



Woodmansterne Primary School

Growing Learners for Life

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www.woodmansterne.surrey.sch.uk

NEWSLETTER NO 13

Friday 7th December 2012

Snow!

I foolishly thought that having a new snow plan would delay the prospect of snow – how wrong I was. The good thing is we were prepared. The children came straight into class in the morning then played in the snow on the field at break time. The field was divided into a snow ball zone (below the waist) and snow ball free zone. It was lovely for the children to have this opportunity to enjoy the snow with their school friends. Please can you ensure the children have snow boots / wellingtons and warm clothing to wear in school so we can make full use of the field (and the snow). Children in school shoes will not be allowed on the field during the snow.

Furthermore thank you for sending your children in. I appreciate this is not always possible for all families due to the treacherous conditions caused by unsalted road surfaces. I also know several families were made late by the traffic congestion around the area caused by the snow. We will endeavour to keep the school open during snow conditions but the children's safety is paramount at all times. Therefore we understand there may be occasions when it is not safe for parents / carers to bring children in or bring them in late when there is snow in this area. The same applies to school staff.

Nativity and Creches

Next week our Reception Classes and Years 1 and 2 will be performing their nativity plays. The children have been working so hard to practise words and sing loudly. Therefore to ensure the performances can be enjoyed without interruption, **no children under reception age will be admitted at any point during the performance**. However, there will be a crèche at every performance which opens 15 minutes before the start. I appreciate your co-operation in advance as I do not wish to disappoint anybody at the performances.

There will be a PTA refreshments stall at the Nativity performances on the 11th & 13th December. In addition to this, the infamous 'Woodmansterne Christmas Puddings' will be on sale. I can vouch they make great Christmas presents and taste good too.

Further information about the Christmas performances can be found in our Reminder section of the newsletter.

Prompt Arrival and Safe Departure

I have noticed a regular group of children arriving late every morning. School starts at 8.50 a.m. for Reception and 9.00 a.m. sharp for the remainder of the school. Please ensure your children are on time for school. A good, calm start is extremely important for setting the scene for learning. If your child is late they should be escorted to the office to receive their registration mark **before** entering the classroom (Pupil Safeguarding).

At the end of the day please can all Key Stage 2 parents wait either on the playground or in the sensory garden. I have noticed that parents are waiting on the slope down to the playground causing congestion for children and buggies. Your compliance with our school's guidance for safety is part of the home / school agreement and your efforts to support this are appreciated.

Packed Lunches

As mentioned last week, we are a healthy eating school and promote children's packed lunches to reflect this. Unfortunately, we have recently noticed several children throwing away most of their packed lunch. If your child has packed lunches, please speak to them about what you expect them to eat and discuss other choices. At this time of year a hot school lunch is often a welcome sight for a child on a cold day. If you wish to try school lunches please let the office know in advance.

Earrings and Nail Polish

Last week I gave guidance about the wearing of earrings and nail varnish. Earrings worn should only be of the small ball stud type, e.g. silver or gold. These should be removed for P.E.

Nail polish should not be worn in school by pupils. Hairbands, headbands etc. should be small and discreet with no decorative 'Christmas' attachments.

Woodies PTA Mufti Day today

Woodies are holding another Mufti Day for children today and are requesting £1 donations toward the children's Christmas festivities including crackers, juice and a visit from 'the man in red'. This puts the magic and sparkle into each child's Christmas.

Woodies Christmas Raffle

Woodies have sent home flyers recently about their Christmas Raffle and your chance to win:

- A Christmas Hamper
- Swimming lessons worth £120
- Cooper Holiday Club Vouchers for 2012/2013
- £10 voucher for Small Print

Tickets are available from Class Reps in the playground and from Jo Williams in the School Gazebo at 3.00pm every Thursday. Tickets are £1 per strip – all proceeds from the Raffle will be used to support the school.

Attendance Cup – another good week

Please find below our attendance figures for **Monday 26th November to Friday 30th November**. In **First place this week was Beech class with an excellent result of 99%**. In **joint Second place were Laurel and Sycamore classes with a very high 98.5%** and in **Third place was Cherry Class with 97.3%**. We will present the attendance cup to **Beech Class** in today's assembly. Well done to everyone for achieving such excellent results.

