REDACTED]@aberdeencity.gov.uk>; [REDACTED] <[REDACTED]@aberdeeninspired.com>
Subject: Drawing down Suspended Signage funding

Good morning [REDACTED]

I hope you are well and had a nice weekend.

I am getting in touch as we are nearing the final stages of the Suspended Signage project. With this in mind, we want to revert to earlier discussions [REDACTED] and I had with [REDACTED], in which we indicated the desire to invoice for the full remaining amount of the funding grant, with a view to reconciling the actual spend after the project completion.

So, we would like to issue an invoice for the remaining £263,314.58 of the grant now.

Please confirm that this is acceptable and I will arrange for an invoice to be submitted to you.

In the meantime, I will also provide you with the latest batch of invoices and updated Cost List template shortly.

Kind regards,

[REDACTED]



ABERDEEN
inspired

BUSINESS IMPROVEMENT DISTRICT



T: 01224 [REDACTED] E: [REDACTED]@aberdeeninspired.com

2nd Floor, 32 Upperkirkgate Aberdeen, AB10 1BA

Aberdeen Inspired Limited 2018 Registered in Scotland SC 352258

aberdeeninspired.com

- ★ ATCM UK & Ireland Best Cultural & Arts Scheme 2019
- ★ Society Awards North East Event of the Year – Nuart Aberdeen 2019
- ★ International Downtown Association (IDA) Global Excellence Award 2018
- ★ DIHK European BID of the Year 2017/18
- ★ ATCM UK & Ireland Partnership of the Year Winner 2018
- ★ ATCM UK & Ireland Best Environmental Contribution Winner 2018
- ★ Aberdeen City and Shire Tourism Awards Best Cultural Event 2018



[REDACTED]

From: [REDACTED] <[REDACTED]@aberdeeninspired.com>
Sent: 17 August 2021 12:20
To: [REDACTED]
Cc: [REDACTED]; [REDACTED]
Subject: Re: Drawing down Suspended Signage funding

Hi [REDACTED]

Thank you very much. [REDACTED] will be in touch shortly with the new invoice to draw down the remainder of the Suspended Signage funds.

At present we are expecting to take delivery of the signs and aiming to have all fixings installed at the sign locations (this work can be carried out before the signs arrive) by mid September. The Install team can then proceed with completing the sign installation. We are aiming to have as many of the signs fully installed as possible by the end of September.

We are expecting an update from our manufacturer in the next day or two on the anticipated delivery schedule for the signs.

As soon as we have confirmation of the updated manufacture and installation schedule we will share this with you and [REDACTED].

Kind regards,

[REDACTED]

On 16 Aug 2021, at 15:22, [REDACTED] <[REDACTED]@aberdeencity.gov.uk> wrote:

Hi [REDACTED]

Yes, that is fine. I look forward to receiving additional invoices.

Can you please confirm the expected completion date for the project? If completion date is after the 30th September can you please let me know where the project is predicted to be by that date?

Kind regards

[REDACTED]

From: [REDACTED] <[REDACTED]@aberdeeninspired.com>
Sent: 16 August 2021 11:33
To: [REDACTED] <[REDACTED]@aberdeencity.gov.uk>
Cc: [REDACTED] <[REDACTED]@aberdeencity.gov.uk>; [REDACTED] <[REDACTED]@aberdeeninspired.com>
Subject: Drawing down Suspended Signage funding

Good morning [REDACTED]

I hope you are well and had a nice weekend.

I am getting in touch as we are nearing the final stages of the Suspended Signage project. With this in mind, we want to revert to earlier discussions [REDACTED] and I had with [REDACTED], in which we indicated the desire to invoice for the full remaining amount of the funding grant, with a view to reconciling the actual spend after the project completion.

So, we would like to issue an invoice for the remaining £263,314.58 of the grant now.

Please confirm that this is acceptable and I will arrange for an invoice to be submitted to you.

In the meantime, I will also provide you with the latest batch of invoices and updated Cost List template shortly.

Kind regards,

[REDACTED]

<image001.png>

T: 01224 [REDACTED] E: [REDACTED]@aberdeeninspired.com
2nd Floor, 32 Upperkirkgate Aberdeen, AB10 1BA
Aberdeen Inspired Limited 2018 Registered in Scotland SC 352258
aberdeeninspired.com

- ★ ATCM UK & Ireland Best Cultural & Arts Scheme 2019
- ★ Society Awards North East Event of the Year – Nuart Aberdeen 2019
- ★ International Downtown Association (IDA) Global Excellence Award 2018
- ★ DIHK European BID of the Year 2017/18
- ★ ATCM UK & Ireland Partnership of the Year Winner 2018
- ★ ATCM UK & Ireland Best Environmental Contribution Winner 2018
- ★ Aberdeen City and Shire Tourism Awards Best Cultural Event 2018

<image002.png> <image003.png><image004.png><image005.png><image006.png>



T: 01224 [REDACTED] E: [REDACTED]@aberdeeninspired.com
2nd Floor, 32 Upperkirkgate Aberdeen, AB10 1BA
Aberdeen Inspired Limited 2018 Registered in Scotland SC 352258
aberdeeninspired.com

- ★ ATCM UK & Ireland Best Cultural & Arts Scheme 2019
- ★ Society Awards North East Event of the Year – Nuart Aberdeen 2019
- ★ International Downtown Association (IDA) Global Excellence Award 2018
- ★ DIHK European BID of the Year 2017/18
- ★ ATCM UK & Ireland Partnership of the Year Winner 2018
- ★ ATCM UK & Ireland Best Environmental Contribution Winner 2018
- ★ Aberdeen City and Shire Tourism Awards Best Cultural Event 2018



[REDACTED]

From: [REDACTED]
Sent: 18 August 2021 12:18
To: [REDACTED]
Cc: [REDACTED]; [REDACTED]
Subject: RE: Drawing down Suspended Signage funding

Hi [REDACTED],

Thank you for sending the invoice through. I have now sent it to be processed.

Kind regards

[REDACTED]

From: [REDACTED] <[REDACTED]@aberdeeninspired.com>
Sent: 18 August 2021 11:28
To: [REDACTED] <[REDACTED]@aberdeencity.gov.uk>
Cc: [REDACTED] <[REDACTED]@aberdeeninspired.com>; [REDACTED] <[REDACTED]@aberdeeninspired.com>
Subject: FW: Drawing down Suspended Signage funding

Hi [REDACTED],

Per your communication with [REDACTED] below, please find attached invoice for the remainder of the funding attributable to the Suspended Signage project.

If you have any queries, please don't hesitate to contact me.

Kind Regards,



T: 01224 [REDACTED] E: [REDACTED]@aberdeeninspired.com
2nd Floor, 32 Upperkirkgate Aberdeen, AB10 1BA
Aberdeen Inspired Limited 2018 Registered in Scotland SC 352258

aberdeeninspired.com



International Downtown Association (IDA) Global Excellence Award 2018.
DIHK European BID of the Year 2017/18. ATCM UK & Ireland Partnership of the Year Winner 2018.
ATCM UK & Ireland Best Environmental Contribution Winner 2018. Aberdeen City and Shire Tourism Awards.
Best Cultural Event 2018 - Nuart Aberdeen/Aberdeen Inspired 2018.

From: [REDACTED] <[REDACTED]@aberdeencity.gov.uk>
Subject: RE: Drawing down Suspended Signage funding
Date: 16 August 2021 at 15:22:15 BST
To: [REDACTED] <[REDACTED]@aberdeeninspired.com>
Cc: [REDACTED] <[REDACTED]@aberdeencity.gov.uk>, [REDACTED] <[REDACTED]@aberdeeninspired.com>

Hi [REDACTED]

Yes, that is fine. I look forward to receiving additional invoices.

Can you please confirm the expected completion date for the project? If completion date is after the 30th September can you please let me know where the project is predicted to be by that date?

Kind regards

[REDACTED]

From: [REDACTED] <[REDACTED]@aberdeeninspired.com>

Sent: 16 August 2021 11:33

To: [REDACTED] <[REDACTED]@aberdeencity.gov.uk>

Cc: [REDACTED] <[REDACTED]@aberdeencity.gov.uk>; [REDACTED] <[REDACTED]@aberdeeninspired.com>

Subject: Drawing down Suspended Signage funding

Good morning [REDACTED]

I hope you are well and had a nice weekend.

I am getting in touch as we are nearing the final stages of the Suspended Signage project. With this in mind, we want to revert to earlier discussions [REDACTED] and I had with [REDACTED], in which we indicated the desire to invoice for the full remaining amount of the funding grant, with a view to reconciling the actual spend after the project completion.

So, we would like to issue an invoice for the remaining £263,314.58 of the grant now.

Please confirm that this is acceptable and I will arrange for an invoice to be submitted to you.

In the meantime, I will also provide you with the latest batch of invoices and updated Cost List template shortly.

Kind regards,

[REDACTED]



[REDACTED]
[REDACTED]

T: 01224 [REDACTED] E: [REDACTED]@aberdeeninspired.com
2nd Floor, 32 Upperkirkgate Aberdeen, AB10 1BA
Aberdeen Inspired Limited 2018 Registered in Scotland SC 352258
aberdeeninspired.com

- ★ ATCM UK & Ireland Best Cultural & Arts Scheme 2019
- ★ Society Awards North East Event of the Year – Nuart Aberdeen 2019
- ★ International Downtown Association (IDA) Global Excellence Award 2018
- ★ DIHK European BID of the Year 2017/18
- ★ ATCM UK & Ireland Partnership of the Year Winner 2018
- ★ ATCM UK & Ireland Best Environmental Contribution Winner 2018
- ★ Aberdeen City and Shire Tourism Awards Best Cultural Event 2018



T: 01224 [REDACTED] E: [REDACTED]@aberdeeninspired.com
2nd Floor, 32 Upperkirkgate Aberdeen, AB10 1BA
Aberdeen Inspired Limited 2018 Registered in Scotland SC 352258
aberdeeninspired.com

- ★ ATCM UK & Ireland Best Cultural & Arts Scheme 2019
- ★ Society Awards North East Event of the Year – Nuart Aberdeen 2019
- ★ International Downtown Association (IDA) Global Excellence Award 2018
- ★ DIHK European BID of the Year 2017/18
- ★ ATCM UK & Ireland Partnership of the Year Winner 2018
- ★ ATCM UK & Ireland Best Environmental Contribution Winner 2018
- ★ Aberdeen City and Shire Tourism Awards Best Cultural Event 2018



[REDACTED]

From: [REDACTED]
Sent: 23 September 2021 11:57
To: [REDACTED]
Cc: [REDACTED]; [REDACTED]
Subject: RE: Drawing down Suspended Signage funding

Hi [REDACTED]

I am well thank you, hope you are as well.

The payment has been chased up, is authorised and will be in todays payment run. Sorry for the delay.

I saw the images of the signs, they looks great, I look forward to seeing them around the city!

Kind regards,

[REDACTED]

From: [REDACTED] <[REDACTED]@aberdeeninspired.com>
Sent: 21 September 2021 10:43
To: [REDACTED] <[REDACTED]@aberdeencity.gov.uk>
Cc: [REDACTED] <[REDACTED]@aberdeeninspired.com>; [REDACTED] <[REDACTED]@aberdeeninspired.com>
Subject: FW: Drawing down Suspended Signage funding

Good morning [REDACTED]

I hope you are well.

I am following up on our final invoice of 18th August for the remainder of the Town Centre funding for Suspended Signage, attached. Are you able to advise when we can expect to receive these funds please, as the usual 30 day payment period has now passed?

As ever grateful for your assistance.

Kind regards,

[REDACTED]

From: [REDACTED] <[REDACTED]@aberdeeninspired.com>
Date: Wednesday, 18 August 2021 at 11:27
To: [REDACTED] <[REDACTED]@aberdeencity.gov.uk>
Cc: [REDACTED] <[REDACTED]@aberdeeninspired.com>, [REDACTED] <[REDACTED]@aberdeeninspired.com>
Subject: FW: Drawing down Suspended Signage funding

Hi [REDACTED],

Per your communication with [REDACTED] below, please find attached invoice for the remainder of the funding attributable to the Suspended Signage project.

If you have any queries, please don't hesitate to contact me.

Kind Regards,



T: 01224 [REDACTED] E: [REDACTED]@aberdeeninspired.com
2nd Floor, 32 Upperkirkgate Aberdeen, AB10 1BA
Aberdeen Inspired Limited 2018 Registered in Scotland SC 352258

aberdeeninspired.com



International Downtown Association (IDA) Global Excellence Award 2018.
DIHK European BID of the Year 2017/18. ATCM UK & Ireland Partnership of the Year Winner 2018.
ATCM UK & Ireland Best Environmental Contribution Winner 2018. Aberdeen City and Shire Tourism Awards.
Best Cultural Event 2018 - Nuart Aberdeen/Aberdeen Inspired 2018.

From: [REDACTED] <[REDACTED]@aberdeencity.gov.uk>
Subject: RE: Drawing down Suspended Signage funding
Date: 16 August 2021 at 15:22:15 BST
To: [REDACTED] <[REDACTED]@aberdeeninspired.com>
Cc: [REDACTED] <[REDACTED]@aberdeencity.gov.uk>, [REDACTED] <[REDACTED]@aberdeeninspired.com>

Hi [REDACTED]

Yes, that is fine. I look forward to receiving additional invoices.

Can you please confirm the expected completion date for the project? If completion date is after the 30th September can you please let me know where the project is predicted to be by that date?

Kind regards

[REDACTED]

From: [REDACTED] <[REDACTED]@aberdeeninspired.com>
Sent: 16 August 2021 11:33
To: [REDACTED] <[REDACTED]@aberdeencity.gov.uk>
Cc: [REDACTED] <[REDACTED]@aberdeencity.gov.uk>; [REDACTED] <[REDACTED]@aberdeeninspired.com>
Subject: Drawing down Suspended Signage funding

Good morning [REDACTED]

I hope you are well and had a nice weekend.

I am getting in touch as we are nearing the final stages of the Suspended Signage project. With this in mind, we want to revert to earlier discussions [REDACTED] and I had with [REDACTED], in which we indicated the desire to invoice for the full remaining amount of the funding grant, with a view to reconciling the actual spend after the project completion.

So, we would like to issue an invoice for the remaining £263,314.58 of the grant now.

Please confirm that this is acceptable and I will arrange for an invoice to be submitted to you.

In the meantime, I will also provide you with the latest batch of invoices and updated Cost List template shortly.

Kind regards,



ABERDEEN
inspired

BUSINESS IMPROVEMENT DISTRICT



T: 01224 [REDACTED] E: [REDACTED]@aberdeeninspired.com

2nd Floor, 32 Upperkirkgate Aberdeen, AB10 1BA

Aberdeen Inspired Limited 2018 Registered in Scotland SC 352258

aberdeeninspired.com

- ★ ATCM UK & Ireland Best Cultural & Arts Scheme 2019
- ★ Society Awards North East Event of the Year – Nuart Aberdeen 2019
- ★ International Downtown Association (IDA) Global Excellence Award 2018
- ★ DIHK European BID of the Year 2017/18
- ★ ATCM UK & Ireland Partnership of the Year Winner 2018
- ★ ATCM UK & Ireland Best Environmental Contribution Winner 2018
- ★ Aberdeen City and Shire Tourism Awards Best Cultural Event 2018



ABERDEEN
inspired

BUSINESS IMPROVEMENT DISTRICT

[REDACTED]
T: 01224 [REDACTED] E: [REDACTED]@aberdeeninspired.com
2nd Floor, 32 Upperkirkgate Aberdeen, AB10 1BA
Aberdeen Inspired Limited 2018 Registered in Scotland SC 352258
aberdeeninspired.com

- ★ ATCM UK & Ireland Best Cultural & Arts Scheme 2019
- ★ Society Awards North East Event of the Year – Nuart Aberdeen 2019
- ★ International Downtown Association (IDA) Global Excellence Award 2018
- ★ DIHK European BID of the Year 2017/18
- ★ ATCM UK & Ireland Partnership of the Year Winner 2018
- ★ ATCM UK & Ireland Best Environmental Contribution Winner 2018
- ★ Aberdeen City and Shire Tourism Awards Best Cultural Event 2018



[REDACTED]

From: [REDACTED] <[REDACTED]@aberdeeninspired.com>
Sent: 06 May 2021 14:26
To: [REDACTED]
Subject: Re: Invoice

Hi [REDACTED],

Thank you for the nudge.

I had one unresolved query which I've now discussed with [REDACTED] and instructed my colleague [REDACTED] at Aberdeen Inspired to issue the invoice. It should be with you shortly.

Thanks again

Kind regards,

[REDACTED]

On 6 May 2021, at 09:57, [REDACTED] <[REDACTED]@aberdeencity.gov.uk> wrote:

Hi [REDACTED]

Just wondering if there has been any progress on the invoice?

Kind regards

[REDACTED]

<image001.jpg>

[REDACTED] | [REDACTED] |
Aberdeen City Council | External Funding Team | City Growth | Place
Marischal College | Ground Floor North | Aberdeen | AB10 1AB
www.aberdeencity.gov.uk | Twitter: @AberdeenCC | [Facebook.com/AberdeenCC](https://www.facebook.com/AberdeenCC)

IMPORTANT NOTICE: This e-mail (including any attachment to it) is confidential, protected by copyright and may be privileged. The information contained in it should be used for its intended purposes only. If you receive this email in error, notify the sender by reply email, delete the received email and do not make use of, disclose or copy it. Whilst we take reasonable precautions to ensure that our emails are free from viruses, we cannot be responsible for any viruses transmitted with this email and recommend that you subject any incoming email to your own virus checking procedures. Unless related to Council business, the opinions expressed in this email are those of the sender and they do not necessarily constitute those of Aberdeen City Council. Unless we expressly say otherwise in this email or its attachments, neither this email nor its attachments create, form part of or vary any contractual or unilateral obligation. Aberdeen City Council's incoming and outgoing email is subject to regular monitoring.



ABERDEEN
inspired

BUSINESS IMPROVEMENT DISTRICT



T: 01224 [REDACTED] E: [REDACTED]@aberdeeninspired.com

2nd Floor, 32 Upperkirkgate Aberdeen, AB10 1BA

Aberdeen Inspired Limited 2018 Registered in Scotland SC 352258

aberdeeninspired.com

- ★ ATCM UK & Ireland Best Cultural & Arts Scheme 2019
- ★ Society Awards North East Event of the Year – Nuart Aberdeen 2019
- ★ International Downtown Association (IDA) Global Excellence Award 2018
- ★ DIHK European BID of the Year 2017/18
- ★ ATCM UK & Ireland Partnership of the Year Winner 2018
- ★ ATCM UK & Ireland Best Environmental Contribution Winner 2018
- ★ Aberdeen City and Shire Tourism Awards Best Cultural Event 2018



[REDACTED]

From: [REDACTED] <[REDACTED]@aberdeeninspired.com>
Sent: 12 July 2021 11:27
To: [REDACTED]
Subject: RE: Invoice
Attachments: Invoice 473 - Suspended Signage Manufacturing.pdf

Hi [REDACTED],

Please find attached invoice as discussed.

Kind Regards,



T: 01224 [REDACTED] E: [REDACTED]@aberdeeninspired.com
2nd Floor, 32 Upperkirkgate Aberdeen, AB10 1BA
Aberdeen Inspired Limited 2018 Registered in Scotland SC 352258

aberdeeninspired.com



International Downtown Association (IDA) Global Excellence Award 2018.
DIHK European BID of the Year 2017/18. ATCM UK & Ireland Partnership of the Year Winner 2018.
ATCM UK & Ireland Best Environmental Contribution Winner 2018. Aberdeen City and Shire Tourism Awards.
Best Cultural Event 2018 - Nuart Aberdeen/Aberdeen Inspired 2018.

