

Question 1 of 12

Score: 7

Who has the overall responsibility for informing and advising the Trust about complying with the Data Protection Law? (Select 1 answer)

- ☐ Chief Executive
- ☐ Caldicott Guardian
- ☐ Data Protection Officer

Question 2 of 12

Score: 7

Do all staff have a responsibility to keep information secure? (Select 1 answer)

- ☐ Yes
- ☐ No

Question 3 of 12

Score: 7

What is confidential information? (Select 1 answer)

- ☐ Name / date of birth
- ☐ Address / telephone number
- ☐ All of the above

Question 4 of 12

Score: 7

What can you do to keep patient information safe and secure? (Select 1 answer)

- ☐ Shut or lock doors and cabinets as required
- ☐ Challenge individuals you do not recognise trying to access restricted areas of the Trust
- ☐ Not leaving any confidential waste in public corridors
- ☐ All of the above

Question 5 of 12

Score: 7

The Data Protection Act covers living identifiable individuals? (Select 1 answer)

- ☐ Yes
- ☐ No

Question 6 of 12

Score: 7

What is the maximum amount of money a NHS Trust could be fined if they fail to comply with the GDPR? (Select 1 answer)

- ☐ Nothing
- ☐ £250,00
- ☐ €20 million (£17 million)

Question 7 of 12

Score: 7

You overhear a patient talking to their relative about their treatment. What should you do? (Select 1 answer)

- ☐ Respect their privacy and move away
- ☐ Stay and listen as it sounds interesting

Question 8 of 12

Score: 7

When walking through a corridor you see your neighbour sitting in the waiting area. What should you do?

- ☐ Go home and tell a friend who you have seen them
- ☐ Nothing, unless they approach you
- ☐ When you get home, ring your neighbour and ask how they are

Question 9 of 12

Score: 7

You see a set of case notes in the back of an unattended wheelchair. What should you do?

- ☐ Ignore them
- ☐ Leave them there, the patient or staff member may return looking for them
- ☐ Hand them to your line manager to report as an incident

Question 10 of 12

Score: 7

How long does the Trust have to respond to a Freedom of Information request?

- ☐ 40 Days
- ☐ 20 Working Days
- ☐ There is no time limit

Question 11 of 12

Score: 7

You are using a website and a link appears stating that you have been selected at random and have won a cash prize. What should you do? (Select 1 answer)

- ☐ Click on the link and enter your bank details
- ☐ Say goodbye to your colleagues and hand in your notice
- ☐ Exit the page without clicking on the link

Question 12 of 12

Score: 23

Please confirm you have read the Information Governance Study Guide.

- ☐ Yes
- ☐ No