CADA Stars Gym Club Taster Session

CADA Stars Gymnastics Club will be running the taster session today for the children who have received and returned their information forms, from 3.10pm-4.45pm for Reception to Year 2 and 3.20pm-4.45pm for Years 3 to 6. The taster session will enable Coach Alex to assess each student's ability for group placement for when the Club starts in January. Should parents have any questions they wish to be answered then Coach Alex will be available at the end of the taster session to do so. If you have any queries please contact CADA direct on:

info@cadastars.com

07903 801 802

020 8642 4314 (Tuesday and Thursdays from 5-9pm)

Years 5 and 6 Carol Concert – St. Margaret's Church

Pupils in Years 5 and 6 have been invited to take part in a community Carol Concert at St. Margaret's Church in Chipstead, on **Sunday 9th December** at 3.00pm. A number of children have already

returned the slip at the bottom of the letter that was sent home recently, to let us know that they will be attending the concert. Parents/carers would be expected to transport their children to and from the church and you are also very welcome to stay and enjoy the concert which is expected to be approximately an hour long. We look forward to seeing you on Sunday.

Image Musical Theatre – Stig of the Dump

The Image Musical Theatre came in on Monday 3rd December to perform 'Stig of the Dump' to the whole school. It was an excellent production and the children really enjoyed themselves and behaved well. The performers were really enthusiastic and animated and everyone joined in the songs throughout the performance. If you have not already sent in your contribution please forward your donation of £1 per child to the school office as soon as possible.

Extra Resources (Puppets/Teddies) for our SEN Department

Mrs Johnson has asked that if any parents have small teddies, finger puppets or any larger puppets in good condition, that their children have grown out of or do not need, our Special Needs Department would like them to use in our Sensory Room. Thank you.

REMINDERS FOR NEXT WEEK

Club News

Due to recent bad weather conditions there will be no after school Netball Club running until the new year. We will inform parents when a new start date has been decided depending on the weather and light conditions.

French Club – Yrs 5 and 6

The last Yr 5 and 6 French Club with Mrs Dean took place yesterday **Thursday 6th December**. Mrs Dean will advise the start date for the Spring term in the new year.

Last Club dates this term

Most of our after school clubs will be finishing this week or next week – please check the Diary Section at the back of the newsletter for details.

Christmas Post Box

The Christmas Post Box is now open for post in the Reception area outside the school office. Please help us in the delivery of cards by ensuring that the first and surname are written on the envelope as well as the class. We would be grateful if all cards were delivered this way and not handed out individually.

KS1 Nativity

The children in Years 1 and 2 will be performing 'Wriggly Nativity!' on **Tuesday 11th December** at 2.00pm and **Wednesday 12th December** at 6.30pm in the school hall. Due to restraints concerning space and related health and safety, the performance will be ticket only with a limit of 2 tickets per pupil per performance. There will be a crèche available, so **please do not bring young children and babies into the hall**. A letter with full details was sent home recently. Please complete the ticket request form at the end of the letter and return to the school office as soon as possible. Children should return to school no earlier than 6.00pm and doors to the hall will open at this time.

Christmas Carols to the Bus Stop Café

Our Year 5 and 6 pupils have been invited to perform Christmas carols to the Bus Stop Café at St. Peter's Church Hall, Chipstead Way, Woodmansterne on **Thursday 13th December** between 10.00 and 11.00am. Parents/family members are more than welcome to go along and watch the concert.

Reception Christmas Nativity

The Reception class children will be performing 'Cock-a-Doodle Christmas' on **Thursday 13th December** at 2.00pm. There will be a crèche provided in Cherry Class and as previously mentioned

no children under reception age will be admitted at any point during the performance. A letter with full details is being sent home today. Please complete the slip at the end of the letter to advise how many seats you would like and return to the school office as soon as possible. We will not be issuing tickets but we need to know numbers for seating arrangements. Thank you.