From: [REDACTED] <[REDACTED]@aberdeencity.gov.uk>
Sent: 08 July 2021 10:15
To: [REDACTED] <[REDACTED]@aberdeeninspired.com>
Subject: RE: Invoice

Hi [REDACTED],

We do not require the PO number to be on the invoice.

The invoice you attached has been submitted, I will chase it up today for you.

Kind Regards

[REDACTED]

From: [REDACTED] <[REDACTED]@aberdeeninspired.com>
Sent: 07 July 2021 10:08
To: [REDACTED] <[REDACTED]@aberdeencity.gov.uk>
Subject: FW: Invoice

Hi [REDACTED],

I'll get that invoiced for you this morning... do you require a PO number on the invoice?

Whilst we're conversing, do you have an update on our invoice number 472 (attached) as it doesn't appear to have been paid yet.

Kind regards,



[REDACTED]
T: 01224 [REDACTED] E: [REDACTED]@aberdeeninspired.com
2nd Floor, 32 Upperkirkgate Aberdeen, AB10 1BA
Aberdeen Inspired Limited 2018 Registered in Scotland SC 352258

aberdeeninspired.com



International Downtown Association (IDA) Global Excellence Award 2018.
DIHK European BID of the Year 2017/18. ATCM UK & Ireland Partnership of the Year Winner 2018.
ATCM UK & Ireland Best Environmental Contribution Winner 2018. Aberdeen City and Shire Tourism Awards.
Best Cultural Event 2018 - Nuart Aberdeen/Aberdeen Inspired 2018.

From: [REDACTED] <[REDACTED]@aberdeencity.gov.uk>
Sent: Wednesday, July 7, 2021 9:05:09 AM
To: [REDACTED] <[REDACTED]@aberdeeninspired.com>
Subject: Invoice

Hi [REDACTED]

How are you?

Just wondered if there is any update on the Aberdeen Inspired invoice for £105,517?

Kind regards

[REDACTED]



[REDACTED] | [REDACTED]
Aberdeen City Council | External Funding Team | City Growth | Place
Marischal College | Ground Floor North | Aberdeen | AB10 1AB

www.aberdeencity.gov.uk | Twitter: @AberdeenCC | Facebook.com/AberdeenCC

IMPORTANT NOTICE: This e-mail (including any attachment to it) is confidential, protected by copyright and may be privileged. The information contained in it should be used for its intended purposes only. If you receive this email in error, notify the sender by reply email, delete the received email and do not make use of, disclose or copy it. Whilst we take reasonable precautions to ensure that our emails are free from viruses, we cannot be responsible for any

viruses transmitted with this email and recommend that you subject any incoming email to your own virus checking procedures. Unless related to Council business, the opinions expressed in this email are those of the sender and they do not necessarily constitute those of Aberdeen City Council. Unless we expressly say otherwise in this email or its attachments, neither this email nor its attachments create, form part of or vary any contractual or unilateral obligation. Aberdeen City Council's incoming and outgoing email is subject to regular monitoring.

[REDACTED]

From: [REDACTED] <[REDACTED]@aberdeeninspired.com>
Sent: 19 July 2021 11:20
To: [REDACTED]
Subject: Re: Invoice

Hi [REDACTED]

I hope you're well.

I'm good thank you, I have been holiday so just catching up today.

I trust you've received this invoice now?

Kind regards,
[REDACTED]

On 7 Jul 2021, at 09:05, [REDACTED] <[REDACTED]@aberdeencity.gov.uk> wrote:

Hi [REDACTED]

How are you?

Just wondered if there is any update on the Aberdeen Inspired invoice for £105,517?

Kind regards
[REDACTED]

<image001.jpg>

[REDACTED] | [REDACTED] |
Aberdeen City Council | External Funding Team | City Growth | Place
Marischal College | Ground Floor North | Aberdeen | AB10 1AB
www.aberdeencity.gov.uk | Twitter: @AberdeenCC | [Facebook.com/AberdeenCC](https://www.facebook.com/AberdeenCC)

IMPORTANT NOTICE: This e-mail (including any attachment to it) is confidential, protected by copyright and may be privileged. The information contained in it should be used for its intended purposes only. If you receive this email in error, notify the sender by reply email, delete the received email and do not make use of, disclose or copy it. Whilst we take reasonable precautions to ensure that our emails are free from viruses, we cannot be responsible for any viruses transmitted with this email and recommend that you subject any incoming email to your own virus checking procedures. Unless related to Council business, the opinions expressed in this email are those of the sender and they do not necessarily constitute those of Aberdeen City Council. Unless we expressly say otherwise in this email or its attachments, neither this email nor its attachments create, form part of or vary any contractual or unilateral obligation. Aberdeen City Council's incoming and outgoing email is subject to regular monitoring.



ABERDEEN
inspired

BUSINESS IMPROVEMENT DISTRICT



T: 01224 [REDACTED] E: [REDACTED]@aberdeeninspired.com

2nd Floor, 32 Upperkirkgate Aberdeen, AB10 1BA

Aberdeen Inspired Limited 2018 Registered in Scotland SC 352258

aberdeeninspired.com

- ★ ATCM UK & Ireland Best Cultural & Arts Scheme 2019
- ★ Society Awards North East Event of the Year – Nuart Aberdeen 2019
- ★ International Downtown Association (IDA) Global Excellence Award 2018
- ★ DIHK European BID of the Year 2017/18
- ★ ATCM UK & Ireland Partnership of the Year Winner 2018
- ★ ATCM UK & Ireland Best Environmental Contribution Winner 2018
- ★ Aberdeen City and Shire Tourism Awards Best Cultural Event 2018



[REDACTED]

From: [REDACTED] <[REDACTED]@aberdeeninspired.com>
Sent: 20 July 2021 12:57
To: [REDACTED]
Subject: Re: Invoice

That's great, thank you for confirming.

Have a good day!

[REDACTED]

On 19 Jul 2021, at 11:24, [REDACTED] <[REDACTED]@aberdeencity.gov.uk> wrote:

Hi [REDACTED]
Im well thanks, been enjoying this lovely weather. Hope you had a nice holiday.
Yes, I received this last week and have sent it to be processed.
Thank you,
[REDACTED]

From: [REDACTED] <[REDACTED]@aberdeeninspired.com>
Sent: 19 July 2021 11:20
To: [REDACTED] <[REDACTED]@aberdeencity.gov.uk>
Subject: Re: Invoice

Hi [REDACTED]
I hope you're well.
I'm good thank you, [REDACTED] so just catching up today.
I trust you've received this invoice now?
Kind regards,
[REDACTED]

On 7 Jul 2021, at 09:05, [REDACTED] <[REDACTED]@aberdeencity.gov.uk> wrote:

Hi [REDACTED]
How are you?
Just wondered if there is any update on the Aberdeen Inspired invoice for £105,517?
Kind regards
[REDACTED]

<image001.jpg>

[REDACTED] | [REDACTED] |
Aberdeen City Council | External Funding Team | City Growth | Place
Marischal College | Ground Floor North | Aberdeen | AB10 1AB
www.aberdeencity.gov.uk | Twitter: @AberdeenCC | [Facebook.com/AberdeenCC](https://www.facebook.com/AberdeenCC)

IMPORTANT NOTICE: This e-mail (including any attachment to it) is confidential, protected by copyright and may be privileged. The information contained in it should be used for its intended purposes only. If you receive this email in error, notify the sender by reply email, delete the received email and do not make use of, disclose or copy it. Whilst we take reasonable precautions to ensure that our emails are free from viruses, we cannot be responsible for any viruses transmitted with this email and recommend that you subject any incoming email to your own virus checking procedures. Unless related to Council business, the opinions expressed in this email are those of the sender and they do not necessarily constitute those of Aberdeen City Council. Unless we expressly say otherwise in this email or its attachments, neither this email nor its attachments create, form part of or vary any contractual or unilateral obligation. Aberdeen City Council's incoming and outgoing email is subject to regular monitoring.

<image001.png>

[REDACTED]
[REDACTED]
T: 01224 [REDACTED] E: [REDACTED]@aberdeeninspired.com

2nd Floor, 32 Upperkirkgate Aberdeen, AB10 1BA
Aberdeen Inspired Limited 2018 Registered in Scotland SC 352258
aberdeeninspired.com

- ★ ATCM UK & Ireland Best Cultural & Arts Scheme 2019
- ★ Society Awards North East Event of the Year – Nuart Aberdeen 2019
- ★ International Downtown Association (IDA) Global Excellence Award 2018
- ★ DIHK European BID of the Year 2017/18
- ★ ATCM UK & Ireland Partnership of the Year Winner 2018
- ★ ATCM UK & Ireland Best Environmental Contribution Winner 2018
- ★ Aberdeen City and Shire Tourism Awards Best Cultural Event 2018

<image002.png> <image003.png><image004.png><image005.png><image006.png>



T: 01224 [REDACTED] E: [REDACTED]@aberdeeninspired.com

2nd Floor, 32 Upperkirkgate Aberdeen, AB10 1BA
Aberdeen Inspired Limited 2018 Registered in Scotland SC 352258
aberdeeninspired.com

- ★ ATCM UK & Ireland Best Cultural & Arts Scheme 2019
- ★ Society Awards North East Event of the Year – Nuart Aberdeen 2019
- ★ International Downtown Association (IDA) Global Excellence Award 2018
- ★ DIHK European BID of the Year 2017/18
- ★ ATCM UK & Ireland Partnership of the Year Winner 2018
- ★ ATCM UK & Ireland Best Environmental Contribution Winner 2018
- ★ Aberdeen City and Shire Tourism Awards Best Cultural Event 2018



[REDACTED]

From: [REDACTED]
Sent: 08 July 2021 10:15
To: [REDACTED]
Subject: RE: Invoice

Hi [REDACTED],

We do not require the PO number to be on the invoice.

The invoice you attached has been submitted, I will chase it up today for you.

Kind Regards

[REDACTED]

From: [REDACTED] <[REDACTED]@aberdeeninspired.com>
Sent: 07 July 2021 10:08
To: [REDACTED] <[REDACTED]@aberdeencity.gov.uk>
Subject: FW: Invoice

Hi [REDACTED],

I'll get that invoiced for you this morning... do you require a PO number on the invoice?

Whilst we're conversing, do you have an update on our invoice number 472 (attached) as it doesn't appear to have been paid yet.

Kind regards,



[REDACTED]

T: 01224 [REDACTED] E: [REDACTED]@aberdeeninspired.com
2nd Floor, 32 Upperkirkgate Aberdeen, AB10 1BA
Aberdeen Inspired Limited 2018 Registered in Scotland SC 352258

aberdeeninspired.com



International Downtown Association (IDA) Global Excellence Award 2018.
DIHK European BID of the Year 2017/18. ATCM UK & Ireland Partnership of the Year Winner 2018.
ATCM UK & Ireland Best Environmental Contribution Winner 2018. Aberdeen City and Shire Tourism Awards.
Best Cultural Event 2018 - Nuart Aberdeen/Aberdeen Inspired 2018.

From: [REDACTED] <[REDACTED]@aberdeencity.gov.uk>
Sent: Wednesday, July 7, 2021 9:05:09 AM

To: [REDACTED] <[REDACTED]@aberdeeninspired.com>
Subject: Invoice

Hi [REDACTED]

How are you?

Just wondered if there is any update on the Aberdeen Inspired invoice for £105,517?

Kind regards

[REDACTED]



[REDACTED] | [REDACTED] |
Aberdeen City Council | External Funding Team | City Growth | Place
Marischal College | Ground Floor North | Aberdeen | AB10 1AB

www.aberdeencity.gov.uk | Twitter: @AberdeenCC | Facebook.com/AberdeenCC

IMPORTANT NOTICE: This e-mail (including any attachment to it) is confidential, protected by copyright and may be privileged. The information contained in it should be used for its intended purposes only. If you receive this email in error, notify the sender by reply email, delete the received email and do not make use of, disclose or copy it. Whilst we take reasonable precautions to ensure that our emails are free from viruses, we cannot be responsible for any viruses transmitted with this email and recommend that you subject any incoming email to your own virus checking procedures. Unless related to Council business, the opinions expressed in this email are those of the sender and they do not necessarily constitute those of Aberdeen City Council. Unless we expressly say otherwise in this email or its attachments, neither this email nor its attachments create, form part of or vary any contractual or unilateral obligation. Aberdeen City Council's incoming and outgoing email is subject to regular monitoring.

[REDACTED]

From: [REDACTED]
Sent: 19 July 2021 11:25
To: [REDACTED]
Subject: RE: Invoice

Hi [REDACTED]

Im well thanks, been enjoying this lovely weather. [REDACTED]

Yes, I received this last week and have sent it to be processed.

Thank you,

[REDACTED]

From: [REDACTED] <[REDACTED]@aberdeeninspired.com>
Sent: 19 July 2021 11:20
To: [REDACTED] <[REDACTED]@aberdeencity.gov.uk>
Subject: Re: Invoice

Hi [REDACTED]

I hope you're well.

I'm good thank you, [REDACTED] so just catching up today.

I trust you've received this invoice now?

Kind regards,

[REDACTED]

On 7 Jul 2021, at 09:05, [REDACTED] <[REDACTED]@aberdeencity.gov.uk> wrote:

Hi [REDACTED]

How are you?

Just wondered if there is any update on the Aberdeen Inspired invoice for £105,517?

Kind regards

[REDACTED]

<image001.jpg>

[REDACTED] | [REDACTED] |
Aberdeen City Council | External Funding Team | City Growth | Place
Marischal College | Ground Floor North | Aberdeen | AB10 1AB

www.aberdeencity.gov.uk | Twitter: @AberdeenCC | [Facebook.com/AberdeenCC](https://www.facebook.com/AberdeenCC)

IMPORTANT NOTICE: This e-mail (including any attachment to it) is confidential, protected by copyright and may be privileged. The information contained in it should be used for its intended purposes only. If you receive this email in error, notify the sender by reply email, delete the received email and do not make use of, disclose or copy it. Whilst we take reasonable precautions to ensure that our emails are free from viruses, we cannot be responsible for any viruses transmitted with this email and recommend that you subject any incoming email to your own virus checking procedures. Unless related to Council business, the opinions expressed in this email are those of the sender and they do not necessarily constitute those of Aberdeen City Council. Unless we expressly say otherwise in this email or its attachments, neither this email nor its attachments create, form part of or vary any contractual or unilateral obligation. Aberdeen City Council's incoming and outgoing email is subject to regular monitoring.



ABERDEEN
inspired

BUSINESS IMPROVEMENT DISTRICT



T: 01224 [REDACTED] E: [REDACTED]@aberdeeninspired.com
2nd Floor, 32 Upperkirkgate Aberdeen, AB10 1BA
Aberdeen Inspired Limited 2018 Registered in Scotland SC 352258
aberdeeninspired.com

- ★ ATCM UK & Ireland Best Cultural & Arts Scheme 2019
- ★ Society Awards North East Event of the Year – Nuart Aberdeen 2019
- ★ International Downtown Association (IDA) Global Excellence Award 2018
- ★ DIHK European BID of the Year 2017/18
- ★ ATCM UK & Ireland Partnership of the Year Winner 2018
- ★ ATCM UK & Ireland Best Environmental Contribution Winner 2018
- ★ Aberdeen City and Shire Tourism Awards Best Cultural Event 2018



[REDACTED]

From: [REDACTED] <[REDACTED]@aberdeeninspired.com>
Sent: 31 March 2022 11:12
To: [REDACTED]
Subject: Re: Invoices
Attachments: Fee INV014441 21.0227 - Aberdeen Signage - Stage 3-7 (28 Feb 2022).pdf; Invoice 011483.pdf

Hi [REDACTED]

Here's a couple more invoices, attached.

28/2 Narro INV01441
28/2 Momentum INV 011483

If you send over the AI cost template you have I can cross check our current spend spreadsheet to ensure you have everything to date.

Warm regards,
[REDACTED]

On 28 Mar 2022, at 10:07, [REDACTED] <[REDACTED]@aberdeencity.gov.uk> wrote:

Hi [REDACTED]
Hope you're well and got to enjoy the nice weather at the weekend.
Do you have any more invoices since the last ones you sent?
Kind regards,
[REDACTED]

<image001.jpg>

[REDACTED]
Aberdeen City Council | External Funding Team | City Growth | Place
Marischal College | Ground Floor North | Aberdeen | AB10 1AB
www.aberdeencity.gov.uk | Twitter: @AberdeenCC | [Facebook.com/AberdeenCC](https://www.facebook.com/AberdeenCC)

IMPORTANT NOTICE: This e-mail (including any attachment to it) is confidential, protected by copyright and may be privileged. The information contained in it should be used for its intended purposes only. If you receive this email in error, notify the sender by reply email, delete the received email and do not make use of, disclose or copy it. Whilst we take reasonable precautions to ensure that our emails are free from viruses, we cannot be responsible for any viruses transmitted with this email and recommend that you subject any incoming email to your own virus checking procedures. Unless related to Council business, the opinions expressed in this email are those of the sender and they do not necessarily constitute those of Aberdeen City Council. Unless we expressly say otherwise in this email or its attachments, neither this email nor its attachments create, form part of or vary any contractual or unilateral obligation. Aberdeen City Council's incoming and outgoing email is subject to regular monitoring.



ABERDEEN
inspired

BUSINESS IMPROVEMENT DISTRICT



T: 01224 [REDACTED] E: [REDACTED]@aberdeeninspired.com

2nd Floor, 32 Upperkirkgate Aberdeen, AB10 1BA

Aberdeen Inspired Limited 2018 Registered in Scotland SC 352258

aberdeeninspired.com

- ★ ATCM UK & Ireland Best Cultural & Arts Scheme 2019
- ★ Society Awards North East Event of the Year – Nuart Aberdeen 2019
- ★ International Downtown Association (IDA) Global Excellence Award 2018
- ★ DIHK European BID of the Year 2017/18
- ★ ATCM UK & Ireland Partnership of the Year Winner 2018
- ★ ATCM UK & Ireland Best Environmental Contribution Winner 2018
- ★ Aberdeen City and Shire Tourism Awards Best Cultural Event 2018



[REDACTED]

From: [REDACTED] <[REDACTED]@aberdeeninspired.com>
Sent: 18 March 2021 10:54
To: [REDACTED]
Cc: [REDACTED]
Subject: RE: Invoicing and financial review

Thanks [REDACTED],

Rest assured we are absolutely agreed on the need to present all of the necessary evidence to demonstrate spend of the money. I think, upon appointment of our contractors we'd welcome a further discussion just to iron out a few issues so as to keep this as straight forward for all, given what you have said below.

I'll get in touch at the appropriate time.

Cheers

[REDACTED]
Aberdeen Inspired
01224 [REDACTED]
32 Upperkirkgate, Aberdeen
AB10 1BA

From: [REDACTED] <[REDACTED]@aberdeencity.gov.uk>
Sent: 17 March 2021 08:08
To: [REDACTED] <[REDACTED]@aberdeeninspired.com>
Cc: [REDACTED] <[REDACTED]@aberdeencity.gov.uk>
Subject: RE: Invoicing and financial review

Hi [REDACTED],

The frequency of the reporting is really up to yourselves – the reporting is required to release the grant. If cash flow is not an issue then 2 or 3 instalments would be fine.

We can only release the grant though upon receipt of suitable evidence of costs incurred, or where a contract has been committed to and there is a request to release the grant to ease cash flow.

I understand the frustration of needing to spend resource of providing the documentary evidence, however that is a part of the grant agreement and if helpful we would be happy to discuss ways to make this process clearer.

