

Forest of Dean District Council

Annex A – Freedom of information: Reference FOIR 0004906

Your FOI Questions regarding our **Project Management Software Systems** are completed below:

No	FOI Information	FOI Response
1	What Software Systems are currently used by the Council (please identify each system if more than one is used) for:	
	Programme and / or Project management?	Microsoft Office
	Risk Management recording and reporting	Microsoft Office, Excel
	Performance Management reporting	Pentana Performance
	Freedom of Information recording and tracking	SolCase
2	When do the contracts expire for each software system used?	Pentana Performance is a rolling annual contract. SolCase is an annual maintenance contract only.
3	Do you have any planned changes or upgrades of the software currently used? If so, when?	No changes are planned; however review is an ongoing process.
4	How much does each system cost including both the initial licence fee and the annual charge?	Pentana Performance 2018-19 £8969. SolCase circa £2500 annual maintenance fee. Actual Expenditure can be accessed via the Council's Internet Site. Please refer to our webpage link "Council Monthly Expenditure" There are reports that list ALL the payments and expenditure to suppliers, rather than just those in "excess of £500" as required by the Transparency Code. Please see our webpage link below https://www.fdean.gov.uk/about-the-council/information-data/finance-expenditure/
5	If you do not have a system how are programmes and projects managed currently?	Not applicable
6	How (which procurement route or framework) was the contract initially tendered and when was this tender awarded?	Not known. Contract for Pentana Performance has been in place since 2005 and SolCase was purchased many years ago.
7	If no software or tendered contract is in place currently are you considering tendering or purchasing further software within the next 12 months? If so via which procurement route or framework would you be using?	No
8	How many users / licenses for each system have you purchased for each system?	Pentana Performance - 61 licences. SolCase - not applicable.
9	Who is the person responsible for the identified Software Systems? Please provide full name, title and	ICT Costing Manager council@fdean.gov.uk Main Switchboard: 01594 810000

	contact information if possible.	In compliance with our Data Protection Regulation requirements we are restricted in sharing names, contact details and job titles to external sources without the consent of our employees.
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