Year 3 and 4 Carol Service

The Year 3 and 4 Carol Service will be taking place on **Tuesday 18th December** at St. Peter's Church, Woodmansterne at 7.00pm. Children should arrive by 6.45pm and should be wearing smart school uniform. Also please be aware that the church is small and we can only accommodate two guests per child. Thank you.

Woodmansterne Village Pre-School supported by Waitrose, Banstead

Woodmansterne Village Pre-School are being supported by Waitrose, Banstead's Community Matters collection during December. They are hoping to raise money for new flooring which is desperately needed and would appreciate your help. When you shop at Waitrose in Banstead throughout the month of December you will be given a green token at the checkout, and this can then be deposited in a collection box at the back of the store, marked Woodmansterne Village Pre-School. Thank you for your help.

Primary School Applications

If your child was born between 1st September 2008 and 31st August 2009 you must apply for a school place by 15th January 2013. You must apply to the borough in which you pay your Council Tax and you will be requested to supply proof of address showing the name of the borough or district and the council tax account number for the property where your child normally lives. If you live in Surrey you can find out all you need to know about school admissions and apply online at: www.surreycc.gov.uk/admissions, or you can telephone Surrey Schools and Childcare Service on 0300 200 1004. You must request a booklet and/or a paper form if you do not wish to apply online, from schoolbooklets@surreycc.gov.uk or, if you do not have access to email, for hard copies only, please call 0300 200 1015.

Sure Start Children's Centre

Our Christmas themed play will take place on **Friday 14th December** 9:15-10:15am, so join us for some Christmas fun. Linda Duggan, The Banstead Team

Y-Kids Christmas Holiday Playscheme

Once again, Y-Kids will be running their Christmas Holiday Playschemes with a number of activities planned. The YMCA Playscheme is an Ofsted registered holiday playscheme for children aged 5-12 years and their trained, experienced team provide child led activities in a safe and stimulating environment at the Banstead Youth Centre, The Horseshoe, Banstead. If you are interested full information is available on their website:

www.ymcaredhill.com and booking forms are available from outside the school office.

Bourne Hall Museum

Venue: Bourne Hall, Spring Street, Ewell, Surrey KT17 1UF.

The next club meeting entitled "**Plague and Fire**" is taking place on **Saturday 15th December** between 1.00 and 2.30pm. London 1665 – Covering the Plague and the Great Fire of London in 1666.

Please check their website for times, prices and full details.

Further information: David Brooks 0208 394 1734, dbrooks@epsom-ewell.gov.uk

www.epsomandewellhistoryexplorer.org.uk.

Ink Cartridges and Vouchers

Thank you for all the **Morrison's Let's Grow Campaign vouchers** for free gardening equipment – we have just sent off all the vouchers so we will not be collecting these any more. We are still

collecting **Nestle Box Tops** vouchers for books for school. Cartridges and vouchers can be put in the boxes in the entrance outside the school office.

Woodcote Green Nurseries: Green Fingered Kids Scheme for Christmas

Woodcote Green Nurseries are issuing Green Fingered Kids Christmas Vouchers and donating £1 to us for any purchases of £10 or more made at Woodcote by our parents between November 17th and Christmas Eve. The money we raise will be spent on valuable garden plants, materials and equipment for our school. Simply hand in the voucher to the cashier when a transaction is made. Spare copies of the vouchers are available outside the school office.

Woodcote Green Nurseries have once again provided us with a Christmas Tree for our school hall – we are very grateful for their continued support!

Have a lovely weekend – fingers crossed for no more snow!

Caroline Welch
Headteacher



Woodmansterne Primary School
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Telephone: 01737 353120
Email: admin@woodmansterne.surrey.sch.uk
Headteacher: Caroline Welch

7 December 2012

To the Parents of pupils attending Woodmansterne Primary School

GOVERNING BODY OF WOODMANSTERNE PRIMARY SCHOOL

We are seeking nominations for parents to stand for election as a parent governor of Woodmansterne Primary School.