Thanks

From: [REDACTED] <[REDACTED]@aberdeeninspired.com>
Sent: 16 March 2021 18:22
To: [REDACTED] <[REDACTED]@aberdeencity.gov.uk>
Subject: Invoicing and financial review

[REDACTED]
My colleague [REDACTED] has been sending over the various invoices and records to [REDACTED], for the purposes of the report. However, given the short span of time between now and the end of the project, I'm keen to take a view from you on keeping the need for issuing invoices to the council more than is required.

Are you satisfied that I can invoice for the full remaining amount (I don't believe the initial £32k has been received yet) in 2 or 3 even instalments? I'm keen to keep the toing and froing to a minimum while focussed on delivery the project. Clearly we would provide a report to go with each of those invoices to attribute amounts to the previously agreed KPIs and we will provide a full finance report at the close of the project.

Let me know your thoughts.

Kindest regards

[REDACTED]
Aberdeen Inspired

01224 [REDACTED]
32 Upperkirkgate, Aberdeen
AB10 1BA

[REDACTED]

From: [REDACTED] <[REDACTED]@aberdeeninspired.com>
Sent: 16 March 2021 10:08
To: [REDACTED]
Subject: Re: Momentum invoice

Hi [REDACTED],

No problem, I'll come back to you shortly.

Regards,

[REDACTED]

On 15 Mar 2021, at 14:44, [REDACTED] <[REDACTED]@aberdeencity.gov.uk> wrote:

Hi [REDACTED]

Thank you for sending the reports through.

Can you please send me the invoice for momentum? – Inv 011281 for £10,000

Thank you,

<image001.jpg>

[REDACTED] | [REDACTED]
Aberdeen City Council | External Funding Team | City Growth | Place
Marischal College | Ground Floor North | Aberdeen | AB10 1AB

www.aberdeencity.gov.uk | Twitter: @AberdeenCC | [Facebook.com/AberdeenCC](https://www.facebook.com/AberdeenCC)

IMPORTANT NOTICE: This e-mail (including any attachment to it) is confidential, protected by copyright and may be privileged. The information contained in it should be used for its intended purposes only. If you receive this email in error, notify the sender by reply email, delete the received email and do not make use of, disclose or copy it. Whilst we take reasonable precautions to ensure that our emails are free from viruses, we cannot be responsible for any viruses transmitted with this email and recommend that you subject any incoming email to your own virus checking procedures. Unless related to Council business, the opinions expressed in this email are those of the sender and they do not necessarily constitute those of Aberdeen City Council. Unless we expressly say otherwise in this email or its attachments, neither this email nor its attachments create, form part of or vary any contractual or unilateral obligation. Aberdeen City Council's incoming and outgoing email is subject to regular monitoring.



T: 01224 [REDACTED] E: [REDACTED]@aberdeeninspired.com
2nd Floor, 32 Upperkirkgate Aberdeen, AB10 1BA
Aberdeen Inspired Limited 2018 Registered in Scotland SC 352258
aberdeeninspired.com

- ★ ATCM UK & Ireland Best Cultural & Arts Scheme 2019
- ★ Society Awards North East Event of the Year – Nuart Aberdeen 2019
- ★ International Downtown Association (IDA) Global Excellence Award 2018
- ★ DIHK European BID of the Year 2017/18
- ★ ATCM UK & Ireland Partnership of the Year Winner 2018
- ★ ATCM UK & Ireland Best Environmental Contribution Winner 2018
- ★ Aberdeen City and Shire Tourism Awards Best Cultural Event 2018



[REDACTED]

From: [REDACTED] <[REDACTED]@aberdeeninspired.com>
Sent: 12 April 2022 11:52
To: [REDACTED]
Subject: Re: Momentum Invoice 011494

Thanks [REDACTED]! [REDACTED]!

Best,
[REDACTED]

On 12 Apr 2022, at 11:02, [REDACTED] <[REDACTED]@aberdeencity.gov.uk> wrote:

Hi [REDACTED]

That's great, thank you for sending them through. No need to apologise, makes it easy for me as well. Im off for the next week, so if any come in ill pick them up on my return.

Kind regards,
[REDACTED]

From: [REDACTED] <[REDACTED]@aberdeeninspired.com>
Sent: 12 April 2022 10:02
To: [REDACTED] <[REDACTED]@aberdeencity.gov.uk>
Subject: Fwd: Momentum Invoice 011494

Good morning [REDACTED]

Apologies, I'm sending these over one by one, but there shouldn't be very many invoices left to come your way! I have no new update on the final installations, but I should know this week and will be in touch then with an update.

Warm regards,
[REDACTED]

Begin forwarded message:

From: [REDACTED] <[REDACTED]@wayshowing.com>

Subject: Momentum Invoice 011494

Date: 11 April 2022 at 13:00:16 BST

To: [REDACTED] <[REDACTED]@aberdeeninspired.com>, [REDACTED] <[REDACTED]@aberdeeninspired.com>

Cc: [REDACTED] <[REDACTED]@wayshowing.com>

Hi,

Please find attached our invoice in relation to works undertaken on Aberdeen Suspended Signs.

Kind regards
[REDACTED]

MOMENTUM Wayshowing • Chelmsford Office: +44 1245 356 361

Bellefield House, 104 New London Road, Chelmsford, Essex, CM2 0RG
www.wayshowing.com

<image001.png>

T: 01224 [REDACTED] E: [REDACTED]@aberdeeninspired.com

2nd Floor, 32 Upperkirkgate Aberdeen, AB10 1BA
Aberdeen Inspired Limited 2018 Registered in Scotland SC 352258
aberdeeninspired.com

- ★ ATCM UK & Ireland Best Cultural & Arts Scheme 2019
- ★ Society Awards North East Event of the Year – Nuart Aberdeen 2019
- ★ International Downtown Association (IDA) Global Excellence Award 2018
- ★ DIHK European BID of the Year 2017/18
- ★ ATCM UK & Ireland Partnership of the Year Winner 2018
- ★ ATCM UK & Ireland Best Environmental Contribution Winner 2018
- ★ Aberdeen City and Shire Tourism Awards Best Cultural Event 2018

<image002.png>

<image003.png>

<image004.png>

<image005.png>

<image006.png>



T: 01224 [REDACTED] E: [REDACTED]@aberdeeninspired.com

2nd Floor, 32 Upperkirkgate Aberdeen, AB10 1BA
Aberdeen Inspired Limited 2018 Registered in Scotland SC 352258
aberdeeninspired.com

- ★ ATCM UK & Ireland Best Cultural & Arts Scheme 2019
- ★ Society Awards North East Event of the Year – Nuart Aberdeen 2019
- ★ International Downtown Association (IDA) Global Excellence Award 2018
- ★ DIHK European BID of the Year 2017/18
- ★ ATCM UK & Ireland Partnership of the Year Winner 2018
- ★ ATCM UK & Ireland Best Environmental Contribution Winner 2018
- ★ Aberdeen City and Shire Tourism Awards Best Cultural Event 2018



[REDACTED]

From: [REDACTED]
Sent: 02 June 2021 09:51
To: [REDACTED]
Cc: [REDACTED]
Subject: RE: New Invoice template, Aberdeen Inspired Suspended Signage

Hi [REDACTED]

I am well thank you, had a lovely weekend in the sun. Hope all is good with you as well.

Thank you for sending those through.

Kind regards

[REDACTED]

From: [REDACTED] <[REDACTED]@aberdeeninspired.com>
Sent: 01 June 2021 10:17
To: [REDACTED] <[REDACTED]@aberdeencity.gov.uk>
Cc: [REDACTED] <[REDACTED]@aberdeeninspired.com>
Subject: New Invoice template, Aberdeen Inspired Suspended Signage

Good morning [REDACTED]

I hope you are well and had a good weekend.

Please find attached an updated template complete with invoices for April and May, including one invoice dated 31st March 2021, for review.

If you have any questions, please don't hesitate to give me a call.

Kind regards,

[REDACTED]



ABERDEEN
inspired

BUSINESS IMPROVEMENT DISTRICT



T: 01224 [REDACTED] E: [REDACTED]@aberdeeninspired.com

2nd Floor, 32 Upperkirkgate Aberdeen, AB10 1BA

Aberdeen Inspired Limited 2018 Registered in Scotland SC 352258

aberdeeninspired.com

- ★ ATCM UK & Ireland Best Cultural & Arts Scheme 2019
- ★ Society Awards North East Event of the Year – Nuart Aberdeen 2019
- ★ International Downtown Association (IDA) Global Excellence Award 2018
- ★ DIHK European BID of the Year 2017/18
- ★ ATCM UK & Ireland Partnership of the Year Winner 2018
- ★ ATCM UK & Ireland Best Environmental Contribution Winner 2018
- ★ Aberdeen City and Shire Tourism Awards Best Cultural Event 2018



[REDACTED]

From: [REDACTED] <[REDACTED]@aberdeeninspired.com>
Sent: 07 September 2021 17:09
To: [REDACTED]
Subject: Re: Number of signs

Hi [REDACTED]

I'm very well thank you, I hope you are too.

We will be installing twelve signs.

Kind regards,

[REDACTED]

On 6 Sep 2021, at 16:57, [REDACTED] <[REDACTED]@aberdeencity.gov.uk> wrote:

Hi [REDACTED]

Hope you are well.

Can you please confirm the number of signs that will be put in place?

Thank you,

[REDACTED]

<image001.jpg>

[REDACTED] | [REDACTED] |
Aberdeen City Council | External Funding Team | City Growth | Place
Marischal College | Ground Floor North | Aberdeen | AB10 1AB
www.aberdeencity.gov.uk | Twitter: @AberdeenCC | [Facebook.com/AberdeenCC](https://www.facebook.com/AberdeenCC)

IMPORTANT NOTICE: This e-mail (including any attachment to it) is confidential, protected by copyright and may be privileged. The information contained in it should be used for its intended purposes only. If you receive this email in error, notify the sender by reply email, delete the received email and do not make use of, disclose or copy it. Whilst we take reasonable precautions to ensure that our emails are free from viruses, we cannot be responsible for any viruses transmitted with this email and recommend that you subject any incoming email to your own virus checking procedures. Unless related to Council business, the opinions expressed in this email are those of the sender and they do not necessarily constitute those of Aberdeen City Council. Unless we expressly say otherwise in this email or its attachments, neither this email nor its attachments create, form part of or vary any contractual or unilateral obligation. Aberdeen City Council's incoming and outgoing email is subject to regular monitoring.



T: 01224 [REDACTED] E: [REDACTED]@aberdeeninspired.com

2nd Floor, 32 Upperkirkgate Aberdeen, AB10 1BA

Aberdeen Inspired Limited 2018 Registered in Scotland SC 352258

aberdeeninspired.com

- ★ ATCM UK & Ireland Best Cultural & Arts Scheme 2019
- ★ Society Awards North East Event of the Year – Nuart Aberdeen 2019
- ★ International Downtown Association (IDA) Global Excellence Award 2018
- ★ DIHK European BID of the Year 2017/18
- ★ ATCM UK & Ireland Partnership of the Year Winner 2018
- ★ ATCM UK & Ireland Best Environmental Contribution Winner 2018
- ★ Aberdeen City and Shire Tourism Awards Best Cultural Event 2018



[REDACTED]

From: [REDACTED] <[REDACTED]@aberdeeninspired.com>
Sent: 18 March 2021 14:32
To: [REDACTED]
Subject: Re: One more question

Thank you!

Regards,
[REDACTED]

On 18 Mar 2021, at 12:53, [REDACTED] <[REDACTED]@aberdeencity.gov.uk> wrote:

Hi [REDACTED]
Yes – so long as the contract is signed prior to 31st March.
Kind regards
[REDACTED]

From: [REDACTED] <[REDACTED]@aberdeeninspired.com>
Sent: 18 March 2021 12:43
To: [REDACTED] <[REDACTED]@aberdeencity.gov.uk>
Subject: One more question

Hi [REDACTED]
Apologies, I had one more question I was meant to ask for your advice please:
As you may know, the tender documents are with potential manufacturers at the moment for the manufacturing and install of the signs.
When we have received the tenders and award the contract, our question is if the signed contract will be enough to submit as evidence to draw down the funds for the manufacturing and installation portion of the grant?
Thank you,
[REDACTED]

<image001.png>

[REDACTED]
T: 01224 [REDACTED] E: [REDACTED]@aberdeeninspired.com
2nd Floor, 32 Upperkirkgate Aberdeen, AB10 1BA
Aberdeen Inspired Limited 2018 Registered in Scotland SC 352258
aberdeeninspired.com

★ ATCM UK & Ireland Best Cultural & Arts Scheme 2019
★ Society Awards North East Event of the Year – Nuart Aberdeen 2019
★ International Downtown Association (IDA) Global Excellence Award 2018
★ DIHK European BID of the Year 2017/18
★ ATCM UK & Ireland Partnership of the Year Winner 2018
★ ATCM UK & Ireland Best Environmental Contribution Winner 2018
★ Aberdeen City and Shire Tourism Awards Best Cultural Event 2018

<image002.png> <image003.png> <image004.png> <image005.png> <image006.png>



ABERDEEN
inspired

BUSINESS IMPROVEMENT DISTRICT



T: 01224 [REDACTED] E: [REDACTED]@aberdeeninspired.com

2nd Floor, 32 Upperkirkgate Aberdeen, AB10 1BA

Aberdeen Inspired Limited 2018 Registered in Scotland SC 352258

aberdeeninspired.com

- ★ ATCM UK & Ireland Best Cultural & Arts Scheme 2019
- ★ Society Awards North East Event of the Year – Nuart Aberdeen 2019
- ★ International Downtown Association (IDA) Global Excellence Award 2018
- ★ DIHK European BID of the Year 2017/18
- ★ ATCM UK & Ireland Partnership of the Year Winner 2018
- ★ ATCM UK & Ireland Best Environmental Contribution Winner 2018
- ★ Aberdeen City and Shire Tourism Awards Best Cultural Event 2018



[REDACTED]

From: [REDACTED] <[REDACTED]@aberdeeninspired.com>
Sent: 24 September 2021 14:05
To: [REDACTED]; [REDACTED]
Cc: [REDACTED]
Subject: RE: PBIF

[REDACTED],

Many thanks again for the time today and for sending this through. As discussed we are working busily through the numerous permutations that comes with a project like Suspended Signage but even since our meeting, we've been advised that more pre-install works are taking place today, Sunday and Monday.

It will be a bit of a moving feast in the coming days for the reasons we have set out but progress is very much being made.

Thanks again for sending the link to the application through, in true Aberdeen Inspired fashion, we won't let the tight deadline stop us. [REDACTED] and I are currently working on an application that we hope will be considered beneficial and within the parameters set by the fund.

Kindest regards

[REDACTED]
[REDACTED]
[REDACTED]
Aberdeen Inspired
Landline: 01224 [REDACTED]
Mobile: [REDACTED]
32 Upperkirkgate, Aberdeen
AB10 1BA

From: [REDACTED] <[REDACTED]@aberdeencity.gov.uk>
Sent: 24 September 2021 10:29
To: [REDACTED] <[REDACTED]@aberdeeninspired.com>; [REDACTED] <[REDACTED]@aberdeeninspired.com>
Cc: [REDACTED] <[REDACTED]@aberdeencity.gov.uk>
Subject: PBIF

<https://www.aberdeencity.gov.uk/place-based-investment-programme-fund>



[REDACTED]
Aberdeen City Council | External Funding Team | City Growth | Place
Marischal College | Ground Floor North | Aberdeen | AB10 1AB
Direct Dial: 01224 [REDACTED]
Mobile: +44 (0) [REDACTED]
www.aberdeencity.gov.uk | Twitter: @AberdeenCC | Facebook.com/AberdeenCC

IMPORTANT NOTICE: This e-mail (including any attachment to it) is confidential, protected by copyright and may be privileged. The information contained in it should be used for its intended purposes only. If you receive this email in error, notify the sender by reply email, delete the received email and do not make use of, disclose or copy it. Whilst we take reasonable precautions to ensure that our emails are free from viruses, we cannot be responsible for any viruses transmitted with this email and recommend that you subject any incoming email to your own virus checking procedures. Unless related to Council business, the opinions expressed in this email are those of the sender and they do not necessarily constitute those of Aberdeen City Council. Unless we expressly say otherwise in this email or its attachments, neither this email nor its attachments create, form part of or vary any contractual or unilateral obligation. Aberdeen City Council's incoming and outgoing email is subject to regular monitoring.

From: [REDACTED] <[REDACTED]@aberdeeninspired.com>
Sent: 09 March 2021 11:38
To: [REDACTED]
Subject: Re: Progress report

Follow Up Flag: Follow up
Flag Status: Completed

Hi [REDACTED]

I'm well thank you, I hope you are too.

Do you mean the Town Centre Fund end of year project report part 1 and 2?

Thank you,
[REDACTED]



[REDACTED]
[REDACTED]
T: 01224 [REDACTED] E: [REDACTED]@aberdeeninspired.com
2nd Floor, 32 Upperkirkgate Aberdeen, AB10 1BA
Aberdeen Inspired Limited 2018 Registered in Scotland SC 352258
aberdeeninspired.com

- ★ ATCM UK & Ireland Best Cultural & Arts Scheme 2019
- ★ Society Awards North East Event of the Year – Nuart Aberdeen 2019
- ★ International Downtown Association (IDA) Global Excellence Award 2018
- ★ DIHK European BID of the Year 2017/18
- ★ ATCM UK & Ireland Partnership of the Year Winner 2018
- ★ ATCM UK & Ireland Best Environmental Contribution Winner 2018
- ★ Aberdeen City and Shire Tourism Awards Best Cultural Event 2018



[REDACTED]

From: [REDACTED] <[REDACTED]@aberdeeninspired.com>
Sent: 09 March 2021 16:23
To: [REDACTED]
Subject: Re: Progress report

Thank you [REDACTED], working on it and should get this to you by tomorrow if that's ok.

Regards,

[REDACTED]



[REDACTED]
[REDACTED]
T: 01224 [REDACTED] E: [REDACTED]@aberdeeninspired.com
2nd Floor, 32 Upperkirkgate Aberdeen, AB10 1BA
Aberdeen Inspired Limited 2018 Registered in Scotland SC 352258
aberdeeninspired.com

- ★ ATCM UK & Ireland Best Cultural & Arts Scheme 2019
- ★ Society Awards North East Event of the Year – Nuart Aberdeen 2019
- ★ International Downtown Association (IDA) Global Excellence Award 2018
- ★ DIHK European BID of the Year 2017/18
- ★ ATCM UK & Ireland Partnership of the Year Winner 2018
- ★ ATCM UK & Ireland Best Environmental Contribution Winner 2018
- ★ Aberdeen City and Shire Tourism Awards Best Cultural Event 2018



[REDACTED]

From: [REDACTED] <[REDACTED]@aberdeeninspired.com>
Sent: 10 March 2021 11:55
To: [REDACTED]
Subject: Re: Progress report

Hi [REDACTED]

Just a quick update - we will aim to get these reports to you by the end of this week as we have a last couple of things to finalise.

I hope that's ok

Regards
[REDACTED]

On 9 Mar 2021, at 16:49, [REDACTED] <[REDACTED]@aberdeencity.gov.uk> wrote:

Yes, that's perfect.

Thank you,
[REDACTED]

From: [REDACTED] <[REDACTED]@aberdeeninspired.com>
Sent: 09 March 2021 16:23
To: [REDACTED] <[REDACTED]@aberdeencity.gov.uk>
Subject: Re: Progress report

Thank you [REDACTED], working on it and should get this to you by tomorrow if that's ok.

