

Freedom of Information Request 989-1819

Request

Dear Rotherham Metropolitan Borough Council,

In April 2017 Government introduced new rules into the public sector called the off-payroll reforms, commonly referred to as "IR35".

<https://www.gov.uk/guidance/off-payroll-working-in-the-public-sector-reform-of-intermediaries-legislation>

We understand you may (or may not) have planned for this and developed a set of internal guidelines to be used when on boarding flexible workers, or contractors.

Please can you:

1. Tell us if you are familiar with these reforms – yes or no?
2. send us a copy of your internal guidelines used for any internal guidance.
3. send us any policies you use surrounding the reforms.
4. send us any documents you use to explain your policies to agencies who supply workers to you.
5. Send us your internal guidance explaining how you assess the status for each contractor.

Response

Tell us if you are familiar with these reforms – yes or no? **Yes**

2. send us a copy of your internal guidelines used for any internal guidance. [Refer to enclosed One stop shop for Employment status and 2018 Employment status questionnaire/FAQ's/Office Holder Positions.](#)
3. send us any policies you use surrounding the reforms. [Refer to enclosed One stop shop for Employment status and 2018 Employment status questionnaire/FAQ's/Office Holder Positions.](#)
4. send us any documents you use to explain your policies to agencies who supply workers to you. [We request the enclosed Agency Pro Forma is filled out and returned for our records.](#)
5. Send us your internal guidance explaining how you assess the status for each contractor. [Refer to enclosed One stop shop for Employment status and 2018 Employment status questionnaire/FAQ's/Office Holder Positions.](#)