

18 July 2017
Reference Number: FOI 61460

Freedom of Information Team
Suite 6, Carew House
Beacon Technology Park
Dunmere Road
Bodmin
Cornwall
PL31 2QN

Emailed to: request-417629-8924d0be@whatdotheyknow.com

Tel: 01208 834496
Email: cpn-tr.FreedomOfInformation@NHS.net

Dear Mrs Evans

FREEDOM OF INFORMATION ACT 2000

Thank you for your request for information as detailed below, together with our reply.

You asked us:	Our reply:
1. In the last 3 financial years, how many FOI requests has your Trust received and processed?	892 requests which covered 8636 individual questions
2. Of those requests, how many were responded to within the statutory 20 working days?	880
3. How many of those requests were reviews / appeals into information already provided by your Trust?	6
4. What is the longest time, in days, that any request has been overdue by?	15
5. How many staff do you have working within your FOI Team (e.g., processing / approving requests)?	1 WTE processing requests with an approval process involving other senior members of staff
6. Please can you provide a copy of your Freedom of Information Policy and Procedure and any Policy, Procedure or working guidelines for your publication scheme?	<p>Please follow the links below to our FOI Policy and the Trust's Disclosure Log:</p> <p>http://www.cornwallfoundationtrust.nhs.uk/DocumentsLibrary/CornwallFoundationTrust/Policies/Corporate/Governance/GOV00514Validation.pdf</p> <p>http://www.cornwallft.nhs.uk/about/information-governance/disclosure-log/</p>

We are a research active trust, to get involved in a research project, please email cpn-tr.CFTresearch@nhs.net
For information on mental health medication visit choiceandmedication.org/cornwall

Chair: Dr Barbara Vann **Chief Executive:** Phillip Confue
Head Office: Carew House, Beacon Technology Park, Dunmere Road, Bodmin, PL31 2QN
Tel: 01208 834600 Email: cpn-tr.enquiries@nhs.net



www.cornwallft.nhs.uk

If you have any further queries, please contact me.

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If you are not satisfied with the response to your request you have the right to an internal review. The handling of your request will be looked at by someone who was not responsible for the original case and they will make a decision as to whether your request was managed correctly.

If you would like to request a review please write to:

Julie Dawson
Chief Operating Officer
Cornwall Partnership NHS Foundation Trust
Suite 6, Carew House
Beacon Technology Park
Dunmere Road
Bodmin
Cornwall
PL31 2QN

If you remain dissatisfied, after an internal review decision, you have the right to apply to the Information Commissioner's Office. The Commissioner is an independent regulator who has the power to direct the Trust to respond to your request differently, if it is considered that your request was handled incorrectly.

You can contact the Information Commissioners Office at the following address:

Information Commissioners Office
Wycliffe House
Water Lane
Wilmslow
Cheshire
SK9 5AF

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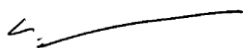
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The Trust continually strives to provide the best possible service to people who request information using the Freedom of Information Act 2000 legislation. To help achieve this, the Trust would be most grateful if you would complete, and return, the attached Applicant Satisfaction Survey form.

Yours sincerely



Lorna Geach
Associate Director of Governance

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