Regards,
[REDACTED]

<image001.png>

[REDACTED]
[REDACTED]
T: 01224 [REDACTED] E: [REDACTED]@aberdeeninspired.com
2nd Floor, 32 Upperkirkgate Aberdeen, AB10 1BA
Aberdeen Inspired Limited 2018 Registered in Scotland SC 352258
aberdeeninspired.com

- ★ ATCM UK & Ireland Best Cultural & Arts Scheme 2019
- ★ Society Awards North East Event of the Year – Nuart Aberdeen 2019
- ★ International Downtown Association (IDA) Global Excellence Award 2018
- ★ DIHK European BID of the Year 2017/18
- ★ ATCM UK & Ireland Partnership of the Year Winner 2018
- ★ ATCM UK & Ireland Best Environmental Contribution Winner 2018
- ★ Aberdeen City and Shire Tourism Awards Best Cultural Event 2018

<image002.png> <image003.png> <image004.png> <image005.png> <image006.png>



ABERDEEN
inspired

BUSINESS IMPROVEMENT DISTRICT



T: 01224 [REDACTED] E: [REDACTED]@aberdeeninspired.com

2nd Floor, 32 Upperkirkgate Aberdeen, AB10 1BA

Aberdeen Inspired Limited 2018 Registered in Scotland SC 352258

aberdeeninspired.com

- ★ ATCM UK & Ireland Best Cultural & Arts Scheme 2019
- ★ Society Awards North East Event of the Year – Nuart Aberdeen 2019
- ★ International Downtown Association (IDA) Global Excellence Award 2018
- ★ DIHK European BID of the Year 2017/18
- ★ ATCM UK & Ireland Partnership of the Year Winner 2018
- ★ ATCM UK & Ireland Best Environmental Contribution Winner 2018
- ★ Aberdeen City and Shire Tourism Awards Best Cultural Event 2018



[REDACTED]

From: [REDACTED]
Sent: 09 March 2021 14:40
To: [REDACTED]
Subject: RE: Progress report

Yes please, that would be great.

Thank you,

[REDACTED]

From: [REDACTED] <[REDACTED]@aberdeeninspired.com>
Sent: 09 March 2021 11:38
To: [REDACTED] <[REDACTED]@aberdeencity.gov.uk>
Subject: Re: Progress report

Hi [REDACTED]

I'm well thank you, I hope you are too.

Do you mean the Town Centre Fund end of year project report part 1 and 2?

Thank you,

[REDACTED]



[REDACTED]
[REDACTED]

T: 01224 [REDACTED] E: [REDACTED]@aberdeeninspired.com
2nd Floor, 32 Upperkirkgate Aberdeen, AB10 1BA
Aberdeen Inspired Limited 2018 Registered in Scotland SC 352258
aberdeeninspired.com

★ ATCM UK & Ireland Best Cultural & Arts Scheme 2019
★ Society Awards North East Event of the Year – Nuart Aberdeen 2019
★ International Downtown Association (IDA) Global Excellence Award 2018
★ DIHK European BID of the Year 2017/18

★ **ATCM UK & Ireland Partnership of the Year Winner 2018**
★ **ATCM UK & Ireland Best Environmental Contribution Winner 2018**
★ **Aberdeen City and Shire Tourism Awards Best Cultural Event 2018**



[REDACTED]

From: [REDACTED]
Sent: 09 March 2021 16:49
To: [REDACTED]
Subject: RE: Progress report

Yes, that's perfect.

Thank you,

[REDACTED]

From: [REDACTED] <[REDACTED]@aberdeeninspired.com>
Sent: 09 March 2021 16:23
To: [REDACTED] <[REDACTED]@aberdeencity.gov.uk>
Subject: Re: Progress report

Thank you [REDACTED], working on it and should get this to you by tomorrow if that's ok.

Regards,

[REDACTED]



[REDACTED]
[REDACTED]

T: 01224 [REDACTED] E: [REDACTED]@aberdeeninspired.com
2nd Floor, 32 Upperkirkgate Aberdeen, AB10 1BA
Aberdeen Inspired Limited 2018 Registered in Scotland SC 352258
aberdeeninspired.com

- ★ ATCM UK & Ireland Best Cultural & Arts Scheme 2019
- ★ Society Awards North East Event of the Year – Nuart Aberdeen 2019
- ★ International Downtown Association (IDA) Global Excellence Award 2018
- ★ DIHK European BID of the Year 2017/18
- ★ ATCM UK & Ireland Partnership of the Year Winner 2018
- ★ ATCM UK & Ireland Best Environmental Contribution Winner 2018
- ★ Aberdeen City and Shire Tourism Awards Best Cultural Event 2018



[REDACTED]

From: [REDACTED]
Sent: 10 March 2021 15:44
To: [REDACTED]
Subject: RE: Progress report

Hi,

Yes, that's fine, Thanks for keeping me updated.

Kind regards

[REDACTED]

From: [REDACTED] <[REDACTED]@aberdeeninspired.com>
Sent: 10 March 2021 11:55
To: [REDACTED] <[REDACTED]@aberdeencity.gov.uk>
Subject: Re: Progress report

Hi [REDACTED]

Just a quick update - we will aim to get these reports to you by the end of this week as we have a last couple of things to finalise.

I hope that's ok

Regards

[REDACTED]

On 9 Mar 2021, at 16:49, [REDACTED] <[REDACTED]@aberdeencity.gov.uk> wrote:

Yes, that's perfect.

Thank you,

[REDACTED]

From: [REDACTED] <[REDACTED]@aberdeeninspired.com>
Sent: 09 March 2021 16:23
To: [REDACTED] <[REDACTED]@aberdeencity.gov.uk>
Subject: Re: Progress report

Thank you [REDACTED], working on it and should get this to you by tomorrow if that's ok.

Regards,

[REDACTED]

<image001.png>

T: 01224 [REDACTED] E: [REDACTED]@aberdeeninspired.com
2nd Floor, 32 Upperkirkgate Aberdeen, AB10 1BA
Aberdeen Inspired Limited 2018 Registered in Scotland SC 352258
aberdeeninspired.com

- ★ ATCM UK & Ireland Best Cultural & Arts Scheme 2019
- ★ Society Awards North East Event of the Year – Nuart Aberdeen 2019
- ★ International Downtown Association (IDA) Global Excellence Award 2018
- ★ DIHK European BID of the Year 2017/18
- ★ ATCM UK & Ireland Partnership of the Year Winner 2018
- ★ ATCM UK & Ireland Best Environmental Contribution Winner 2018
- ★ Aberdeen City and Shire Tourism Awards Best Cultural Event 2018

<image002.png> <image003.png><image004.png><image005.png><image006.png>



T: 01224 [REDACTED] E: [REDACTED]@aberdeeninspired.com
2nd Floor, 32 Upperkirkgate Aberdeen, AB10 1BA
Aberdeen Inspired Limited 2018 Registered in Scotland SC 352258
aberdeeninspired.com

- ★ ATCM UK & Ireland Best Cultural & Arts Scheme 2019
- ★ Society Awards North East Event of the Year – Nuart Aberdeen 2019
- ★ International Downtown Association (IDA) Global Excellence Award 2018
- ★ DIHK European BID of the Year 2017/18
- ★ ATCM UK & Ireland Partnership of the Year Winner 2018
- ★ ATCM UK & Ireland Best Environmental Contribution Winner 2018
- ★ Aberdeen City and Shire Tourism Awards Best Cultural Event 2018



[REDACTED]

From: [REDACTED] <[REDACTED]@aberdeeninspired.com>
Sent: 14 October 2021 19:40
To: [REDACTED]
Cc: [REDACTED]
Subject: Re: signage

Hi [REDACTED]

I'm well thank you, how are you?

The team have successfully installed four signs so far with the other signs in various stages of installation - i.e. electrical works pending, or awaiting bespoke wall fixings but will hopefully arrive soon.

I also hope to receive a full update tomorrow or Monday.

The installed signs are Belmont Street, West End (Chapel St), Merchant Quarter (Guild St) and Langstane Place leading to Justice Mill Lane (by Crown st junction).

The next couple to go up will be the two Shiprow signs - I believe within the next few days.

We are really please with how the signs look signs look and they look fantastic when illuminated. Here's a picture of the West End sign!

Kind regards,
[REDACTED]



On 14 Oct 2021, at 12:41, [REDACTED] <[REDACTED]@aberdeencity.gov.uk> wrote:

Hi [REDACTED]

How are you?

Can I get a quick update on the signs please? How many are up now?

I need to find a reason to go into town to see them 😊

Kind Regards,

<image001.jpg>

Aberdeen City Council | External Funding Team | City Growth | Place
Marischal College | Ground Floor North | Aberdeen | AB10 1AB

www.aberdeencity.gov.uk | Twitter: @AberdeenCC | [Facebook.com/AberdeenCC](https://www.facebook.com/AberdeenCC)

IMPORTANT NOTICE: This e-mail (including any attachment to it) is confidential, protected by copyright and may be privileged. The information contained in it should be used for its intended purposes only. If you receive this email in error, notify the sender by reply email, delete the received email and do not make use of, disclose or copy it. Whilst we take reasonable precautions to ensure that our emails are free from viruses, we cannot be responsible for any viruses transmitted with this email and recommend that you subject any incoming email to your own virus checking procedures. Unless related to Council business, the opinions expressed in this email are those of the sender and they do not necessarily constitute those of Aberdeen City Council. Unless we expressly say otherwise in this email or its attachments, neither this email nor its attachments create, form part of or vary any contractual or unilateral obligation. Aberdeen City Council's incoming and outgoing email is subject to regular monitoring.



ABERDEEN
inspired

BUSINESS IMPROVEMENT DISTRICT

T: 01224 [REDACTED] E: [REDACTED]@aberdeeninspired.com

2nd Floor, 32 Upperkirkgate Aberdeen, AB10 1BA

Aberdeen Inspired Limited 2018 Registered in Scotland SC 352258

aberdeeninspired.com

- ★ ATCM UK & Ireland Best Cultural & Arts Scheme 2019
- ★ Society Awards North East Event of the Year – Nuart Aberdeen 2019
- ★ International Downtown Association (IDA) Global Excellence Award 2018
- ★ DIHK European BID of the Year 2017/18
- ★ ATCM UK & Ireland Partnership of the Year Winner 2018
- ★ ATCM UK & Ireland Best Environmental Contribution Winner 2018
- ★ Aberdeen City and Shire Tourism Awards Best Cultural Event 2018



[REDACTED]

From: [REDACTED] <[REDACTED]@aberdeeninspired.com>
Sent: 29 March 2021 17:20
To: [REDACTED]
Subject: Re: Suspended Signage

Follow Up Flag: Follow up
Flag Status: Completed

Hi [REDACTED],

I'm well thank you, I hope you are too.

We are still waiting for the final invoices - can I send these to you early next week?

I also wondered if you could please advise what level of information you require for project management costs for the rest of the project (until final delivery in September) to allow Aberdeen Inspired to draw down the grant funds?

We have budgeted a contingency sum for project costs - will the budget information suffice for the purposes of drawing down the funds?

I can confirm that we will have committed to contracts by Wednesday 31st March - I will be in a position to share full details by Wednesday.

Kind regards,
[REDACTED]

On 26 Mar 2021, at 13:41, [REDACTED] <[REDACTED]@aberdeencity.gov.uk> wrote:

Hi [REDACTED]

Hope you are well,

Do you have the structural engineering invoices for Feb/March 2021 and the final project management invoice for march 2021?

Can I get confirmation that you have committed to contracts for full spend now, or will have by 31st March.

Kind regards,
[REDACTED]

<image001.jpg>

[REDACTED] | [REDACTED]
Aberdeen City Council | External Funding Team | City Growth | Place
Marischal College | Ground Floor North | Aberdeen | AB10 1AB

www.aberdeencity.gov.uk | Twitter: @AberdeenCC | [Facebook.com/AberdeenCC](https://www.facebook.com/AberdeenCC)

IMPORTANT NOTICE: This e-mail (including any attachment to it) is confidential, protected by copyright and may be privileged. The information contained in it should be used for its intended purposes only. If you receive this email in error, notify the sender by reply email, delete the received email and do not make use of, disclose or copy it. Whilst we take reasonable precautions to ensure that our emails are free from viruses, we cannot be responsible for any viruses transmitted with this email and recommend that you subject any incoming email to your own virus checking procedures. Unless related to Council business, the opinions expressed in this email are those of the sender and they do not necessarily constitute those of Aberdeen City Council. Unless we expressly say otherwise in this email or its attachments, neither this email nor its attachments create, form part of or vary any contractual or unilateral obligation. Aberdeen City Council's incoming and outgoing email is subject to regular monitoring.



ABERDEEN
inspired

BUSINESS IMPROVEMENT DISTRICT

T: 01224 [REDACTED] E: [REDACTED]@aberdeeninspired.com

2nd Floor, 32 Upperkirkgate Aberdeen, AB10 1BA

Aberdeen Inspired Limited 2018 Registered in Scotland SC 352258

aberdeeninspired.com

- ★ ATCM UK & Ireland Best Cultural & Arts Scheme 2019
- ★ Society Awards North East Event of the Year – Nuart Aberdeen 2019
- ★ International Downtown Association (IDA) Global Excellence Award 2018
- ★ DIHK European BID of the Year 2017/18
- ★ ATCM UK & Ireland Partnership of the Year Winner 2018
- ★ ATCM UK & Ireland Best Environmental Contribution Winner 2018
- ★ Aberdeen City and Shire Tourism Awards Best Cultural Event 2018



[REDACTED]

From: [REDACTED] <[REDACTED]@aberdeeninspired.com>
Sent: 15 March 2021 14:32
To: [REDACTED]
Cc: [REDACTED]
Subject: RE: Suspended signage - Town Centre Fund

[REDACTED]

Many thanks for getting in touch and advising us of the decision. We are very disappointed as I'm sure you will understand. We will ensure that the project is delivered within the existing budget but, unfortunately, as I mentioned this will require us to reduce the scope of the scheme.

In terms of how we do that we will make you aware, as a courtesy, of what that looks like but suffice to say the scope of the project, as a result of such a significant proportion of the original budget having been allocated towards implementing the maintenance regime, could be reduced by as much as a third.

The review of the tender bids may come back in our favour (which would be welcome) and under our current estimates, but we are planning these various scenarios. To that end, are you aware of whether there will be any further funding that may become available along this same thread that could (I understand this question is largely hypothetical at this stage) allow us to split this project into "Phase 1" and "Phase 2" – the latter of which could allow us to bid for further funding to allow us to complete the project in the way that we would hope to?

The Aberdeen Inspired Board meets tomorrow from 11am and a project update is required (a paper has been submitted reflecting information up to last week) and so if there is any advice in relation to my query above before the board meets I will be able to then verbally update the board accordingly.

Kindest regards

[REDACTED]

[REDACTED]

Aberdeen Inspired

01224 [REDACTED]
32 Upperkirkgate, Aberdeen
AB10 1BA

From: [REDACTED] <[REDACTED]@aberdeencity.gov.uk>
Sent: 15 March 2021 09:07
To: [REDACTED] <[REDACTED]@aberdeeninspired.com>; [REDACTED] <[REDACTED]@aberdeeninspired.com>
Cc: [REDACTED] <[REDACTED]@aberdeencity.gov.uk>
Subject: Suspended signage - Town Centre Fund

Morning,

As indicated previously we were required to seek authorisation from the delegated officers and members to amend project budgets.

We have received the decisions from this process and the level of grant awarded to Aberdeen Inspired for the Suspended Signage project is to remain at £400,000.

- The report did state that:

"If there were to be no further funds offered, the easiest way to bring the project in on budget, would be to reduce the scope of the project, reducing the number of signs manufactured and installed. Clearly the implications of this would like be that the overall positive impact of the scheme would be reduced and offer less value to the city centre".

I appreciate this is not the news that you were hoping for, and I will review the grant agreement to determine if any revisions are required around a reduction of scope. From memory, I don't think we specified the number of signs to be installed, but if it is stated and requires to be amended this can be actioned.

Kind regards,

[REDACTED]



[REDACTED]

Aberdeen City Council | External Funding Team | City Growth | Place
Marischal College | Ground Floor North | Aberdeen | AB10 1AB

Direct Dial: 01224 [REDACTED]

Mobile: +44 (0) [REDACTED]

www.aberdeencity.gov.uk | Twitter: @AberdeenCC | Facebook.com/AberdeenCC

IMPORTANT NOTICE: This e-mail (including any attachment to it) is confidential, protected by copyright and may be privileged. The information contained in it should be used for its intended purposes only. If you receive this email in error, notify the sender by reply email, delete the received email and do not make use of, disclose or copy it. Whilst we take reasonable precautions to ensure that our emails are free from viruses, we cannot be responsible for any viruses transmitted with this email and recommend that you subject any incoming email to your own virus checking procedures. Unless related to Council business, the opinions expressed in this email are those of the sender and they do not necessarily constitute those of Aberdeen City Council. Unless we expressly say otherwise in this email or its attachments, neither this email nor its attachments create, form part of or vary any contractual or unilateral obligation. Aberdeen City Council's incoming and outgoing email is subject to regular monitoring.

[REDACTED]

From: [REDACTED]
Sent: 15 March 2021 15:13
To: [REDACTED]; [REDACTED]
Cc: [REDACTED]
Subject: RE: Suspended signage - Town Centre Fund

Hi [REDACTED],
Re future Town Centre fund – my expectation is that yes there will be more, but as of yet there is still not confirmation of this.
If we are to receive more funds then I'd be required to compile a list of these and return to committee for approval of projects as we did previously.
I will keep you informed of any news as we receive it.
Kind Regards,
[REDACTED]

From: [REDACTED] <[REDACTED]@aberdeeninspired.com>
Sent: 15 March 2021 14:32
To: [REDACTED] <[REDACTED]@aberdeencity.gov.uk>; [REDACTED] <[REDACTED]@aberdeeninspired.com>
Cc: [REDACTED] <[REDACTED]@aberdeencity.gov.uk>; [REDACTED] <[REDACTED]@aberdeeninspired.com>
Subject: RE: Suspended signage - Town Centre Fund

[REDACTED],
Many thanks for getting in touch and advising us of the decision. We are very disappointed as I'm sure you will understand. We will ensure that the project is delivered within the existing budget but, unfortunately, as I mentioned this will require us to reduce the scope of the scheme.
In terms of how we do that we will make you aware, as a courtesy, of what that looks like but suffice to say the scope of the project, as a result of such a significant proportion of the original budget having been allocated towards implementing the maintenance regime, could be reduced by as much as a third.
The review of the tender bids may come back in our favour (which would be welcome) and under our current estimates, but we are planning these various scenarios. To that end, are you aware of whether there will be any further funding that may become available along this same thread that could (I understand this question is largely hypothetical at this stage) allow us to split this project into "Phase 1" and "Phase 2" – the latter of which could allow us to bid for further funding to allow us to complete the project in the way that we would hope to?
The Aberdeen Inspired Board meets tomorrow from 11am and a project update is required (a paper has been submitted reflecting information up to last week) and so if there is any advice in relation to my query above before the board meets I will be able to then verbally update the board accordingly.

Kindest regards

[REDACTED]
Aberdeen Inspired
01224 [REDACTED]
32 Upperkirkgate, Aberdeen
AB10 1BA

From: [REDACTED] <[REDACTED]@aberdeencity.gov.uk>
Sent: 15 March 2021 09:07
To: [REDACTED] <[REDACTED]@aberdeeninspired.com>; [REDACTED] <[REDACTED]@aberdeeninspired.com>
Cc: [REDACTED] <[REDACTED]@aberdeencity.gov.uk>
Subject: Suspended signage - Town Centre Fund

Morning,
As indicated previously we were required to seek authorisation from the delegated officers and members to amend project budgets.

We have received the decisions from this process and the level of grant awarded to Aberdeen Inspired for the Suspended Signage project is to remain at £400,000.