Parent Governors are elected as directed by Schedule 1, Regulation 4 of the School Governance (Constitution) (England) Regulations 2007 and Regulation 6 of the School Governance (Constitution) (England) Regulations 2012). Nominations for Parent Governor vacancies are made by parents of pupils registered at the school. Should there be more nominations than vacancies a secret ballot will be held. Parents of registered pupils attending the school may offer themselves for election. Parent Governors can serve for a term of up to four years irrespective of how long their child remains as a registered pupil of the school.

Parents are invited to submit nominations to the Returning Officer using the enclosed nomination forms. Each person must be proposed and seconded by parents of registered pupils presently attending the school and the nominee must also be a parent and signify his or her willingness to stand for appointment or election.

Please note - a person is disqualified from election or appointment as a parent governor of a school if they are an elected member of the Local Authority or if they work at the school for more than 500 hours (i.e. for more than one-third of the hours of a full-time equivalent) in a school year (at the time of election or appointment).

The nomination form must be returned by 12pm Friday 21 December 2012. No nomination will be accepted after that date/time. Those nominated to stand for election may enclose with their nomination forms a short personal statement about themselves, of **not more than 100 words**. Statements will be circulated to parents should a ballot prove necessary. If the number of nominations received is less than the number of vacancies, all those nominated will be appointed without a ballot. If the number of candidates exceeds the number of vacancies a secret ballot will be held and candidates may request an opportunity to address a meeting of parents if they wish.

The timetable for the election of the Parent Governor is set out below.

Friday 7 December 2012	Parents' letter with nomination forms sent via Parentmail (paper copies where necessary).
12pm, Friday 21 December 2012	Last day/time for returning nominations.

If a ballot is required, it will be arranged for the new year. Details, including timescales, will be publicised at this point.

Nominations must be submitted to the Returning Officer, Lisa Adams (School Business Manager) by 12 noon on Friday 21 December 2012.

Yours sincerely

Caroline Welch
Headteacher

NOMINATION FORM FOR PARENTS

Woodmansterne Primary School - Parent Governor Elections

Nomination Form

Nominee

Name and Address (please print)

Name/s of child/children

Nominee's Signature

Phone number

Email address

Proposer

Name and Address (please print)

Name/s of child/children

Proposer's Signature

Seconder

Name and Address (please print)

Name/s of child/children

Seconder's Signature

Nominee's Personal Statement (not more than 100 words) *(use other side if necessary)*

This form should be returned to Lisa Adams, Returning Officer, Woodmansterne Primary School, Carshalton Road, Banstead, Surrey, SM7 3HU by 12pm Friday 21 December 2012.

Disqualifications from Governorship

Please read the following very carefully to ensure that none of the reasons why a person may not become a governor, or hold office as a particular type of governor, apply to you.

Governors must be 18 or over at the date they are elected or appointed. There is no upper age limit for serving as a governor. You may also not be appointed or elected as a parent governor of a school if you are an elected member of the LA or if you work at the school for more than 500 hours in a school year. A person may not hold more than one governorship at the same school.

Governors who always miss meetings without the permission of their fellow members may be disqualified from the governing body if they do not go to a full governing body meeting for six months from the date of the first meeting they miss. (This does not apply to the headteacher.) There is a requirement that the minutes must also state whether the governing body consented to his or her absence and a copy of the minutes must be sent to the governor concerned. Disqualification for non-attendance does not apply to governing body committees.

WHO IS NOT ELIGIBLE TO BE A GOVERNOR - DISQUALIFICATIONS

A person is disqualified from holding or from continuing to hold office as a governor if he or she:

