



Reply to request for information under Freedom of Information of Act	
Your Ref	11 <sup>th</sup> January 2021
Address	Jake Hurfurt <request-717261-a061d567@whatdotheyknow.com>
Request	<p>Hello,</p> <p>Under the FOI Act 2000 I am writing to request the following information.</p> <ul style="list-style-type: none"><li>- The number of formal hall sittings &amp; formal dinners that have taken place in your college since March 23, 2020.</li><li>- The menu for the most recent formal hall or dinner.</li><li>- The risk assessment for the first formal hall or dinner in each month between March 23, 2020 and January 1, 2021.</li></ul> <p>Yours faithfully,</p> <p>Jake Hurfurt</p>

## Reply

Dear Jake Hurfurt,

Since 23 March 2020 no high table dinners have been held due to the pandemic.

As a result of the pandemic, the format of our two formal annual welcome dinners for new students in October was changed into a series of much smaller socially-distanced dinners in compliance with Covid 19 regulations and advice at the time. A full risk assessment was undertaken beforehand (see attached) and careful consideration given before deciding it was safe to proceed with appropriate safety measures in place. The safety measures included: reducing attendance to fewer than 30 people (down from the normal capacity of 158), the introduction of plexiglas screens to separate diners, disposable cutlery, and the cancellation of the normal pre-dinner drinks.

A total of 10 of these restricted attendance socially-distanced introductory dinners have been held since 23 March 2020 all of which were in October 2020.

The menu for the most recent dinner was

- Sea bass, noodles and salad
- Beef in ale, mashed potato, parsnips and greens
- Coffee panna cotta

Vegan options were also available (mushroom patty starter; butternut squash and kale stew main; coffee and almond panna cotta).

All ten dinners took place in October 2020, and so I attach Risk assessments for that month.

Yours  
Petronella Spivey  
College Secretary

### **Internal Review**

If you are dissatisfied with this reply, you may ask the College to review it, by writing to the Freedom of Information Officer at the following address:

Exeter College,  
Turl Street,  
Oxford,  
OX1 3DP.

Alternatively, you may request a review by e-mailing [foi@admin.ox.ac.uk](mailto:foi@admin.ox.ac.uk)

### **THE INFORMATION COMMISSIONER**

If, after the internal review, you are still dissatisfied, you have the right under FOIA to apply to the Information Commissioner for a decision as to whether your request has been dealt with in accordance with the FOIA. The Information Commissioner's address is:

Information Commissioner  
Wycliffe House  
Water Lane  
Wilmslow  
SK9 5AF

Tel: 0303 123113