- The report did state that:

“If there were to be no further funds offered, the easiest way to bring the project in on budget, would be to reduce the scope of the project, reducing the number of signs manufactured and installed. Clearly the implications of this would like be that the overall positive impact of the scheme would be reduced and offer less value to the city centre”.

I appreciate this is not the news that you were hoping for, and I will review the grant agreement to determine if any revisions are required around a reduction of scope. From memory, I don't think we specified the number of signs to be installed, but if it is stated and requires to be amended this can be actioned.

Kind regards,



[REDACTED]
Aberdeen City Council | External Funding Team | City Growth | Place
Marischal College | Ground Floor North | Aberdeen | AB10 1AB
Direct Dial: 01224 [REDACTED]
Mobile: +44 (0) [REDACTED]
www.aberdeencity.gov.uk | Twitter: @AberdeenCC | Facebook.com/AberdeenCC

IMPORTANT NOTICE: This e-mail (including any attachment to it) is confidential, protected by copyright and may be privileged. The information contained in it should be used for its intended purposes only. If you receive this email in error, notify the sender by reply email, delete the received email and do not make use of, disclose or copy it. Whilst we take reasonable precautions to ensure that our emails are free from viruses, we cannot be responsible for any viruses transmitted with this email and recommend that you subject any incoming email to your own virus checking procedures. Unless related to Council business, the opinions expressed in this email are those of the sender and they do not necessarily constitute those of Aberdeen City Council. Unless we expressly say otherwise in this email or its attachments, neither this email nor its attachments create, form part of or vary any contractual or unilateral obligation. Aberdeen City Council's incoming and outgoing email is subject to regular monitoring.

[REDACTED]

From: [REDACTED]
Sent: 31 March 2021 13:05
To: [REDACTED]
Subject: RE: Suspended Signage

Hi [REDACTED]

For the level of information needed for project management costs for the rest of the project- we need the invoices.

Can you send me the letter of confirmation for commitment to contracts please?

Kind regards,

[REDACTED]

From: [REDACTED] <[REDACTED]@aberdeeninspired.com>
Sent: 29 March 2021 17:20
To: [REDACTED] <[REDACTED]@aberdeencity.gov.uk>
Subject: Re: Suspended Signage

Hi [REDACTED],

I'm well thank you, I hope you are too.

We are still waiting for the final invoices - can I send these to you early next week?

I also wondered if you could please advise what level of information you require for project management costs for the rest of the project (until final delivery in September) to allow Aberdeen Inspired to draw down the grant funds?

We have budgeted a contingency sum for project costs - will the budget information suffice for the purposes of drawing down the funds?

I can confirm that we will have committed to contracts by Wednesday 31st March - I will be in a position to share full details by Wednesday.

Kind regards,

[REDACTED]

On 26 Mar 2021, at 13:41, [REDACTED] <[REDACTED]@aberdeencity.gov.uk> wrote:

Hi [REDACTED]

Hope you are well,

Do you have the structural engineering invoices for Feb/March 2021 and the final project management invoice for march 2021?

Can I get confirmation that you have committed to contracts for full spend now, or will have by 31st March.

Kind regards,

<image001.jpg>

[REDACTED] | [REDACTED]
Aberdeen City Council | External Funding Team | City Growth | Place
Marischal College | Ground Floor North | Aberdeen | AB10 1AB

www.aberdeencity.gov.uk | Twitter: @AberdeenCC | [Facebook.com/AberdeenCC](https://www.facebook.com/AberdeenCC)

IMPORTANT NOTICE: This e-mail (including any attachment to it) is confidential, protected by copyright and may be privileged. The information contained in it should be used for its intended purposes only. If you receive this email in error, notify the sender by reply email, delete the received email and do not make use of, disclose or copy it. Whilst we take reasonable precautions to ensure that our emails are free from viruses, we cannot be responsible for any viruses transmitted with this email and recommend that you subject any incoming email to your own virus checking procedures. Unless related to Council business, the opinions expressed in this email are those of the sender and they do not necessarily constitute those of Aberdeen City Council. Unless we expressly say otherwise in this email or its attachments, neither this email nor its attachments create, form part of or vary any contractual or unilateral obligation. Aberdeen City Council's incoming and outgoing email is subject to regular monitoring.



[REDACTED]
T: 01224 [REDACTED] E: [REDACTED]@aberdeeninspired.com
2nd Floor, 32 Upperkirkgate Aberdeen, AB10 1BA
Aberdeen Inspired Limited 2018 Registered in Scotland SC 352258
aberdeeninspired.com

- ★ ATCM UK & Ireland Best Cultural & Arts Scheme 2019
- ★ Society Awards North East Event of the Year – Nuart Aberdeen 2019
- ★ International Downtown Association (IDA) Global Excellence Award 2018
- ★ DIHK European BID of the Year 2017/18
- ★ ATCM UK & Ireland Partnership of the Year Winner 2018
- ★ ATCM UK & Ireland Best Environmental Contribution Winner 2018
- ★ Aberdeen City and Shire Tourism Awards Best Cultural Event 2018



[REDACTED]

From: [REDACTED] <[REDACTED]@aberdeeninspired.com>
Sent: 12 November 2021 12:15
To: [REDACTED]
Subject: Re: Suspended Signage

Follow Up Flag: Follow up
Flag Status: Completed

Hi [REDACTED],

Apologies for my delayed reply. [REDACTED]
[REDACTED]

We had a bit of an additional delay as our install team at Scotia contracted COVID and couldn't work for over a week in October, missing a crucial window before they had to start the Festive lights install. The team have reorganised the schedule and are doing everything they can to progress with the install.

This is the current status:

- Six signs - Belmont Street, Shiprow, West End, George Street, one Merchant Quarter and one Langstane Place are fully installed.
- Four further signs are scheduled to be fully installed this month.
- The final two remaining sign locations – Crown Street and Carmelite street have suffered from more complex issues, requiring additional surveys, drawings and tests which the team are working to resolve with the aim to install the two final signs by the end of the year or at the latest, January.

Key outcomes

- Encourage pedestrian movement within the City Centre.
- Increase understanding of the City Centre.
- Help visitors to better understand their location and orientation.
- Clearly identify civic gateways, key streets and strategic connection points.
- Work with the city wayshowing totems, maps and directional support.
- Assist in making the City safer and more welcoming to visitors.
- Improve the identity of Aberdeen City Centre.
- Help make Aberdeen a leading pedestrian friendly city.
- Create vibrancy and attractiveness.

Please let me know if you need anything else.

Kind regards,
[REDACTED]

On 11 Nov 2021, at 13:16, [REDACTED] <[REDACTED]@aberdeencity.gov.uk> wrote:

Hi [REDACTED]

I am just preparing a report for TCF, Can I please get an update on how the signage project is doing (how many signs are up, what ones still need to be installed etc) and predicted end date? Can I also get a brief description of the impact and outcomes achieved?

Thank you,
[REDACTED]

<image001.jpg>

Aberdeen City Council | External Funding Team | City Growth | Place

Marischal College | Ground Floor North | Aberdeen | AB10 1AB

www.aberdeencity.gov.uk | Twitter: @AberdeenCC | [Facebook.com/AberdeenCC](https://www.facebook.com/AberdeenCC)

IMPORTANT NOTICE: This e-mail (including any attachment to it) is confidential, protected by copyright and may be privileged. The information contained in it should be used for its intended purposes only. If you receive this email in error, notify the sender by reply email, delete the received email and do not make use of, disclose or copy it. Whilst we take reasonable precautions to ensure that our emails are free from viruses, we cannot be responsible for any viruses transmitted with this email and recommend that you subject any incoming email to your own virus checking procedures. Unless related to Council business, the opinions expressed in this email are those of the sender and they do not necessarily constitute those of Aberdeen City Council. Unless we expressly say otherwise in this email or its attachments, neither this email nor its attachments create, form part of or vary any contractual or unilateral obligation. Aberdeen City Council's incoming and outgoing email is subject to regular monitoring.



ABERDEEN
inspired

BUSINESS IMPROVEMENT DISTRICT

T: 01224 [REDACTED] E: [REDACTED]@aberdeeninspired.com

2nd Floor, 32 Upperkirkgate Aberdeen, AB10 1BA

Aberdeen Inspired Limited 2018 Registered in Scotland SC 352258

aberdeeninspired.com

- ★ ATCM UK & Ireland Best Cultural & Arts Scheme 2019
- ★ Society Awards North East Event of the Year – Nuart Aberdeen 2019
- ★ International Downtown Association (IDA) Global Excellence Award 2018
- ★ DIHK European BID of the Year 2017/18
- ★ ATCM UK & Ireland Partnership of the Year Winner 2018
- ★ ATCM UK & Ireland Best Environmental Contribution Winner 2018
- ★ Aberdeen City and Shire Tourism Awards Best Cultural Event 2018



[REDACTED]

From: [REDACTED] <[REDACTED]@aberdeeninspired.com>
Sent: 01 December 2021 15:40
To: [REDACTED]
Cc: [REDACTED]
Subject: Re: Suspended Signage
Attachments: COMPLETION STATUS-20211201.pdf

Hi [REDACTED]

I'm much better, thank you.

The team managed to complete installation of one additional sign in November - the Shiprow sign at Market Street - but unfortunately since Friday Scotia has been dealing with the aftermath of the storm, with a bit more still to do to ensure all is safe, and any damage rectified. As a result the installs that were scheduled for this week has been pushed out another week, updated schedule below. Hopefully SUS 9, 10 and 14 will be installed over the next two weeks, with Crown Street a possibility (waiting for update) and SUS25 early next year as mentioned previously.

Kind regards,
[REDACTED]

On 1 Dec 2021, at 13:20, [REDACTED] <[REDACTED]@aberdeencity.gov.uk> wrote:

Hi [REDACTED]
[REDACTED]

Can you confirm if the four signs scheduled to be installed this month have gone up?

Kind regards,
[REDACTED]

From: [REDACTED] <[REDACTED]@aberdeeninspired.com>
Sent: 12 November 2021 12:15
To: [REDACTED] <[REDACTED]@aberdeencity.gov.uk>
Subject: Re: Suspended Signage

Hi [REDACTED],

Apologies for my delayed reply. [REDACTED]

We had a bit of an additional delay as our install team at Scotia contracted COVID and couldn't work for over a week in October, missing a crucial window before they had to start the Festive lights install. The team have reorganised the schedule and are doing everything they can to progress with the install.

This is the current status:

- Six signs - Belmont Street, Shiprow, West End, George Street, one Merchant Quarter and one Langstane Place are fully installed.
- Four further signs are scheduled to be fully installed this month.
- The final two remaining sign locations – Crown Street and Carmelite street have suffered from more complex issues, requiring additional surveys, drawings and tests which the team are working to resolve with the aim to install the two final signs by the end of the year or at the latest, January.

Key outcomes

- Encourage pedestrian movement within the City Centre.
- Increase understanding of the City Centre.
- Help visitors to better understand their location and orientation.
- Clearly identify civic gateways, key streets and strategic connection points.
- Work with the city wayshowing totems, maps and directional support.

- Assist in making the City safer and more welcoming to visitors.
- Improve the identity of Aberdeen City Centre.
- Help make Aberdeen a leading pedestrian friendly city.
- Create vibrancy and attractiveness.

Please let me know if you need anything else.

Kind regards,

On 11 Nov 2021, at 13:16, [REDACTED] <[REDACTED]@aberdeencity.gov.uk> wrote:

Hi [REDACTED]

I am just preparing a report for TCF, Can I please get an update on how the signage project is doing (how many signs are up, what ones still need to be installed etc) and predicted end date? Can I also get a brief description of the impact and outcomes achieved?

Thank you,

<image001.jpg>

Aberdeen City Council | External Funding Team | City Growth | Place

Marischal College | Ground Floor North | Aberdeen | AB10 1AB

www.aberdeencity.gov.uk | Twitter: @AberdeenCC | [Facebook.com/AberdeenCC](https://www.facebook.com/AberdeenCC)

IMPORTANT NOTICE: This e-mail (including any attachment to it) is confidential, protected by copyright and may be privileged. The information contained in it should be used for its intended purposes only. If you receive this email in error, notify the sender by reply email, delete the received email and do not make use of, disclose or copy it. Whilst we take reasonable precautions to ensure that our emails are free from viruses, we cannot be responsible for any viruses transmitted with this email and recommend that you subject any incoming email to your own virus checking procedures. Unless related to Council business, the opinions expressed in this email are those of the sender and they do not necessarily constitute those of Aberdeen City Council. Unless we expressly say otherwise in this email or its attachments, neither this email nor its attachments create, form part of or vary any contractual or unilateral obligation. Aberdeen City Council's incoming and outgoing email is subject to regular monitoring.

<image001.png>

T: 01224 [REDACTED] E: [REDACTED]@aberdeeninspired.com

2nd Floor, 32 Upperkirkgate Aberdeen, AB10 1BA

Aberdeen Inspired Limited 2018 Registered in Scotland SC 352258

aberdeeninspired.com

- ★ ATCM UK & Ireland Best Cultural & Arts Scheme 2019
- ★ Society Awards North East Event of the Year – Nuart Aberdeen 2019
- ★ International Downtown Association (IDA) Global Excellence Award 2018
- ★ DIHK European BID of the Year 2017/18
- ★ ATCM UK & Ireland Partnership of the Year Winner 2018
- ★ ATCM UK & Ireland Best Environmental Contribution Winner 2018
- ★ Aberdeen City and Shire Tourism Awards Best Cultural Event 2018

<image002.png> <image003.png> <image004.png> <image005.png> <image006.png>



ABERDEEN
inspired

BUSINESS IMPROVEMENT DISTRICT



T: 01224 [REDACTED] E: [REDACTED]@aberdeeninspired.com

2nd Floor, 32 Upperkirkgate Aberdeen, AB10 1BA

Aberdeen Inspired Limited 2018 Registered in Scotland SC 352258

aberdeeninspired.com

- ★ ATCM UK & Ireland Best Cultural & Arts Scheme 2019
- ★ Society Awards North East Event of the Year – Nuart Aberdeen 2019
- ★ International Downtown Association (IDA) Global Excellence Award 2018
- ★ DIHK European BID of the Year 2017/18
- ★ ATCM UK & Ireland Partnership of the Year Winner 2018
- ★ ATCM UK & Ireland Best Environmental Contribution Winner 2018
- ★ Aberdeen City and Shire Tourism Awards Best Cultural Event 2018



[REDACTED]

From: [REDACTED]
Sent: 15 November 2021 13:26
To: [REDACTED]
Subject: RE: Suspended Signage

Hi [REDACTED]

[REDACTED]

Thank you for sending the update.

Kind regards,

[REDACTED]

From: [REDACTED] <[REDACTED]@aberdeeninspired.com>
Sent: 12 November 2021 12:15
To: [REDACTED] <[REDACTED]@aberdeencity.gov.uk>
Subject: Re: Suspended Signage

Hi [REDACTED],

Apologies for my delayed reply [REDACTED]

[REDACTED]

We had a bit of an additional delay as our install team at Scotia contracted COVID and couldn't work for over a week in October, missing a crucial window before they had to start the Festive lights install. The team have reorganised the schedule and are doing everything they can to progress with the install.

This is the current status:

- Six signs - Belmont Street, Shiprow, West End, George Street, one Merchant Quarter and one Langstane Place are fully installed.
- Four further signs are scheduled to be fully installed this month.
- The final two remaining sign locations – Crown Street and Carmelite street have suffered from more complex issues, requiring additional surveys, drawings and tests which the team are working to resolve with the aim to install the two final signs by the end of the year or at the latest, January.

Key outcomes

- Encourage pedestrian movement within the City Centre.
- Increase understanding of the City Centre.
- Help visitors to better understand their location and orientation.
- Clearly identify civic gateways, key streets and strategic connection points.
- Work with the city wayshowing totems, maps and directional support.
- Assist in making the City safer and more welcoming to visitors.
- Improve the identity of Aberdeen City Centre.
- Help make Aberdeen a leading pedestrian friendly city.
- Create vibrancy and attractiveness.

Please let me know if you need anything else.

Kind regards,

On 11 Nov 2021, at 13:16, [REDACTED] <[REDACTED]@aberdeencity.gov.uk> wrote:

Hi [REDACTED]

I am just preparing a report for TCF, Can I please get an update on how the signage project is doing (how many signs are up, what ones still need to be installed etc) and predicted end date? Can I also get a brief description of the impact and outcomes achieved?

Thank you,

<image001.jpg>

[REDACTED] | [REDACTED] |
Aberdeen City Council | External Funding Team | City Growth | Place
Marischal College | Ground Floor North | Aberdeen | AB10 1AB

www.aberdeencity.gov.uk | Twitter: @AberdeenCC | [Facebook.com/AberdeenCC](https://www.facebook.com/AberdeenCC)

IMPORTANT NOTICE: This e-mail (including any attachment to it) is confidential, protected by copyright and may be privileged. The information contained in it should be used for its intended purposes only. If you receive this email in error, notify the sender by reply email, delete the received email and do not make use of, disclose or copy it. Whilst we take reasonable precautions to ensure that our emails are free from viruses, we cannot be responsible for any viruses transmitted with this email and recommend that you subject any incoming email to your own virus checking procedures. Unless related to Council business, the opinions expressed in this email are those of the sender and they do not necessarily constitute those of Aberdeen City Council. Unless we expressly say otherwise in this email or its attachments, neither this email nor its attachments create, form part of or vary any contractual or unilateral obligation. Aberdeen City Council's incoming and outgoing email is subject to regular monitoring.



T: 01224 [REDACTED] E: [REDACTED]@aberdeeninspired.com

2nd Floor, 32 Upperkirkgate Aberdeen, AB10 1BA
Aberdeen Inspired Limited 2018 Registered in Scotland SC 352258
aberdeeninspired.com

- ★ **ATCM UK & Ireland Best Cultural & Arts Scheme 2019**
- ★ **Society Awards North East Event of the Year – Nuart Aberdeen 2019**
- ★ **International Downtown Association (IDA) Global Excellence Award 2018**
- ★ **DIHK European BID of the Year 2017/18**
- ★ **ATCM UK & Ireland Partnership of the Year Winner 2018**
- ★ **ATCM UK & Ireland Best Environmental Contribution Winner 2018**
- ★ **Aberdeen City and Shire Tourism Awards Best Cultural Event 2018**



[REDACTED]

From: [REDACTED]
Sent: 01 December 2021 13:21
To: [REDACTED]
Subject: RE: Suspended Signage

Hi [REDACTED]

[REDACTED]

Can you confirm if the four signs scheduled to be installed this month have gone up?

Kind regards,

[REDACTED]

From: [REDACTED] <[REDACTED]@aberdeeninspired.com>
Sent: 12 November 2021 12:15
To: [REDACTED] <[REDACTED]@aberdeencity.gov.uk>
Subject: Re: Suspended Signage

Hi [REDACTED],

Apologies for my delayed reply. [REDACTED]

[REDACTED]

We had a bit of an additional delay as our Install team at Scotia contracted COVID and couldn't work for over a week in October, missing a crucial window before they had to start the Festive lights install. The team have reorganised the schedule and are doing everything they can to progress with the install.

This is the current status:

- Six signs - Belmont Street, Shiprow, West End, George Street, one Merchant Quarter and one Langstane Place are fully installed.
- Four further signs are scheduled to be fully installed this month.
- The final two remaining sign locations – Crown Street and Carmelite street have suffered from more complex issues, requiring additional surveys, drawings and tests which the team are working to resolve with the aim to install the two final signs by the end of the year or at the latest, January.

