

LOTHIAN NHS BOARD COMMITTEES SHOWING REMITS AND BOARD MEMBER REPRESENTATION ON COMMITTEES (SEPTEMBER 2010)
(* mandatory Committees)

Finance & Performance Review Committee	Staff Governance Committee *	Audit Committee *	Healthcare Governance & Risk Management Committee *	Service Redesign Committee *	Remuneration Committee *	Primary & Community Partnership Committee	Mutuality & Equality Governance Committee	Pharmacy Practices Committee *	
<p>Remit: To scrutinise the Board's finances, both Revenue and Capital, and ensure that corrective actions are taken whenever needed; to scrutinise the Board's operational performance (our service to the Lothian community), and as with finance to ensure improvements are made when needed; to ensure a better reporting link between our financial inputs and our service delivery: i.e., what is the Board delivering to the community for the budget that it receives?; related to that, to continually review the value for money and efficiency that the Board is achieving in service delivery, and how it compares with other similar organisations across the UK.; on behalf of the Board to review business cases as they progress through the formal approval procedures and produce clear recommendations to the Board; to review the impact of CHP's, Royal Edinburgh & Associated Services (REAS) on the Board's overall performance and efficiency; to improve the quality of information and proposals that come to the full Board, and thus enable more strategic and better informed discussions at full Board level; to provide opportunities to embed the necessary corporate behaviours into the organisation; to monitor the performance of the University Hospitals Division</p> <p>Members: George Walker (Chair) Jack Aitchison Eddie Egan Morag Prowse Stephen Renwick Peter Johnston Alison Tierney Bob Anderson Iain Whyte Charles Winstanley James Barbour Susan Goldsmith Alan Boyter Charles Swainson Jackie Sansbury <i>One non-Executive Board member vacancies</i></p> <p>(* attends when available)</p> <p>Meets: 6 times per year</p>	<p>Remit: To support the creation of a culture within the health system, where the delivery of the highest standard possible of staff management is understood to be the responsibility of everyone working within the system and is built upon partnership and collaboration. The Committee will introduce structures and processes which assure that this is happening by: monitoring, evaluating and approving strategies and implementation plans; supporting any policy amendment, funding / resource submission to achieve the staff governance standard and will be responsible for the timely submission of all the data required as part of the performance and accountability framework.</p> <p>Members: Eddie Egan (Chair) Jack Aitchison Bob Anderson Robin Burley John Cochrane Theresa Douglas Julie McDowell Iain Whyte Charles Winstanley Alan Boyter</p> <p>Meets: 4 times per year</p>	<p>Remit: To investigate any activity within its terms of reference; to seek any information it requires from any employee and all employees are directed to co-operate with any request made by the Committee; to obtain outside legal or other independent professional advice and to secure the attendance of outsiders with relevant experience and expertise if it considers this necessary; to provide assurance to the NHS Board that NHS Lothian acts within the law, regulations and code of conduct applicable to it and that an effective system of internal control is maintained</p> <p>Members: Stephen Renwick Acting Chair); Theresa Douglas Eddie Egan Pat Murray John Cochrane Billy Peacock</p> <p>Meets: 6 times per year</p>	<p>Remit: to provide assurance to the Board that the quality of care in NHS Lothian is person-centred, safe, effective, equitable and maintained to a high standard; to provide assurance to the Board that NHS Lothian meets its responsibilities with respect to:- Information Governance, Infection Control. Protection of Vulnerable People including children, adults, offenders, Clinical Policies including Medicines Management and clinical documentation; to approve any organisational policies, procedures, protocols, guidelines or tools on behalf of the Board, in order to discharge the this remit; to undertake any other work necessary to provide assurance to the Board on matters within its remit; to draw to the attention of the Board any matters which may affect the performance of the NHS Board.</p> <p>Members: Pat Murray (Chair) Eddie Egan (LPF) Richard Williams Morag Prowse Alison Tierney Richard Williams Iain Whyte</p> <p>Meets: 6 times per year</p>	<p>Remit: To provide strategic direction for service modernisation; to support and encourage constant evolution in service delivery through modernising structures, processes and capabilities to match the medium term needs of patients.