HM Treasury

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Mr Ian Tamm

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30 April 2019

Ref: FOI2019/05073

Dear Mr Tamm

Freedom of Information Act 2000: SCS 3 and 4 training in the last 3 years.

Thank you for your enquiry of 30 March 2019, which we have considered under the terms of the Freedom of Information Act 2000 (the FOI Act).

You asked for the following information:

> *"Would you be kind enough to provide me with a list of all the course which members of the Senior Civil Service grades 3 and 4 have attended during the past three years. Could you please divide this list into 'in house' training, training for which an external agency was paid, and part-funded training."*

Following a search of our records, I can confirm that HM Treasury does hold information within the scope of your request.

List of courses attended by SCS grades 3 and 4 over the period 2016-19.

Course title	Number of SCS grades 3&4 attended	Training provision
Wellbeing Confident Leaders	8	External provider
Civil Service Leadership Group Event	1	External provider
HMT SCS Inclusive Leadership	7	External provider
Mentoring	1	External provider
GDPR Awareness e-learning	3	External provider
Unconscious Bias for SCS	1	External provider
Financial Times Training	1	External provider
SCS Pension One-to-One	2	External provider
Giving and Receiving Feedback	1	External provider
High Potential Development Scheme	2	External provider
Mental Health awareness	1	External provider
Director General Induction	1	External provider
Disability Confident Manager Workshop	1	'In house' training
Display Screen Equipment Checklist	3	'In house' training
Display Screen Equipment Training	3	'In house' training
Stress Essentials	3	'In house' training

You may wish to be aware that all SCS3 and 4 completed the "Unconscious Bias for SCS" course in 2014/15 which is outside the timeframe of your request. In addition, one member of the Executive Management Board completed the "GDPR Awareness e-learning" course when they were SCS2, and again this is not captured in the table above as it is outside the scope of your request.

If you have any queries about this letter, please contact us. Please quote the reference number above in any future communications.

Yours sincerely

IRU

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Email: foirequests@hmtreasury.gov.uk

It would assist our review if you set out which aspects of the reply concern you and why you are dissatisfied.

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