

Please reply to:

Name: Jeanette Randall
Title: FOI Officer
Email: sash.foi@nhs.net

Trust Headquarters
East Surrey Hospital
Canada Avenue
Redhill
RH1 5RH

By Email

Tel: 01737 768511
www.surreyandsussex.nhs.uk

Our ref: 7088

12 August 2022

Dear Ellen

Freedom of information request

I am writing in response to your request for information which has been handled under the Freedom of Information Act 2000 (FOIA).

1. Do you provide free parking for NHS staff and/or patients? **Car parking for Trust staff is currently free, but we will be reintroducing charges for staff shortly following the withdrawal of government financial support.**

Charges for patients and visitors is published on the following page of our website:
<https://www.surreyandsussex.nhs.uk/find-contact-us/travelling-our-sites/parking-our-sites>

2. If not, how much do you charge staff to park? **N/A**
3. How long does it take for staff to be issued a permit when joining your trust? **Up to 3 working days.**

I hope this information is helpful, but if you are unhappy with our response, or the way in which your request has been handled, you may request an independent internal review. This would be undertaken by an appropriate senior member of staff at the Trust, who were not involved in dealing with your original request. We aim to deal with internal reviews within 20 working days following receipt. If you wish to request one, please set out your grounds for asking for the review in writing and send it by post or email:

By post: Please address your letter to "Freedom of Information – Information Access Appeal" and send it to our address as shown on this letter.

By Email: Emails should be clearly marked 'Information access appeal' and sent to: sash.foi@nhs.net.

Should you remain dissatisfied following an internal review, you would have the right to appeal to the Information Commissioner's Office (ICO). However, I should point out that under section 50 of the Freedom of Information Act, you are obliged to exhaust the Trust's own internal review process before appealing to the ICO. The ICO's contact details are:

Information Commissioner's Office
Wycliffe House
Water Lane
Wilmslow
Cheshire
SK9 5AF

Tel: 0303 123 1113
<http://ico.org.uk>

We would also welcome your feedback on how well we met your expectations in handling your FOIA request. If you have a couple of minutes, please click on this [link](#) to complete our Freedom of Information Customer Satisfaction Survey and let us know about your experience. The survey is anonymous – unless you choose to provide your reference number.

Please contact me, quoting our reference, if you have any queries concerning this letter and I will be happy to help.

Yours sincerely

Jeanette Randall
FOI Officer