



Department
for Work &
Pensions

Paul Morrison
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Operations FOI Team
Caxton House
Tothill Street
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Our ref: FOI 207

Date: 2 February 2018

Dear Mr Morrison,

Thank you for your Freedom of Information request received on 16th January 2018. You asked

Could I have a copy of the current versions of the Foodbank Signposting Service document, Foodbank Signposting Slip, Foodbank Signposting Slip Record Sheet and High Level Process (released in 2014 FOI ref 1381).

Baroness Buscombe in response to a Question by the Bishop of Oxford (HL3131, 13/11/2017), stated:

"The Department for Work and Pensions does not refer claimants to food banks, but provides operational instructions to Jobcentre colleagues detailing when it is appropriate to signpost claimants to food banks".

Can I have a copy of those operational instructions if they are additional to the documents requested above.

In response to your request, we have attached:

- Foodbank Signposting Slip (English version)
- Foodbank Signposting Slip (Welsh version)
- Foodbank Signposting Slip Record Sheet
- Operational Instructions

If you have any queries about this letter please contact me quoting the reference number above.

Yours sincerely,

DWP Operations
Freedom of Information Team

Your right to complain under the Freedom of Information Act

If you are not happy with this response you may request an internal review by e-mailing freedom-of-information-request@dwp.gsi.gov.uk or by writing to DWP, Central FoI Team, Caxton House, Tothill Street, London, SW1H 9NA. Any review request should be submitted within two months of the date of this letter.

If you are not content with the outcome of the internal review you may apply directly to the Information Commissioner's Office for a decision. Generally the Commissioner cannot make a decision unless you have exhausted our own complaints procedure. The Information Commissioner can be contacted at: The Information Commissioner's Office, Wycliffe House, Water Lane, Wilmslow Cheshire SK9 5AF
www.ico.gov.uk