Key outcomes

- Encourage pedestrian movement within the City Centre.
- Increase understanding of the City Centre.
- Help visitors to better understand their location and orientation.
- Clearly identify civic gateways, key streets and strategic connection points.
- Work with the city wayshowing totems, maps and directional support.
- Assist in making the City safer and more welcoming to visitors.
- Improve the identity of Aberdeen City Centre.
- Help make Aberdeen a leading pedestrian friendly city.
- Create vibrancy and attractiveness.

Please let me know if you need anything else.

Kind regards,

[REDACTED]

On 11 Nov 2021, at 13:16, [REDACTED] <[REDACTED]@aberdeencity.gov.uk> wrote:

Hi [REDACTED]

I am just preparing a report for TCF, Can I please get an update on how the signage project is doing (how many signs are up, what ones still need to be installed etc) and predicted end date? Can I also get a brief description of the impact and outcomes achieved?

Thank you,

[REDACTED]

<image001.jpg>

[REDACTED] | [REDACTED] |

Aberdeen City Council | External Funding Team | City Growth | Place

Marischal College | Ground Floor North | Aberdeen | AB10 1AB

www.aberdeencity.gov.uk | Twitter: @AberdeenCC | [Facebook.com/AberdeenCC](https://www.facebook.com/AberdeenCC)

IMPORTANT NOTICE: This e-mail (including any attachment to it) is confidential, protected by copyright and may be privileged. The information contained in it should be used for its intended purposes only. If you receive this email in error, notify the sender by reply email, delete the received email and do not make use of, disclose or copy it. Whilst we take reasonable precautions to ensure that our emails are free from viruses, we cannot be responsible for any viruses transmitted with this email and recommend that you subject any incoming email to your own virus checking procedures. Unless related to Council business, the opinions expressed in this email are those of the sender and they do not necessarily constitute those of Aberdeen City Council. Unless we expressly say otherwise in this email or its attachments, neither this email nor its attachments create, form part of or vary any contractual or unilateral obligation. Aberdeen City Council's incoming and outgoing email is subject to regular monitoring.



T: 01224 [REDACTED] E: [REDACTED]@aberdeeninspired.com
2nd Floor, 32 Upperkirkgate Aberdeen, AB10 1BA
Aberdeen Inspired Limited 2018 Registered in Scotland SC 352258
aberdeeninspired.com

- ★ **ATCM UK & Ireland Best Cultural & Arts Scheme 2019**
- ★ **Society Awards North East Event of the Year – Nuart Aberdeen 2019**
- ★ **International Downtown Association (IDA) Global Excellence Award 2018**
- ★ **DIHK European BID of the Year 2017/18**
- ★ **ATCM UK & Ireland Partnership of the Year Winner 2018**
- ★ **ATCM UK & Ireland Best Environmental Contribution Winner 2018**
- ★ **Aberdeen City and Shire Tourism Awards Best Cultural Event 2018**



[REDACTED]

From: [REDACTED]@aberdeeninspired.com>
Sent: 03 March 2021 12:05
To: [REDACTED]; [REDACTED]; [REDACTED]
Cc: [REDACTED]; [REDACTED]
Subject: RE: Suspended Signage Budget.

Hi [REDACTED], very grateful for your continued support.

[REDACTED] may have replied, but my understanding is that these figures are exclusive of VAT and yes we can recover it from HMRC.

[REDACTED] – correct me if I have this wrong?

Best wishes,
[REDACTED]

From: [REDACTED] <[REDACTED]@aberdeencity.gov.uk>
Sent: 03 March 2021 08:45
To: [REDACTED] <[REDACTED]@aberdeeninspired.com>; [REDACTED] <[REDACTED]@aberdeencity.gov.uk>
Cc: [REDACTED] <[REDACTED]@aberdeeninspired.com>; [REDACTED] <[REDACTED]@aberdeeninspired.com>
Subject: RE: Suspended Signage Budget.

Morning [REDACTED],

Thanks for sending this through, along with the explanations provided below.

One area where confirmation would be appreciated (and apologies if you have already told me) is around VAT.

Are the costs in the spreadsheet inclusive or exclusive of VAT?

And, are Aberdeen Inspired able to recover VAT from HMRC?

Inevitably I will be asked this, so I just want to be sure before I present the details.

In terms of next steps, we are only awaiting details from one other project on their revised budget options and the agreement is that they will be forthcoming today.

Once we have all of the revised budget options we can then finalise our paper to the delegated members/officers to seek their agreement and instruction on how we proceed.

Timescale – we will have that paper with those members/officers within 24 hours of receiving all project budget proposals. A call has been set up for Monday afternoon to then seek agreement. As soon as we have that agreement and instruction we would then revert back with the outcome.

For completeness, we would also follow up with an amendment to the grant agreement to correct the grant value if amended.

Hope that helps clarify our intended timescales – we will certainly be pushing for quick turnaround on a decision given the upcoming deadline of 31st March.

Thanks
[REDACTED]

From: [REDACTED] <[REDACTED]@aberdeeninspired.com>
Sent: 03 March 2021 01:28
To: [REDACTED] <[REDACTED]@aberdeencity.gov.uk>; [REDACTED] <[REDACTED]@aberdeencity.gov.uk>
Cc: [REDACTED] <[REDACTED]@aberdeeninspired.com>; [REDACTED] <[REDACTED]@aberdeeninspired.com>
Subject: Suspended Signage Budget.

[REDACTED], [REDACTED],

Many thanks for your time on Monday to discuss the current position of the project. The good news is that we are making steady progress with the current priorities being to complete the ongoing procurement process which has been time consuming. We have concluded our “pre-planning” process and have now reflected that feedback within the attached project budget position. We are working against tight timescales but on track to meet the SLA funding conditions.

As alluded to in an earlier discussion, we were fairly sure that the £400,000 kindly provided might not stretch to deliver the full scope of the project for a number of key reasons, some of which are outside of our control. As you will see from the attached, the budget position is sitting at around £475,000. It is acknowledged that this is higher than we had anticipated and so the objective of this email is to provide information relating to how we plan to

mitigate this as well as to providing comment on what further funding, we hoped, could be available to go some ways towards overcoming that.

Budget uptake key observations:

1. As a result of the COVID pandemic, the delivery of the project had been delayed considerably and, due to the passage of time, the services provided to ensure completion of the project have required additional time and resource.
2. Professional fees have increased, from a combination of budget lines, as a result.
3. Package B sets out that a significant proportion of the budget, as a condition of the SLA, has been allocated to ensuring that the 5 year maintenance plan will be sufficiently resources.
4. In relation to Package C, implementation planning has been completed and this includes costs for electrical and civil works which is more substantial than originally anticipated, sitting at approximately £39,000. This is as a result of the need for additional steps in the process which requires additional allocation of resources to ensure compliance with likely conditions of planning, traffic management and civil works.

As I mentioned, there are a number of options which I have set out for [REDACTED] to consider though these are limited due to the financial constraints upon Aberdeen Inspired having had a much reduced levy due to the pandemic and it remains unclear how much levy will be received going forward.

If there were to be no further funds offered, that the easiest way we'd bring the project in on budget, would be to reduce the scope of the project, reducing the number of signs manufactured and installed. Clearly the implications of this would like be that the overall positive impact of the scheme would be reduced and offer less value to the city centre. I think it's a fair assumption to say that the most would want to try and avoid that scenario.

To that end, if at least £35,000 were to be available, this would go a long way to assisting in delivering the project without significantly reducing the scope. If up to £50,000 was available, I am confident, that from a combination of the options set out for Aberdeen Inspired to consider and ensuring that the timing of the numerous installation milestones and smart implementation planning, that the full scope of the project will be delivered and the entire project budget spent in accordance with the conditions of the SLA.

[REDACTED] – please advise if you require anything further in relation to this item and I'd be grateful if you could advise of timescales around about the piece of work your undertaking for allocating the uncommitted underspend. Many thanks indeed.

Kindest regards

[REDACTED]

Aberdeen Inspired

01224 [REDACTED]

32 Upperkirkgate, Aberdeen

AB10 1BA

[REDACTED]

From: [REDACTED] <[REDACTED]@aberdeeninspired.com>
Sent: 03 March 2021 12:08
To: [REDACTED]; [REDACTED]
Cc: [REDACTED]; [REDACTED]
Subject: Re: Suspended Signage Budget.

[REDACTED]

Many thanks indeed for responding and providing that advice.

In relation to the two questions, I believe I know the answers but always just want to double check with colleagues in relation to VAT - hopefully come back to you by today.

Kindest regards

[REDACTED]

Get [Outlook for iOS](#)

From: [REDACTED] <[REDACTED]@aberdeencity.gov.uk>
Sent: Wednesday, March 3, 2021 8:44:50 AM
To: [REDACTED] <[REDACTED]@aberdeeninspired.com>; [REDACTED] <[REDACTED]@aberdeencity.gov.uk>
Cc: [REDACTED] <[REDACTED]@aberdeeninspired.com>; [REDACTED] <[REDACTED]@aberdeeninspired.com>
Subject: RE: Suspended Signage Budget.

Morning [REDACTED],

Thanks for sending this through, along with the explanations provided below.

One area where confirmation would be appreciated (and apologies if you have already told me) is around VAT.

Are the costs in the spreadsheet inclusive or exclusive of VAT?

And, are Aberdeen Inspired able to recover VAT from HMRC?

Inevitably I will be asked this, so I just want to be sure before I present the details.

In terms of next steps, we are only awaiting details from one other project on their revised budget options and the agreement is that they will be forthcoming today.

Once we have all of the revised budget options we can then finalise our paper to the delegated members/officers to seek their agreement and instruction on how we proceed.

Timescale – we will have that paper with those members/officers within 24 hours of receiving all project budget proposals. A call has been set up for Monday afternoon to then seek agreement. As soon as we have that agreement and instruction we would then revert back with the outcome.

For completeness, we would also follow up with an amendment to the grant agreement to correct the grant value if amended.

Hope that helps clarify our intended timescales – we will certainly be pushing for quick turnaround on a decision given the upcoming deadline of 31st March.

Thanks

[REDACTED]

From: [REDACTED] <[REDACTED]@aberdeeninspired.com>
Sent: 03 March 2021 01:28
To: [REDACTED] <[REDACTED]@aberdeencity.gov.uk>; [REDACTED] <[REDACTED]@aberdeencity.gov.uk>
Cc: [REDACTED] <[REDACTED]@aberdeeninspired.com>; [REDACTED] <[REDACTED]@aberdeeninspired.com>
Subject: Suspended Signage Budget.

[REDACTED], [REDACTED],

Many thanks for your time on Monday to discuss the current position of the project. The good news is that we are making steady progress with the current priorities being to complete the ongoing procurement process which has been time consuming. We have concluded our "pre-planning" process and have now reflected that feedback within the attached project budget position. We are working against tight timescales but on track to meet the SLA funding conditions.

As alluded to in an earlier discussion, we were fairly sure that the £400,000 kindly provided might not stretch to deliver the full scope of the project for a number of key reasons, some of which are outside of our control. As you will see from the attached, the budget position is sitting at around £475,000. It is acknowledged that this is higher than we had anticipated and so the objective of this email is to provide information relating to how we plan to mitigate this as well as to providing comment on what further funding, we hoped, could be available to go some ways towards overcoming that.

Budget uptake key observations:

1. As a result of the COVID pandemic, the delivery of the project had been delayed considerably and, due to the passage of time, the services provided to ensure completion of the project have required additional time and resource.
2. Professional fees have increased, from a combination of budget lines, as a result.
3. Package B sets out that a significant proportion of the budget, as a condition of the SLA, has been allocated to ensuring that the 5 year maintenance plan will be sufficiently resources.
4. In relation to Package C, implementation planning has been completed and this includes costs for electrical and civil works which is more substantial than originally anticipated, sitting at approximately £39,000. This is as a result of the need for additional steps in the process which requires additional allocation of resources to ensure compliance with likely conditions of planning, traffic management and civil works.

As I mentioned, there are a number of options which I have set out for [REDACTED] to consider though these are limited due to the financial constraints upon Aberdeen Inspired having had a much reduced levy due to the pandemic and it remains unclear how much levy will be received going forward.

If there were to be no further funds offered, that the easiest way we'd bring the project in on budget, would be to reduce the scope of the project, reducing the number of signs manufactured and installed. Clearly the implications of this would like be that the overall positive impact of the scheme would be reduced and offer less value to the city centre. I think it's a fair assumption to say that the most would want to try and avoid that scenario.

To that end, if at least £35,000 were to be available, this would go a long way to assisting in delivering the project without significantly reducing the scope. If up to £50,000 was available, I am confident, that from a combination of the options set out for Aberdeen Inspired to consider and ensuring that the timing of the numerous installation milestones and smart implementation planning, that the full scope of the project will be delivered and the entire project budget spent in accordance with the conditions of the SLA.

[REDACTED] – please advise if you require anything further in relation to this item and I'd be grateful if you could advise of timescales around about the piece of work your undertaking for allocating the uncommitted underspend. Many thanks indeed.

Kindest regards

[REDACTED]
Aberdeen Inspired
01224 [REDACTED]
32 Upperkirkgate, Aberdeen
AB10 1BA

[REDACTED]

From: [REDACTED] <[REDACTED]@aberdeeninspired.com>
Sent: 03 March 2021 12:28
To: [REDACTED]; [REDACTED]; [REDACTED]
Cc: [REDACTED]; [REDACTED]
Subject: Re: Suspended Signage Budget.

Thanks [REDACTED],

[REDACTED], both [REDACTED] and [REDACTED] have come back to confirm:

1. Aberdeen Inspired is VAT registered and can recover this;
2. The suspended signage budget I provided to you excludes VAT.

Kindest regards

[REDACTED]

Get [Outlook for iOS](#)

From: [REDACTED] <[REDACTED]@aberdeeninspired.com>
Sent: Wednesday, March 3, 2021 12:04 pm
To: [REDACTED]; [REDACTED]; [REDACTED]
Cc: [REDACTED]; [REDACTED]
Subject: RE: Suspended Signage Budget.

Hi [REDACTED], very grateful for your continued support.

[REDACTED] may have replied, but my understanding is that these figures are exclusive of VAT and yes we can recover it from HMRC.

[REDACTED] – correct me if I have this wrong?

Best wishes,

[REDACTED]

From: [REDACTED] <[REDACTED]@aberdeencity.gov.uk>
Sent: 03 March 2021 08:45
To: [REDACTED] <[REDACTED]@aberdeeninspired.com>; [REDACTED] <[REDACTED]@aberdeencity.gov.uk>
Cc: [REDACTED] <[REDACTED]@aberdeeninspired.com>; [REDACTED] <[REDACTED]@aberdeeninspired.com>
Subject: RE: Suspended Signage Budget.

Morning [REDACTED],

Thanks for sending this through, along with the explanations provided below.

One area where confirmation would be appreciated (and apologies if you have already told me) is around VAT.

Are the costs in the spreadsheet inclusive or exclusive of VAT?

And, are Aberdeen Inspired able to recover VAT from HMRC?

Inevitably I will be asked this, so I just want to be sure before I present the details.

In terms of next steps, we are only awaiting details from one other project on their revised budget options and the agreement is that they will be forthcoming today.

Once we have all of the revised budget options we can then finalise our paper to the delegated members/officers to seek their agreement and instruction on how we proceed.

Timescale – we will have that paper with those members/officers within 24 hours of receiving all project budget proposals. A call has been set up for Monday afternoon to then seek agreement. As soon as we have that agreement and instruction we would then revert back with the outcome.

For completeness, we would also follow up with an amendment to the grant agreement to correct the grant value if amended.

Hope that helps clarify our intended timescales – we will certainly be pushing for quick turnaround on a decision given the upcoming deadline of 31st March.

Thanks

From: [REDACTED] <[REDACTED]@aberdeeninspired.com>

Sent: 03 March 2021 01:28

To: [REDACTED] <[REDACTED]@aberdeencity.gov.uk>; [REDACTED] <[REDACTED]@aberdeencity.gov.uk>

Cc: [REDACTED] <[REDACTED]@aberdeeninspired.com>; [REDACTED] <[REDACTED]@aberdeeninspired.com>

Subject: Suspended Signage Budget.

[REDACTED], [REDACTED],

Many thanks for your time on Monday to discuss the current position of the project. The good news is that we are making steady progress with the current priorities being to complete the ongoing procurement process which has been time consuming. We have concluded our “pre-planning” process and have now reflected that feedback within the attached project budget position. We are working against tight timescales but on track to meet the SLA funding conditions.

As alluded to in an earlier discussion, we were fairly sure that the £400,000 kindly provided might not stretch to deliver the full scope of the project for a number of key reasons, some of which are outside of our control. As you will see from the attached, the budget position is sitting at around £475,000. It is acknowledged that this is higher than we had anticipated and so the objective of this email is to provide information relating to how we plan to mitigate this as well as to providing comment on what further funding, we hoped, could be available to go some ways towards overcoming that.

Budget uptake key observations:

1. As a result of the COVID pandemic, the delivery of the project had been delayed considerably and, due to the passage of time, the services provided to ensure completion of the project have required additional time and resource.
2. Professional fees have increased, from a combination of budget lines, as a result.
3. Package B sets out that a significant proportion of the budget, as a condition of the SLA, has been allocated to ensuring that the 5 year maintenance plan will be sufficiently resources.
4. In relation to Package C, implementation planning has been completed and this includes costs for electrical and civil works which is more substantial than originally anticipated, sitting at approximately £39,000. This is as a result of the need for additional steps in the process which requires additional allocation of resources to ensure compliance with likely conditions of planning, traffic management and civil works.

As I mentioned, there are a number of options which I have set out for [REDACTED] to consider though these are limited due to the financial constraints upon Aberdeen Inspired having had a much reduced levy due to the pandemic and it remains unclear how much levy will be received going forward.

If there were to be no further funds offered, that the easiest way we’d bring the project in on budget, would be to reduce the scope of the project, reducing the number of signs manufactured and installed. Clearly the implications of this would like be that the overall positive impact of the scheme would be reduced and offer less value to the city centre. I think it’s a fair assumption to say that the most would want to try and avoid that scenario.

To that end, if at least £35,000 were to be available, this would go a long way to assisting in delivering the project without significantly reducing the scope. If up to £50,000 was available, I am confident, that from a combination of the options set out for Aberdeen Inspired to consider and ensuring that the timing of the numerous installation milestones and smart implementation planning, that the full scope of the project will be delivered and the entire project budget spent in accordance with the conditions of the SLA.

[REDACTED] – please advise if you require anything further in relation to this item and I’d be grateful if you could advise of timescales around about the piece of work your undertaking for allocating the uncommitted underspend. Many thanks indeed.

Kindest regards

[REDACTED]
Aberdeen Inspired

01224 [REDACTED]

32 Upperkirkgate, Aberdeen

[REDACTED]

From: [REDACTED] <[REDACTED]@aberdeeninspired.com>
Sent: 26 April 2021 10:52
To: [REDACTED]
Subject: Re: Suspended signage cost list

Hi [REDACTED],

Should I be adding the invoices I just sent to you this morning to this template?

