

**INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF
FRIENDS OF GLENSIDE HOSPITAL MUSEUM**

**Registered Charity no 1042422
YEAR ENDED 31 MARCH 2009**

I report on the accounts of the Charity for the year ended 31 March 2009, which are set out on the attached pages.

Respective responsibilities of trustees and examiner

As the charity's trustees you are responsible for the preparation of the accounts; you consider that the audit requirement of section 43(2) of the Charities Act 1993 (the Act) does not apply. It is my responsibility to state, on the basis of procedures specified in the General Directions given by the Charity Commissioners under section 43(7)(b) of the Act, whether particular matters have come to my attention.

Basis of independent examiner's report

My examination was carried out in accordance with the General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the view given by the accounts.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

1. which gives me reasonable cause to believe that in any material respect the requirements
 - to keep accounting records in accordance with section 41 of the Act; and
 - to prepare accounts which accord with the accounting records and to comply with the accounting requirements of the Act have not been met; or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



NIGEL D SARA FCA
CHARTERED ACCOUNTANT
12 Paulton Drive
BRISTOL BS7 8JJ

July 2009

ACCOUNTS No 4
25 SEP 2009

RECEIVED BY THE TEAM
ACCOUNTS DIVISION

FRIENDS OF GLENSIDE HOSPITAL MUSEUM
REPORT OF THE TRUSTEES
YEAR ENDED 31 MARCH 2009

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The Trustees submit herewith the financial statements of the Charity for the year.

Changes in the business of the Charity are described above. The Cash Surplus for the year was £6491 (2008: Deficit £1080). The Surplus is added to the Reserves.

The Trustees, appointed by the members, who served throughout the year were:

Dr P K Carpenter

Dr I H Mian

Mr J M Pimm

Mr V H Jenkins

The Principal Office of the Charity is at UWE Glenside Campus, Blackberry Hill, Bristol BS16 1DD

The principal activity of the Charity is to educate the public in the history of mental illness in Bristol

It is a non profit-making trust governed by its constitution of 15 September 1994.

The major risks to which the Charity has been exposed have been reviewed and systems have been adjusted to mitigate those risks.

By Order of the Board of Trustees

Secretary

Mary E box date *24/7/09*

FRIENDS OF GLENSIDE HOSPITAL MUSEUM
RECEIPTS AND PAYMENTS ACCOUNT
YEAR ENDED 31 MARCH 2009

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| | <u>2009</u> £ | <u>2008</u> £ |
|---|-------------------------|-------------------------|
| INCOME RECEIPTS | | |
| <u>From Voluntary Sources:</u> | | |
| Donations | 11093 | |
| Collection Boxes | 366 | |
| Sales: DVDs | 3 | |
| Pens | 3 | |
| Dr Early's Book | 155 | |
| Leaflets | 31 | |
| Members' Subscriptions | 130 | |
| <u>From Assets: Interest on investments</u> | 0 | |
| | 11781 | 1811 |
| PAYMENTS | | |
| <u>Direct Charitable Payments:</u> | | |
| Museum Supplies | 225 | |
| Museum Insurance | 285 | |
| Museum Repairs & Equipment | 1228 | |
| Conservation | 359 | |
| <u>Other Payments:</u> | | |
| Stationery & Sundries | 336 | |
| Postage | 58 | |
| Books for Resale | 1500 | |
| Leaflets for Resale | 431 | |
| Security | 547 | |
| Licence & Subscriptions | 321 | |
| | 5290 | 2891 |
| SURPLUS OF RECEIPTS FOR THE YEAR | 6491 | (1080) |

FRIENDS OF GLENSIDE HOSPITAL MUSEUM

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STATEMENT OF ASSETS AND LIABILITIES

31 MARCH 2009

[Reg Charity no 1042422]

| | <u>2009</u> | <u>2008</u> |
|------------------------------|--------------|--------------|
| | £ | £ |
| <u>MONETARY ASSETS</u> | | |
| Natwest Bank Current Account | 16707 | 10201 |
| Cash in Hand | 17 | 32 |
| | <u>16724</u> | <u>10233</u> |
| <u>Non-Monetary Assets:</u> | | |
| Stock of Books for Sale | 1485 | 0 |
| Equipment etsimated | 500 | 500 |
| Liabilities: None known | 0 | 0 |

The attached accounts were approved by the Trustees.

signed.....*Mary Cox*.....(name) *MARY COX* Hon Treasurer
date *24/7/09*.....