</p> <p>Members: John Savill (Chair) Alison Tierney (Vice Chair) Pat Murray Paul Edie Charles Winstanley James Barbour Susan Goldsmith Alison McCallum Brian Montgomery Jackie Sansbury Charles Swainson Melanie Hornett</p> <p>Meets: 6 times per year</p>	<p>Remit: To discuss and review the overall performance of NHS Lothian in relation principally to the Local Health Plan and the Accountability Review; take an overview of the Performance Management and Pay arrangements for Senior Managers currently in place within NHS Scotland and review the implications for NHS Lothian of any changes in the guidance; ensure all staff are treated appropriately and in accordance with the national guidance; review and endorse the objectives of the NHS Lothian Executive Directors on an annual basis; receive and approve the annual performance assessments for the NHS Lothian Executive Directors; receive reports on the pay implications for the NHS Lothian Executive Directors and 'sign off' the corresponding pay uplifts; receive and approve the annual performance assessments for all other staff employed on Executive Level grades or protected Senior Manager grades 5 and above and 'sign off' the corresponding pay uplifts; note the annual performance assessments and corresponding pay uplifts for those staff employed on the Transitional Grades 1-4 until such times as these staff are covered by Agenda for Change; provide regular reports to the Staff Governance Committee to allow them to validate the work of the Remuneration Committee; review and give final approval to exit packages for a Chief Executive, Executive Director/Director or where the costs of the package exceed £200,000</p> <p>Members: Charles Winstanley (Chair) Bob Anderson (CHP) Eddie Egan (CHP) George Walker <i>One non-Executive Board member vacancy</i></p> <p>Meets: 4 times per year</p>	<p>Remit: To maintain an overview of the work of CHPs/CHCP (including hosted services), monitoring, developing and determining the strategic direction where pan-Lothian co-ordination and collaboration is required in order to achieve service redesign or other outcomes. To act as a facilitator for the CHPs/CHCP in a number of areas including: being a forum for:-discussing issues of common interest to CHPs/CHCP; developing strategic dialogue where pan-Lothian co-ordination and collaboration is required; considering complex issues to develop a common approach; transmission of good ideas, innovative service developments and best practice; considering pan-Lothian strategies for hosted services; discussing resource allocations and the achievement of equity; considering the strategic contribution of resource transferred programmes; promoting consistency of approach and quality service standards; enabling 'peer scrutiny' where new issues/proposals can be discussed and tested amongst colleagues; discussing key issues involving University Hospitals Division (UHD), Royal Edinburgh Hospital and Associated Services (REAS), and Primary Care Contracting Organisation (PCCO); considering pan-Lothian aspects of Community Planning and matters relating to health improvement. The Committee will, on behalf of the Board, have overall responsibility for the governance of the discharge of disciplinary responsibilities regarding the Independent Contractors / Family Health Service Practitioners.</p> <p>Members: Robin Burley (Chair) Bob Anderson (CHP) Theresa Douglas (CHCP) Eddie Egan (CHP) Billy Peacock Iain Whyte (CHP)</p> <p>Meets: 6 times per year</p>	<p>Remit: Provide leadership and agree the strategic direction to develop and deliver mutuality, equality and diversity and spiritual care, and pay due regard to Human Rights Legislation; ensure implementation of the relevant directives and other instruction from the Scottish Government; assure the delivery of Board strategies to promote this agenda and give direction to future strategy.</p> <p>Members: Julie McDowell (Chair) Theresa Douglas Stephen Renwick Alan Boyter Melanie Hornett Alison McCallum</p> <p>Meets: 4 times per year</p>	<p>Remit: to consider new applications by community pharmacists for the inclusion of their names in the pharmaceutical list, in accordance with the National Health Service (Pharmaceutical Services) (Scotland) Regulations 1995, as amended.</p> <p>Members: Jack Aitchison (Chair) Peter Johnston (Vice Chair)</p> <p>Meets: 4 times per year</p>	<p>Discipline Committees for FHS Practitioners *</p> <p>Medical Discipline Committee Dental Discipline Committee Ophthalmic Discipline Committee Pharmaceutical Discipline Committee Joint Discipline Committee</p> <p>Doctors Support Scheme Assessment & Evaluation Panel</p> <p>Robin Burley (Chair)</p> <p>Organ Donation Committee</p> <p>Alison Tierney (Chair)</p>
Reference Committee *	Endowments Advisory Committee	Operational Audit Sub-Committee	Edinburgh Joint Board of Governance	Edinburgh Community Health Partnership Sub-Committee	East Lothian Community Health Partnership Sub-Committee	Midlothian Community Health Partnership Sub-Committee	West Lothian Community Health & Care Partnership Sub-Committee	West Lothian Community Health & Care Partnership Board	St John's Hospital Stakeholder Group
Robin Burley (Chair) Alison McCallum	Robin Burley (Chair); Eddie Egan; Bob Anderson; Alan Boyter; Susan Goldsmith; Charles Swainson; George Walker;	Chair: Stephen Renwick; John Cochrane; Eddie Egan (CHP Chair); Paul Edie, Morag Prowse; Richard Williams	Bob Anderson (Joint Chair) Eddie Egan George Walker Alex McMahon	Chair: Bob Anderson George Walker Director: Peter Gabbitas General Manager: David Small	Chair: Iain Whyte; General Manager: Gerry Power	Chair: Eddie Egan; Jack Aitchison General Manager: Gerry Power	Chair: Theresa Douglas; Robin Burley Director: Jim Forest General Manager: Vacancy	Chair: Theresa Douglas; Robin Burley Director: Jim Forest General Manager: Vacancy	Charles Winstanley Theresa Douglas; Julie McDowell