Apologies, I have not had an update from [REDACTED]

Kind regards,
[REDACTED]

On 22 Apr 2021, at 12:38, [REDACTED] <[REDACTED]@aberdeencity.gov.uk> wrote:

Hi,
Please find attached the cost list template to use for the next claim following on from your conversation with [REDACTED].
Kind regards,
[REDACTED]

<image001.jpg>

[REDACTED] | [REDACTED] |
Aberdeen City Council | External Funding Team | City Growth | Place
Marischal College | Ground Floor North | Aberdeen | AB10 1AB
www.aberdeencity.gov.uk | Twitter: @AberdeenCC | [Facebook.com/AberdeenCC](https://www.facebook.com/AberdeenCC)

IMPORTANT NOTICE: This e-mail (including any attachment to it) is confidential, protected by copyright and may be privileged. The information contained in it should be used for its intended purposes only. If you receive this email in error, notify the sender by reply email, delete the received email and do not make use of, disclose or copy it. Whilst we take reasonable precautions to ensure that our emails are free from viruses, we cannot be responsible for any viruses transmitted with this email and recommend that you subject any incoming email to your own virus checking procedures. Unless related to Council business, the opinions expressed in this email are those of the sender and they do not necessarily constitute those of Aberdeen City Council. Unless we expressly say otherwise in this email or its attachments, neither this email nor its attachments create, form part of or vary any contractual or unilateral obligation. Aberdeen City Council's incoming and outgoing email is subject to regular monitoring. <AI cost list template.xlsx>



T: 01224 [REDACTED] E: [REDACTED]@aberdeeninspired.com

2nd Floor, 32 Upperkirkgate Aberdeen, AB10 1BA

Aberdeen Inspired Limited 2018 Registered in Scotland SC 352258

aberdeeninspired.com

- ★ ATCM UK & Ireland Best Cultural & Arts Scheme 2019
- ★ Society Awards North East Event of the Year – Nuart Aberdeen 2019
- ★ International Downtown Association (IDA) Global Excellence Award 2018
- ★ DIHK European BID of the Year 2017/18
- ★ ATCM UK & Ireland Partnership of the Year Winner 2018
- ★ ATCM UK & Ireland Best Environmental Contribution Winner 2018
- ★ Aberdeen City and Shire Tourism Awards Best Cultural Event 2018



[REDACTED]

From: [REDACTED]
Sent: 26 April 2021 11:55
To: [REDACTED]
Subject: RE: Suspended signage cost list

Hi [REDACTED]

That's great, that you for sending those.

No, don't worry about the ones you've already sent though, if the template can be used for future claims though that would be great.

Thanks again,

[REDACTED]

From: [REDACTED] <[REDACTED]@aberdeeninspired.com>
Sent: 26 April 2021 10:52
To: [REDACTED] <[REDACTED]@aberdeencity.gov.uk>
Subject: Re: Suspended signage cost list

Hi [REDACTED],

Should I be adding the invoices I just sent to you this morning to this template?

Apologies, I have not had an update from [REDACTED]

Kind regards,

[REDACTED]

On 22 Apr 2021, at 12:38, [REDACTED] <[REDACTED]@aberdeencity.gov.uk> wrote:

Hi,

Please find attached the cost list template to use for the next claim following on from your conversation with [REDACTED].

Kind regards,

[REDACTED]

<image001.jpg>

[REDACTED] | [REDACTED] |
Aberdeen City Council | External Funding Team | City Growth | Place
Marischal College | Ground Floor North | Aberdeen | AB10 1AB

www.aberdeencity.gov.uk | Twitter: @AberdeenCC | [Facebook.com/AberdeenCC](https://www.facebook.com/AberdeenCC)

IMPORTANT NOTICE: This e-mail (including any attachment to it) is confidential, protected by copyright and may be privileged. The information contained in it should be used for its intended purposes only. If you receive this email in error, notify the sender by reply email, delete the received email and do not make use of, disclose or copy it. Whilst we take reasonable precautions to ensure that our emails are free from viruses, we cannot be responsible for any viruses transmitted with this email and recommend that you subject any incoming email to your own virus checking procedures. Unless related to Council business, the opinions expressed in this email are those of the sender and they do not necessarily constitute those of Aberdeen City Council. Unless we expressly say otherwise in this email or its attachments, neither this email nor its attachments create, form part of or vary any contractual or unilateral obligation. Aberdeen City Council's incoming and outgoing email is subject to regular monitoring. <AI cost list template.xlsx>



T: 01224 [REDACTED] E: [REDACTED]@aberdeeninspired.com
2nd Floor, 32 Upperkirkgate Aberdeen, AB10 1BA
Aberdeen Inspired Limited 2018 Registered in Scotland SC 352258
aberdeeninspired.com

- ★ ATCM UK & Ireland Best Cultural & Arts Scheme 2019
- ★ Society Awards North East Event of the Year – Nuart Aberdeen 2019
- ★ International Downtown Association (IDA) Global Excellence Award 2018
- ★ DIHK European BID of the Year 2017/18
- ★ ATCM UK & Ireland Partnership of the Year Winner 2018
- ★ ATCM UK & Ireland Best Environmental Contribution Winner 2018
- ★ Aberdeen City and Shire Tourism Awards Best Cultural Event 2018



[REDACTED]

From: [REDACTED] <[REDACTED]@aberdeeninspired.com>
Sent: 26 May 2021 10:29
To: [REDACTED]
Subject: RE: Suspended Signage Invoice

Hi [REDACTED],

I've been advised by our auditors that as we are VAT registered, all our outgoing invoices must include VAT.

ACC will be able to reclaim the VAT paid as part of their VAT return process.

If I can be of any further assistance, please let me know.

Kind Regards,



[REDACTED]
T: 01224 [REDACTED] E: [REDACTED]@aberdeeninspired.com
2nd Floor, 32 Upperkirkgate Aberdeen, AB10 1BA
Aberdeen Inspired Limited 2018 Registered in Scotland SC 352258

aberdeeninspired.com



International Downtown Association (IDA) Global Excellence Award 2018.
Dihk European BID of the Year 2017/18. ATCM UK & Ireland Partnership of the Year Winner 2018.
ATCM UK & Ireland Best Environmental Contribution Winner 2018. Aberdeen City and Shire Tourism Awards.
Best Cultural Event 2018 - Nuart Aberdeen/Aberdeen Inspired 2018.

From: [REDACTED] <[REDACTED]@aberdeencity.gov.uk>
Sent: 26 May 2021 10:21
To: [REDACTED] <[REDACTED]@aberdeeninspired.com>; [REDACTED] <[REDACTED]@aberdeeninspired.com>
Cc: [REDACTED] <[REDACTED]@aberdeeninspired.com>
Subject: RE: Suspended Signage Invoice

Hi all,

I believe the tax can be claimed back on this invoice? If correct, can I please get an invoice without tax added on.

Kind regards,

[REDACTED]

From: [REDACTED] <[REDACTED]@aberdeeninspired.com>
Sent: 26 May 2021 09:55
To: [REDACTED] <[REDACTED]@aberdeeninspired.com>; [REDACTED] <[REDACTED]@aberdeencity.gov.uk>

Cc: [REDACTED] <[REDACTED]@aberdeeninspired.com>

Subject: RE: Suspended Signage Invoice

Good Morning all,

Please find attached invoice 469 as replacement for invoice 464 and the associated credit note.

If I can be of any further assistance, please let me know.

Kind Regards,



[REDACTED]
T: 01224 [REDACTED] E: [REDACTED]@aberdeeninspired.com
2nd Floor, 32 Upperkirkgate Aberdeen, AB10 1BA
Aberdeen Inspired Limited 2018 Registered in Scotland SC 352258

aberdeeninspired.com



International Downtown Association (IDA) Global Excellence Award 2018.
DIHK European BID of the Year 2017/18. ATCM UK & Ireland Partnership of the Year Winner 2018.
ATCM UK & Ireland Best Environmental Contribution Winner 2018. Aberdeen City and Shire Tourism Awards.
Best Cultural Event 2018 - Nuart Aberdeen/Aberdeen Inspired 2018.

From: [REDACTED] <[REDACTED]@aberdeeninspired.com>

Sent: 25 May 2021 14:48

To: [REDACTED] <[REDACTED]@aberdeeninspired.com>

Cc: [REDACTED] <[REDACTED]@aberdeeninspired.com>

Subject: Fwd: Suspended Signage Invoice

Hi [REDACTED]

[REDACTED] has responded below to advise that the first invoice was incorrect and will not be paid.

The latest amount is what should be invoiced and will then be paid.

I hope that makes sense. If you have any questions just let me know.

Kind regards,
[REDACTED]

Begin forwarded message:

From: [REDACTED] <[REDACTED]@aberdeencity.gov.uk>

Subject: RE: Suspended Signage Invoice

Date: 25 May 2021 at 14:00:22 BST

To: [REDACTED] <[REDACTED]@aberdeeninspired.com>

Hi [REDACTED]

The invoice you attached is for the wrong amount and will not be paid.
It was submitted prior to us having received the supporting documents. We have now done so and agreed the value which should be invoiced for us to make payment of.

Kind regards,

[REDACTED]

From: [REDACTED] <[REDACTED]@aberdeeninspired.com>
Sent: 25 May 2021 13:11
To: [REDACTED] <[REDACTED]@aberdeencity.gov.uk>
Subject: Fwd: Suspended Signage Invoice

Hi [REDACTED]

I'm very well thank you, hope you are too.

I have queried the issuing of the most recent invoice with my colleagues in the office, and they have advised that the previous invoice, below, is still unpaid, hence they have not subsequently issued the most recently approved amount.

Can you please advise when this previous invoice is likely to be paid?

Appreciate your support

Kind regards,

[REDACTED]

Begin forwarded message:

From: [REDACTED] <[REDACTED]@aberdeeninspired.com>
Subject: Suspended Signage Invoice
Date: 25 May 2021 at 13:08:07 BST
To: [REDACTED] <[REDACTED]@aberdeeninspired.com>

[REDACTED]

Attached as discussed.

Thanks,



T: 01224 [REDACTED] E: [REDACTED]@aberdeeninspired.com

2nd Floor, 32 Upperkirkgate Aberdeen, AB10 1BA
Aberdeen Inspired Limited 2018 Registered in Scotland SC 352258

aberdeeninspired.com



International Downtown Association (IDA) Global Excellence Award 2018.
DIHK European BID of the Year 2017/18. ATCM UK & Ireland Partnership of the Year Winner 2018.
ATCM UK & Ireland Best Environmental Contribution Winner 2018. Aberdeen City and Shire Tourism Awards.
Best Cultural Event 2018 - Nuart Aberdeen/Aberdeen Inspired 2018.



T: 01224 [REDACTED] E: [REDACTED]@aberdeeninspired.com

2nd Floor, 32 Upperkirkgate Aberdeen, AB10 1BA
Aberdeen Inspired Limited 2018 Registered in Scotland SC 352258
aberdeeninspired.com

- ★ ATCM UK & Ireland Best Cultural & Arts Scheme 2019
- ★ Society Awards North East Event of the Year – Nuart Aberdeen 2019
- ★ International Downtown Association (IDA) Global Excellence Award 2018
- ★ DIHK European BID of the Year 2017/18
- ★ ATCM UK & Ireland Partnership of the Year Winner 2018
- ★ ATCM UK & Ireland Best Environmental Contribution Winner 2018
- ★ Aberdeen City and Shire Tourism Awards Best Cultural Event 2018



ABERDEEN
inspired
BUSINESS IMPROVEMENT DISTRICT



T: 01224 [REDACTED] E: [REDACTED]@aberdeeninspired.com

2nd Floor, 32 Upperkirkgate Aberdeen, AB10 1BA
Aberdeen Inspired Limited 2018 Registered in Scotland SC 352258
aberdeeninspired.com

- ★ ATCM UK & Ireland Best Cultural & Arts Scheme 2019
- ★ Society Awards North East Event of the Year – Nuart Aberdeen 2019
- ★ International Downtown Association (IDA) Global Excellence Award 2018
- ★ DIHK European BID of the Year 2017/18
- ★ ATCM UK & Ireland Partnership of the Year Winner 2018
- ★ ATCM UK & Ireland Best Environmental Contribution Winner 2018
- ★ Aberdeen City and Shire Tourism Awards Best Cultural Event 2018



[REDACTED]

From: [REDACTED]
Sent: 25 May 2021 14:00
To: [REDACTED]
Subject: RE: Suspended Signage Invoice

Hi [REDACTED]

The invoice you attached is for the wrong amount and will not be paid.
It was submitted prior to us having received the supporting documents. We have now done so and agreed the value which should be invoiced for us to make payment of.

Kind regards,

[REDACTED]

From: [REDACTED] <[REDACTED]@aberdeeninspired.com>
Sent: 25 May 2021 13:11
To: [REDACTED] <[REDACTED]@aberdeencity.gov.uk>
Subject: Fwd: Suspended Signage Invoice

Hi [REDACTED]

I'm very well thank you, hope you are too.

I have queried the issuing of the most recent invoice with my colleagues in the office, and they have advised that the previous invoice, below, is still unpaid, hence they have not subsequently issued the most recently approved amount.

Can you please advise when this previous invoice is likely to be paid?

Appreciate your support

Kind regards,

[REDACTED]

Begin forwarded message:

From: [REDACTED] <[REDACTED]@aberdeeninspired.com>
Subject: Suspended Signage Invoice
Date: 25 May 2021 at 13:08:07 BST
To: [REDACTED] <[REDACTED]@aberdeeninspired.com>

[REDACTED]

Attached as discussed.

Thanks,



[REDACTED]
Office & Accounts Manager

T: 01224 [REDACTED] E: [REDACTED]@aberdeeninspired.com
2nd Floor, 32 Upperkirkgate Aberdeen, AB10 1BA
Aberdeen Inspired Limited 2018 Registered in Scotland SC 352258

aberdeeninspired.com



International Downtown Association (IDA) Global Excellence Award 2018.
DIHK European BID of the Year 2017/18. ATCM UK & Ireland Partnership of the Year Winner 2018.
ATCM UK & Ireland Best Environmental Contribution Winner 2018. Aberdeen City and Shire Tourism Awards.
Best Cultural Event 2018 - Nuart Aberdeen/Aberdeen Inspired 2018.



T: 01224 [REDACTED] E: [REDACTED]@aberdeeninspired.com
2nd Floor, 32 Upperkirkgate Aberdeen, AB10 1BA
Aberdeen Inspired Limited 2018 Registered in Scotland SC 352258
aberdeeninspired.com

- ★ ATCM UK & Ireland Best Cultural & Arts Scheme 2019
- ★ Society Awards North East Event of the Year – Nuart Aberdeen 2019
- ★ International Downtown Association (IDA) Global Excellence Award 2018
- ★ DIHK European BID of the Year 2017/18
- ★ ATCM UK & Ireland Partnership of the Year Winner 2018
- ★ ATCM UK & Ireland Best Environmental Contribution Winner 2018
- ★ Aberdeen City and Shire Tourism Awards Best Cultural Event 2018



[REDACTED]

From: [REDACTED]
Sent: 26 May 2021 10:21
To: [REDACTED]; [REDACTED]
Cc: [REDACTED]
Subject: RE: Suspended Signage Invoice

Hi all,

I believe the tax can be claimed back on this invoice? If correct, can I please get an invoice without tax added on.

Kind regards,

[REDACTED]

From: [REDACTED] <[REDACTED]@aberdeeninspired.com>
Sent: 26 May 2021 09:55
To: [REDACTED] <[REDACTED]@aberdeeninspired.com>; [REDACTED] <[REDACTED]@aberdeencity.gov.uk>
Cc: [REDACTED] <[REDACTED]@aberdeeninspired.com>
Subject: RE: Suspended Signage Invoice

Good Morning all,

Please find attached invoice 469 as replacement for invoice 464 and the associated credit note.

If I can be of any further assistance, please let me know.

Kind Regards,



[REDACTED]

T: 01224 [REDACTED] E: [REDACTED]@aberdeeninspired.com
2nd Floor, 32 Upperkirkgate Aberdeen, AB10 1BA
Aberdeen Inspired Limited 2018 Registered in Scotland SC 352258

aberdeeninspired.com



International Downtown Association (IDA) Global Excellence Award 2018.
DIHK European BID of the Year 2017/18. ATCM UK & Ireland Partnership of the Year Winner 2018.
ATCM UK & Ireland Best Environmental Contribution Winner 2018. Aberdeen City and Shire Tourism Awards.
Best Cultural Event 2018 - Nuart Aberdeen/Aberdeen Inspired 2018.

From: [REDACTED] <[REDACTED]@aberdeeninspired.com>
Sent: 25 May 2021 14:48
To: [REDACTED] <[REDACTED]@aberdeeninspired.com>

Cc: [REDACTED] <[REDACTED]@aberdeeninspired.com>

Subject: Fwd: Suspended Signage Invoice

Hi [REDACTED]

[REDACTED] has responded below to advise that the first invoice was incorrect and will not be paid.

The latest amount is what should be invoiced and will then be paid.

I hope that makes sense. If you have any questions just let me know.

Kind regards,

[REDACTED]

Begin forwarded message:

From: [REDACTED] <[REDACTED]@aberdeencity.gov.uk>

Subject: RE: Suspended Signage Invoice

Date: 25 May 2021 at 14:00:22 BST

To: [REDACTED] <[REDACTED]@aberdeeninspired.com>

Hi [REDACTED]

The invoice you attached is for the wrong amount and will not be paid.

It was submitted prior to us having received the supporting documents. We have now done so and agreed the value which should be invoiced for us to make payment of.

Kind regards,

[REDACTED]

From: [REDACTED] <[REDACTED]@aberdeeninspired.com>

Sent: 25 May 2021 13:11

To: [REDACTED] <[REDACTED]@aberdeencity.gov.uk>

Subject: Fwd: Suspended Signage Invoice

Hi [REDACTED]

I'm very well thank you, hope you are too.

I have queried the issuing of the most recent invoice with my colleagues in the office, and they have advised that the previous invoice, below, is still unpaid, hence they have not subsequently issued the most recently approved amount.

Can you please advise when this previous invoice is likely to be paid?

Appreciate your support

Kind regards,

[REDACTED]

Begin forwarded message:

From: [REDACTED] <[REDACTED]@aberdeeninspired.com>
Subject: Suspended Signage Invoice
Date: 25 May 2021 at 13:08:07 BST
To: [REDACTED] <[REDACTED]@aberdeeninspired.com>

[REDACTED]

Attached as discussed.

Thanks,



[REDACTED]

T: 01224 [REDACTED] E: [REDACTED]@aberdeeninspired.com

2nd Floor, 32 Upperkirkgate Aberdeen, AB10 1BA
Aberdeen Inspired Limited 2018 Registered in Scotland SC 352258

aberdeeninspired.com



International Downtown Association (IDA) Global Excellence Award 2018.
DIHK European BID of the Year 2017/18. ATCM UK & Ireland Partnership of the Year Winner 2018.
ATCM UK & Ireland Best Environmental Contribution Winner 2018. Aberdeen City and Shire Tourism Awards.
Best Cultural Event 2018 - Nuart Aberdeen/Aberdeen Inspired 2018.



ABERDEEN
inspired

BUSINESS IMPROVEMENT DISTRICT



T: 01224 [REDACTED] E: [REDACTED]@aberdeeninspired.com

2nd Floor, 32 Upperkirkgate Aberdeen, AB10 1BA
Aberdeen Inspired Limited 2018 Registered in Scotland SC 352258
aberdeeninspired.com

- ★ ATCM UK & Ireland Best Cultural & Arts Scheme 2019
- ★ Society Awards North East Event of the Year – Nuart Aberdeen 2019
- ★ International Downtown Association (IDA) Global Excellence Award 2018
- ★ DIHK European BID of the Year 2017/18
- ★ ATCM UK & Ireland Partnership of the Year Winner 2018
- ★ ATCM UK & Ireland Best Environmental Contribution Winner 2018
- ★ Aberdeen City and Shire Tourism Awards Best Cultural Event 2018





ABERDEEN
inspired

BUSINESS IMPROVEMENT DISTRICT



T: 01224 [REDACTED] E: [REDACTED]@aberdeeninspired.com

2nd Floor, 32 Upperkirkgate Aberdeen, AB10 1BA

Aberdeen Inspired Limited 2018 Registered in Scotland SC 352258

aberdeeninspired.com

- ★ ATCM UK & Ireland Best Cultural & Arts Scheme 2019
- ★ Society Awards North East Event of the Year – Nuart Aberdeen 2019
- ★ International Downtown Association (IDA) Global Excellence Award 2018
- ★ DIHK European BID of the Year 2017/18
- ★ ATCM UK & Ireland Partnership of the Year Winner 2018
- ★ ATCM UK & Ireland Best Environmental Contribution Winner 2018
- ★ Aberdeen City and Shire Tourism Awards Best Cultural Event 2018



[REDACTED]

From: [REDACTED]
Sent: 26 May 2021 13:57
To: [REDACTED]
Cc: [REDACTED]
Subject: RE: Suspended Signage Invoice

Hi [REDACTED],

The Town Centre Fund is the award of a Capital Grant for the purposes of the agreed works, and as such there is no business supply involved. ACC would expect that the grant is therefore out with the scope of VAT. This is also stated within the grant agreement between both parties.

