

Freedom of Information Team  
Oxford City Council  
Email: [freedomofinformation@oxford.gov.uk](mailto:freedomofinformation@oxford.gov.uk)



15<sup>th</sup> December 2022

Dear Emily Blunt,

**Re: Freedom of Information Request, Oxford City Council – Reference: 11569**

Further to our acknowledgement, I can respond to your Freedom of Information Act 2000 request received on 3<sup>rd</sup> November 2022 as follows:

**Your Request:**

- What are the contractual performance KPI's for this contract?
- Suppliers who applied for inclusion on each framework/contract and were successful & not successful at the PQQ & ITT stages
- Actual spend on this contract/framework (and any sub lots), from the start of the contract to the current date
- Start date & duration of framework/contract?
- Could you please provide a copy of the service/product specification given to all bidders for when this contract was last advertised?
- Is there an extension clause in the framework(s)/contract(s) and, if so, the duration of the extension?
- Has a decision been made yet on whether the framework(s)/contract(s) are being either extended or renewed?
- Who is the senior officer (outside of procurement) responsible for this contract?

**Our Response:**

- What are the contractual performance KPI's for this contract? – **See below excerpt from the Contract: “The Company” refers to Oxford Direct Services Ltd (ODS):**

***“34. Contract Performance***

***34.1 The Company is committed to working with suppliers to deliver quality outcomes that fully meet the requirements of the Specification. The Company may require the supplier to attend regular performance reviews at no more than 6-monthly intervals. This review will be a formal assessment of the Consultant’s performance. In the event that any Consultant significantly or persistently fails to meet its obligations under the Contract, then, without prejudice to any rights and remedies available to us under the Contract, the Company reserves the right to exclude that Consultant from participating in any future tender opportunities for a period of up to 3 years.***

*34.2 The Company also reserves the right to exclude any Consultant from participating in any future tender opportunities in accordance with Regulation 57 of the UK Public Contract Regulations 2015.”*

- Suppliers who applied for inclusion on each framework/contract and were successful & not successful at the PQQ & ITT stages

**Successful suppliers:**

- Atkins Limited: Lots 4, 6 & 7
- Faithful & Gould: Lot 5
- Frankham Consultancy Group Limited: Lots 1, 2, 3 & 4
- Peter Brett Associates LLP: Lots 1, 2, 3, 6, 7 & 8
- Ridge & Partners LLP: Lots 1, 2, 3, 4, 5, 6 & 7
- Savills (UK) Ltd: Lot 8
- W.H.Stephens: Lot 5
- Wood Environment & Infrastructure Solutions UK Limited: Lot 8

**Please note:** We are unable to provide details of unsuccessful applicants, since this data is commercially sensitive, and therefore the exemption under s43 of the Freedom of Information Act 2000 applies. This exemption applies to data which would, or would be likely to, prejudice the commercial interests of any individual, company, or local authority if disclosed, and is relevant in this instance to the commercial interests of the unsuccessful applicants.

- Actual spend on this contract/framework (and any sub lots), from the start of the contract to the current date:

The budget for these contracts is listed on the [ODS Contracts Register](#) online, and below; however, no actual spend has been made under these contracts to date.

- Atkins Limited: Lots 4, 6 & 7 – £300,000 (£100,000 per Lot)
- Faithful & Gould: Lot 5 – £100,000
- Frankham Consultancy Group Limited: Lots 1, 2, 3 & 4 – £1,600,000 (£500,000 each for Lots 1, 2 & 3, £100,000 for Lot 4)
- Peter Brett Associates LLP: Lots 1, 2, 3, 6, 7 & 8 – £1,800,000 total (£500,000 each for Lots 1, 2 & 3, £100,000 each for Lots 6, 7 & 8)
- Ridge & Partners LLP: Lots 1, 2, 3, 4, 5, 6 & 7 – 1,900,000 total (£500,000 each for Lots 1, 2, & 3, £100,000 each for Lots 4, 5, 6 & 7)
- Savills (UK) Ltd: Lot 8 – £100,000
- W.H.Stephens: Lot 5 – £100,000
- Wood Environment & Infrastructure Solutions UK Limited: Lot 8 – £100,000

- Start date & duration of framework/contract?

**Start date:** April 2019

**Duration:** 4 years contract

- Could you please provide a copy of the service/product specification given to all bidders for when this contract was last advertised?

**Please see attached.**

- Is there an extension clause in the framework(s)/contract(s) and, if so, the duration of the extension?  
Please see below excerpt from the contract. “The Company” refers to Oxford Direct Services Ltd (ODS):

***“14. Extension of Contract***

***14.1 At the Company’s absolute discretion the Company may extend the Contract with the Consultant by written notice to the Consultant until such time that the Company deems that the Services specified have been fully delivered to the satisfaction of the Company.”***

- Has a decision been made yet on whether the framework(s)/contract(s) are being either extended or renewed?  
**The contract does not need to be extended or renewed.**
- Who is the senior officer (outside of procurement) responsible for this contract?  
**ODS Construction Operations Manager.**

If you disagree with any part of the response to your request, you are entitled to ask the Council for an internal review of the decision(s) made. You may do this by writing to the Monitoring Officer, by either email – [ssale@oxford.gov.uk](mailto:ssale@oxford.gov.uk) – or by post to Monitoring Officer, Oxford City Council, St Aldate’s Chambers, St Aldate’s, Oxford, OX1 1DS. After the result of the internal review, if you remain dissatisfied, you may ask the Information Commissioner to intervene on your behalf. You may do this by writing to the Information Commissioner's Office, Wycliffe Lane, Wilmslow, Cheshire, SK9 5AF.

Yours sincerely,

*Freedom of Information Officer*

| Freedom of Information Team | Law & Governance | Oxford City Council | St Aldates Chambers | St Aldates | Oxford | OX1 1DS |