- is detained under the Mental Health Act 1983 during their period of office ;
 - fails to attend the governing body meetings – without the consent of the governing body – for a continuous period of six months, beginning with the date of the first meeting missed
 - is subject to a bankruptcy restriction order or an interim order;
 - has had their estate sequestrated and the sequestration order has not been discharged, annulled or reduced;
 - is subject to:
 - – a disqualification order or disqualification undertaking under the Company Directors Act 1986
 - – a disqualification order under Part 2 of the Companies (Northern Ireland) Order 1989
 - – a disqualification undertaking accepted under the Company Directors Disqualification (Northern Ireland) Order 2002
 - – an order made under section 492(2)(b) of the Insolvency Act 1986 (failure to pay under county court administration order);
 - has been removed from the office of charity trustee or trustee for a charity by the Charity Commissioners or High Court on grounds of any misconduct or mismanagement, or under Section 34 of the Charities and Trustees Investment (Scotland) Act 2005 from participating in the management or control of any body;
 - is included in the list of people considered by the Secretary of State as unsuitable to work with children;
 - is disqualified from working with children or subject to a direction under section 142 of the Education Act 2002;
 - is disqualified from registration for childminding or providing day care;
 - Is disqualified from registration under Part 3 of the Childcare Act 2006;
 - has received a sentence of imprisonment (whether suspended or not) for a period of not less than three months (without the option of a fine) in the five years before becoming a governor or since becoming a governor;
 - has received a prison sentence of 2.5 years or more in the 20 years before becoming a governor;
 - has at any time received a prison sentence of five years or more;
 - has been fined for causing a nuisance or disturbance on school premises during the five years prior to or since appointment or election as a governor;
 - refuses to allow an application to the Disclosure and Barring Service where this applies.
-
- ***I have read the disqualifications* from holding office as a governor, and none of these apply.***

Signature:_____ Date:_____

Diary of Events

New items and term dates in bold, altered items in italics

Fri 7 th December		Woodies Mufti Day for pupils - £1 donation towards Christmas Festivities
Fri 7th Dec	After School	CADA Stars Gym Club Taster Sessions: 3.10-4.45pm for Rec-Year 2 and 3.20-4.45pm for Years 3-6
Sun 9th Dec	3.00pm	Year 5 and 6 singing at Carol Concert, St. Margaret's Church, Chipstead
Tues 11 th Dec	2.00pm	KS1 Nativity
Wed 12th Dec	After School	Last Club dates for this term: C Jennings's Football Club, SCL, Crafty Critters, Group One Cookery Club
Wed 12 th Dec	6.30pm	KS1 Nativity
Thurs 13th Dec	10.00-11.00am	Years 5 and 6 performing Christmas carols to the Bus Stop Café at St. Peter's Church, Woodmansterne
Thurs 13 th Dec	2.00pm	Reception Nativity
Fri 14 th Dec	9.15-10.15am	Banstead Sure Start Children's Centre in School
Fri 14 th Dec	3.30pm	Christmas Hamper Raffle will be drawn in the playground
Fri 14 th Dec	After School	Last Friday Crafty Critters Club this term
Mon 17 th Dec	After School	Last Monday Drama and Dance Club this term
Tues 18 th Dec		Christmas Lunch
Tues 18 th Dec	After School	Last Tuesday Drama and Dance Club this term
Tues 18 th Dec	7.00pm	Years 3 and 4 Carol Concert at St. Peter's Church, Woodmansterne
Wed 19th Dec		Guitar Assembly (Guitar students need to bring guitars to school except Year 3 students who will be swimming)
Wed 19 th Dec	5.30-6.15pm	Woodies KS1 Storytime
Thurs 20 th Dec	During day	Class Christmas Parties
Thurs 20 th Dec	After School	Last Thursday Dance and Drama Club this term
Thurs 20 th Dec	6.00pm-7.15pm	Woodies KS2 Christmas Disco
Fri 21st Dec	1.30pm	Last day of term – School finishes at 1.30pm
Mon 7th Jan		Inset Day – school closed for pupils
Tues 8th Jan		First day of term for pupils
Wed 9th Jan		Yr 3 Swimming lessons start again
Wed 9th Jan	After School	SCL multi sports club starts again
Wed 16th Jan	After School	Group 2 Cookery Club starts
Thurs 17th Jan	3.15-4.00pm	Le Club Francais starts – Years 1 and 2
Fri 18th Jan	After School	CADA Gym Club starting
Mon 21 st Jan		Woodies PTA AGM
Thurs 31st Jan	During day	Pupil Individual photographs
18th-22nd February		Half Term – School closed for pupils
Mon 25th Feb – Wed 27th Feb		Year 3 Sayers Croft Residential Visit

Inset Days for the next school year 2012- 2013

7th January 2013

15th April 2013

24th July 2013