Kind regards

[REDACTED]

From: [REDACTED] <[REDACTED]@aberdeeninspired.com>
Sent: 26 May 2021 10:29
To: [REDACTED] <[REDACTED]@aberdeencity.gov.uk>
Subject: RE: Suspended Signage Invoice

Hi [REDACTED],

I've been advised by our auditors that as we are VAT registered, all our outgoing invoices must include VAT.

ACC will be able to reclaim the VAT paid as part of their VAT return process.

If I can be of any further assistance, please let me know.

Kind Regards,



[REDACTED]

T: 01224 [REDACTED] E: [REDACTED]@aberdeeninspired.com
2nd Floor, 32 Upperkirkgate Aberdeen, AB10 1BA
Aberdeen Inspired Limited 2018 Registered in Scotland SC 352258

aberdeeninspired.com



International Downtown Association (IDA) Global Excellence Award 2018.
DIHK European BID of the Year 2017/18. ATCM UK & Ireland Partnership of the Year Winner 2018.
ATCM UK & Ireland Best Environmental Contribution Winner 2018. Aberdeen City and Shire Tourism Awards.
Best Cultural Event 2018 - Nuart Aberdeen/Aberdeen Inspired 2018.

From: [REDACTED] <[REDACTED]@aberdeencity.gov.uk>

Sent: 26 May 2021 10:21

To: [REDACTED] <[REDACTED]@aberdeeninspired.com>; [REDACTED] <[REDACTED]@aberdeeninspired.com>

Cc: [REDACTED] <[REDACTED]@aberdeeninspired.com>

Subject: RE: Suspended Signage Invoice

Hi all,

I believe the tax can be claimed back on this invoice? If correct, can I please get an invoice without tax added on.

Kind regards,

[REDACTED]

From: [REDACTED] <[REDACTED]@aberdeeninspired.com>

Sent: 26 May 2021 09:55

To: [REDACTED] <[REDACTED]@aberdeeninspired.com>; [REDACTED] <[REDACTED]@aberdeencity.gov.uk>

Cc: [REDACTED] <[REDACTED]@aberdeeninspired.com>

Subject: RE: Suspended Signage Invoice

Good Morning all,

Please find attached invoice 469 as replacement for invoice 464 and the associated credit note.

If I can be of any further assistance, please let me know.

Kind Regards,



[REDACTED]
T: 01224 [REDACTED] E: [REDACTED]@aberdeeninspired.com
2nd Floor, 32 Upperkirkgate Aberdeen, AB10 1BA
Aberdeen Inspired Limited 2018 Registered in Scotland SC 352258

aberdeeninspired.com



International Downtown Association (IDA) Global Excellence Award 2018.
DIHK European BID of the Year 2017/18. ATCM UK & Ireland Partnership of the Year Winner 2018.
ATCM UK & Ireland Best Environmental Contribution Winner 2018. Aberdeen City and Shire Tourism Awards.
Best Cultural Event 2018 - Nuart Aberdeen/Aberdeen Inspired 2018.

From: [REDACTED] <[REDACTED]@aberdeeninspired.com>

Sent: 25 May 2021 14:48

To: [REDACTED] <[REDACTED]@aberdeeninspired.com>

Cc: [REDACTED] <[REDACTED]@aberdeeninspired.com>

Subject: Fwd: Suspended Signage Invoice

Hi [REDACTED]

██████ has responded below to advise that the first invoice was incorrect and will not be paid.

The latest amount is what should be invoiced and will then be paid.

I hope that makes sense. If you have any questions just let me know.

Kind regards,

██████

Begin forwarded message:

From: ██████ <██████@aberdeencity.gov.uk>

Subject: RE: Suspended Signage Invoice

Date: 25 May 2021 at 14:00:22 BST

To: ██████ <██████@aberdeeninspired.com>

Hi ██████

The invoice you attached is for the wrong amount and will not be paid.
It was submitted prior to us having received the supporting documents. We have now done so and agreed the value which should be invoiced for us to make payment of.

Kind regards,

██████

From: ██████ <██████@aberdeeninspired.com>

Sent: 25 May 2021 13:11

To: ██████ <██████@aberdeencity.gov.uk>

Subject: Fwd: Suspended Signage Invoice

Hi ██████

I'm very well thank you, hope you are too.

I have queried the issuing of the most recent invoice with my colleagues in the office, and they have advised that the previous invoice, below, is still unpaid, hence they have not subsequently issued the most recently approved amount.

Can you please advise when this previous invoice is likely to be paid?

Appreciate your support

Kind regards,

██████

Begin forwarded message:

From: ██████ <██████@aberdeeninspired.com>

Subject: Suspended Signage Invoice

Date: 25 May 2021 at 13:08:07 BST

To: [REDACTED] <[REDACTED]@aberdeeninspired.com>

[REDACTED]

Attached as discussed.

Thanks,



T: 01224 [REDACTED] E: [REDACTED]@aberdeeninspired.com

2nd Floor, 32 Upperkirkgate Aberdeen, AB10 1BA
Aberdeen Inspired Limited 2018 Registered in Scotland SC 352258

aberdeeninspired.com



International Downtown Association (IDA) Global Excellence Award 2018.
DIHK European BID of the Year 2017/18. ATCM UK & Ireland Partnership of the Year Winner 2018.
ATCM UK & Ireland Best Environmental Contribution Winner 2018. Aberdeen City and Shire Tourism Awards.
Best Cultural Event 2018 - Nuart Aberdeen/Aberdeen Inspired 2018.



ABERDEEN
inspired

BUSINESS IMPROVEMENT DISTRICT



T: 01224 [REDACTED] E: [REDACTED]@aberdeeninspired.com

2nd Floor, 32 Upperkirkgate Aberdeen, AB10 1BA
Aberdeen Inspired Limited 2018 Registered in Scotland SC 352258
aberdeeninspired.com

- ★ ATCM UK & Ireland Best Cultural & Arts Scheme 2019
- ★ Society Awards North East Event of the Year – Nuart Aberdeen 2019
- ★ International Downtown Association (IDA) Global Excellence Award 2018
- ★ DIHK European BID of the Year 2017/18
- ★ ATCM UK & Ireland Partnership of the Year Winner 2018
- ★ ATCM UK & Ireland Best Environmental Contribution Winner 2018
- ★ Aberdeen City and Shire Tourism Awards Best Cultural Event 2018





ABERDEEN
inspired

BUSINESS IMPROVEMENT DISTRICT



T: 01224 [REDACTED] E: [REDACTED]@aberdeeninspired.com

2nd Floor, 32 Upperkirkgate Aberdeen, AB10 1BA

Aberdeen Inspired Limited 2018 Registered in Scotland SC 352258

aberdeeninspired.com

- ★ ATCM UK & Ireland Best Cultural & Arts Scheme 2019
- ★ Society Awards North East Event of the Year – Nuart Aberdeen 2019
- ★ International Downtown Association (IDA) Global Excellence Award 2018
- ★ DIHK European BID of the Year 2017/18
- ★ ATCM UK & Ireland Partnership of the Year Winner 2018
- ★ ATCM UK & Ireland Best Environmental Contribution Winner 2018
- ★ Aberdeen City and Shire Tourism Awards Best Cultural Event 2018



[REDACTED]

From: [REDACTED]
Sent: 28 January 2022 09:22
To: [REDACTED]
Subject: RE: Suspended Signage invoice list
Attachments: Copy of AI cost list template.xlsx

Morning [REDACTED]

I have attached the most recent invoice list I have, hope this helps.

Kind regards,

[REDACTED]

From: [REDACTED] <[REDACTED]@aberdeeninspired.com>
Sent: 27 January 2022 19:28
To: [REDACTED] <[REDACTED]@aberdeencity.gov.uk>
Subject: Suspended Signage invoice list

Hi [REDACTED]

Apologies for the delay in sharing an updated invoice list.

Can I please check - is this the most recent information you have, attached?

Thank you,

[REDACTED]



T: 01224 [REDACTED] E: [REDACTED]@aberdeeninspired.com
2nd Floor, 32 Upperkirkgate Aberdeen, AB10 1BA
Aberdeen Inspired Limited 2018 Registered in Scotland SC 352258
aberdeeninspired.com

- ★ **ATCM UK & Ireland Best Cultural & Arts Scheme 2019**
- ★ **Society Awards North East Event of the Year – Nuart Aberdeen 2019**
- ★ **International Downtown Association (IDA) Global Excellence Award 2018**
- ★ **DIHK European BID of the Year 2017/18**
- ★ **ATCM UK & Ireland Partnership of the Year Winner 2018**
- ★ **ATCM UK & Ireland Best Environmental Contribution Winner 2018**
- ★ **Aberdeen City and Shire Tourism Awards Best Cultural Event 2018**



[REDACTED]

From: [REDACTED] <[REDACTED]@aberdeeninspired.com>
Sent: 21 April 2021 13:57
To: [REDACTED]
Subject: Re: Suspended signage invoice query

Hi [REDACTED],

The invoices show that the invoiced amount was paid by Aberdeen Inspired.

If require the original invoices please let me know.

Kind regards,
[REDACTED]

On 21 Apr 2021, at 11:34, [REDACTED] <[REDACTED]@aberdeencity.gov.uk> wrote:

Hi [REDACTED],

I have attached two invoices which im slightly confused with. The amount due is £0.00. Can you please provide some clarity on this?

Kind regards
[REDACTED]

<image001.jpg>

[REDACTED] | [REDACTED] |
Aberdeen City Council | External Funding Team | City Growth | Place
Marischal College | Ground Floor North | Aberdeen | AB10 1AB
www.aberdeencity.gov.uk | Twitter: @AberdeenCC | [Facebook.com/AberdeenCC](https://www.facebook.com/AberdeenCC)

IMPORTANT NOTICE: This e-mail (including any attachment to it) is confidential, protected by copyright and may be privileged. The information contained in it should be used for its intended purposes only. If you receive this email in error, notify the sender by reply email, delete the received email and do not make use of, disclose or copy it. Whilst we take reasonable precautions to ensure that our emails are free from viruses, we cannot be responsible for any viruses transmitted with this email and recommend that you subject any incoming email to your own virus checking procedures. Unless related to Council business, the opinions expressed in this email are those of the sender and they do not necessarily constitute those of Aberdeen City Council. Unless we expressly say otherwise in this email or its attachments, neither this email nor its attachments create, form part of or vary any contractual or unilateral obligation. Aberdeen City Council's incoming and outgoing email is subject to regular monitoring. <B6 - Invoice INV-0074.pdf><B5 - Invoice INV-0073.pdf>



T: 01224 [REDACTED] E: [REDACTED]@aberdeeninspired.com

2nd Floor, 32 Upperkirkgate Aberdeen, AB10 1BA

Aberdeen Inspired Limited 2018 Registered in Scotland SC 352258

aberdeeninspired.com

- ★ ATCM UK & Ireland Best Cultural & Arts Scheme 2019
- ★ Society Awards North East Event of the Year – Nuart Aberdeen 2019
- ★ International Downtown Association (IDA) Global Excellence Award 2018
- ★ DIHK European BID of the Year 2017/18
- ★ ATCM UK & Ireland Partnership of the Year Winner 2018
- ★ ATCM UK & Ireland Best Environmental Contribution Winner 2018
- ★ Aberdeen City and Shire Tourism Awards Best Cultural Event 2018



[REDACTED]

From: [REDACTED] <[REDACTED]@aberdeeninspired.com>
Sent: 26 April 2021 10:42
To: [REDACTED]
Cc: [REDACTED]
Subject: Re: Suspended signage invoice query
Attachments: Invoice INV-0073 copy.pdf; Invoice INV-0074 copy.pdf; Invoice INV-0075 copy.pdf; Invoice INV-0076 copy.pdf; Invoice INV-0077 copy.pdf

Good morning [REDACTED]

I hope you are well and had a nice weekend

Please find attached all the business consulting invoices for March, including the two, 0073 and 0074 which I'm resending further to your query last week.

If you have any other questions please don't hesitate to get in touch.

Kind regards,
[REDACTED]

On 21 Apr 2021, at 14:01, [REDACTED] <[REDACTED]@aberdeencity.gov.uk> wrote:

Hi [REDACTED]
The original invoices would be good, thank you.
Kind regards
[REDACTED]

From: [REDACTED] <[REDACTED]@aberdeeninspired.com>
Sent: 21 April 2021 13:57
To: [REDACTED] <[REDACTED]@aberdeencity.gov.uk>
Subject: Re: Suspended signage invoice query
Hi [REDACTED],

The invoices show that the invoiced amount was paid by Aberdeen Inspired.
If require the original invoices please let me know.
Kind regards,
[REDACTED]

On 21 Apr 2021, at 11:34, [REDACTED] <[REDACTED]@aberdeencity.gov.uk> wrote:
Hi [REDACTED]

I have attached two invoices which im slightly confused with. The amount due is £0.00. Can you please provide some clarity on this?
Kind regards
[REDACTED]

<image001.jpg>

[REDACTED] | [REDACTED] |
Aberdeen City Council | External Funding Team | City Growth | Place
Marischal College | Ground Floor North | Aberdeen | AB10 1AB
www.aberdeencity.gov.uk | Twitter: @AberdeenCC | [Facebook.com/AberdeenCC](https://www.facebook.com/AberdeenCC)

IMPORTANT NOTICE: This e-mail (including any attachment to it) is confidential, protected by copyright and may be privileged. The information contained in it should be used for its intended purposes only. If you receive this email in error, notify the sender by reply email, delete the received email and do not make use of, disclose or copy it. Whilst we take reasonable precautions to ensure that our emails are free from viruses, we cannot be responsible for any viruses transmitted with this email and recommend that you subject any incoming email to your own virus checking procedures. Unless related to Council business, the opinions expressed in this email are those of the sender and they do not necessarily constitute those of Aberdeen City Council. Unless we expressly say

otherwise in this email or its attachments, neither this email nor its attachments create, form part of or vary any contractual or unilateral obligation. Aberdeen City Council's incoming and outgoing email is subject to regular monitoring. <B6 - Invoice INV-0074.pdf><B5 - Invoice INV-0073.pdf>

<image001.png>

[REDACTED]
[REDACTED]
T: 01224 [REDACTED] E: [REDACTED]@aberdeeninspired.com
2nd Floor, 32 Upperkirkgate Aberdeen, AB10 1BA
Aberdeen Inspired Limited 2018 Registered in Scotland SC 352258
aberdeeninspired.com

- ★ ATCM UK & Ireland Best Cultural & Arts Scheme 2019
- ★ Society Awards North East Event of the Year – Nuart Aberdeen 2019
- ★ International Downtown Association (IDA) Global Excellence Award 2018
- ★ DIHK European BID of the Year 2017/18
- ★ ATCM UK & Ireland Partnership of the Year Winner 2018
- ★ ATCM UK & Ireland Best Environmental Contribution Winner 2018
- ★ Aberdeen City and Shire Tourism Awards Best Cultural Event 2018

<image002.png> <image003.png> <image004.png> <image005.png> <image006.png>



[REDACTED]
[REDACTED]
T: 01224 [REDACTED] E: [REDACTED]@aberdeeninspired.com
2nd Floor, 32 Upperkirkgate Aberdeen, AB10 1BA
Aberdeen Inspired Limited 2018 Registered in Scotland SC 352258
aberdeeninspired.com

- ★ ATCM UK & Ireland Best Cultural & Arts Scheme 2019
- ★ Society Awards North East Event of the Year – Nuart Aberdeen 2019
- ★ International Downtown Association (IDA) Global Excellence Award 2018
- ★ DIHK European BID of the Year 2017/18
- ★ ATCM UK & Ireland Partnership of the Year Winner 2018
- ★ ATCM UK & Ireland Best Environmental Contribution Winner 2018
- ★ Aberdeen City and Shire Tourism Awards Best Cultural Event 2018



[REDACTED]

From: [REDACTED]
Sent: 21 April 2021 14:02
To: [REDACTED]
Subject: RE: Suspended signage invoice query

Hi [REDACTED]

The original invoices would be good, thank you.

Kind regards

[REDACTED]

From: [REDACTED] <[REDACTED]@aberdeeninspired.com>
Sent: 21 April 2021 13:57
To: [REDACTED] <[REDACTED]@aberdeencity.gov.uk>
Subject: Re: Suspended signage invoice query

Hi [REDACTED],

The invoices show that the invoiced amount was paid by Aberdeen Inspired.

If require the original invoices please let me know.

Kind regards,

[REDACTED]

On 21 Apr 2021, at 11:34, [REDACTED] <[REDACTED]@aberdeencity.gov.uk> wrote:

Hi [REDACTED]

I have attached two invoices which im slightly confused with. The amount due is £0.00. Can you please provide some clarity on this?

Kind regards

[REDACTED]

<image001.jpg>

[REDACTED] | [REDACTED] |
Aberdeen City Council | External Funding Team | City Growth | Place
Marischal College | Ground Floor North | Aberdeen | AB10 1AB

www.aberdeencity.gov.uk | Twitter: @AberdeenCC | [Facebook.com/AberdeenCC](https://www.facebook.com/AberdeenCC)

IMPORTANT NOTICE: This e-mail (including any attachment to it) is confidential, protected by copyright and may be privileged. The information contained in it should be used for its intended purposes only. If you receive this email in error, notify the sender by reply email, delete the received email and do not make use of, disclose or copy it. Whilst we take reasonable precautions to ensure that our emails are free from viruses, we cannot be responsible for any viruses transmitted with this email and recommend that you subject any incoming email to your own virus checking procedures. Unless related to Council business, the opinions expressed in this email are those of the sender and they do not necessarily constitute those of Aberdeen City Council. Unless we expressly say otherwise in this email or its attachments, neither this email nor its attachments create, form part of or vary any contractual or

unilateral obligation. Aberdeen City Council's incoming and outgoing email is subject to regular monitoring. <B6 - Invoice INV-0074.pdf><B5 - Invoice INV-0073.pdf>



ABERDEEN
inspired

BUSINESS IMPROVEMENT DISTRICT



T: 01224 [REDACTED] E: [REDACTED]@aberdeeninspired.com
2nd Floor, 32 Upperkirkgate Aberdeen, AB10 1BA
Aberdeen Inspired Limited 2018 Registered in Scotland SC 352258
aberdeeninspired.com

- ★ ATCM UK & Ireland Best Cultural & Arts Scheme 2019
- ★ Society Awards North East Event of the Year – Nuart Aberdeen 2019
- ★ International Downtown Association (IDA) Global Excellence Award 2018
- ★ DIHK European BID of the Year 2017/18
- ★ ATCM UK & Ireland Partnership of the Year Winner 2018
- ★ ATCM UK & Ireland Best Environmental Contribution Winner 2018
- ★ Aberdeen City and Shire Tourism Awards Best Cultural Event 2018

