

Minutes of Meeting

Present: [REDACTED]
[REDACTED]

1. Minutes of the previous meeting

Everyone happy with the minutes

2. Property Report

Approximately £6000 in fees paid to Anderson Strathern since the last meeting.

- 2.1. **Bass Rock:** The agreement is currently with our Neighbour's solicitors. They have a draft version of the map which they are happy to work with. Final updates to that map due from [REDACTED] when back in office for use with the new Deed of Condition.
- 2.2. **Corsewall:** Public access licence application received; it appears it will not be used for general visits but rather visitors at the accommodation. [REDACTED] met with neighbours during Commissioners Tour, they were talking about one or two tours in the mornings between 10:30 and 12:00, with possibility of the odd afternoon tour, Monday to Friday only. [REDACTED] is working on Risk Assessment and Insurance is to be increased. [REDACTED] asked [REDACTED] (RLK) to look at possible mitigations/training around the light to be put in place, [REDACTED] to look at possible barriers in watchtower.
- 2.3. **Earls Hill:** [REDACTED] spoke to agent 1st September and 7th September about giving landlady notice of lease termination. [REDACTED] to find out exactly which buildings are ours to be offered to her. [REDACTED] mentioned an old cabin onsite which was supposed to be sold years ago. Project leader is [REDACTED] and [REDACTED] the best person to contact regarding these. [REDACTED] to follow up.
- 2.4. **Edinburgh, Salvesen Crescent:** Transfer has not yet gone through. A planning permission notification from Council was received but NLB did not respond as we have no claim to the property any longer. We will have costs covered and a small income from the sale of the property.
- 2.5. **Girdle Ness:** [REDACTED] is the [REDACTED] Procurement employee, she has reviewed the agreement which is back with [REDACTED] for the temporary Wi-Fi. There was a question on the increased insurance value required which statement RS will prepare for [REDACTED] to email to Neil in response.
- 2.6. **Isle of May:** ([REDACTED]) We are not transferring ownership of the land to SNH but transferring maintenance burden only to them. Anything that is on Crown Estates land remains with Crown Estates. NLB retain right of access. [REDACTED] has found much useful information on this site while archiving files.
- 2.7. **Mull of Galloway:** Bothy / Quarterdeck sharing Licence done. We have received signed copy and the original is headed to Register for registration.
- 2.8. **Scurdie Ness:** Licence for Vissum is with [REDACTED] who is working on who exactly will be named as Lessee.

Property Report from last month

- 2.9. **Canna:** Sorted, removed

2.10. **Cape Wrath:** Sale confirmed.

2.11. **Fair Isle South:** Completed and removed from the Report.

2.12. **Hoy High:** [REDACTED] flagged this invoice, has not been paid yet. [REDACTED] to follow up with her.

2.13. **Esha Ness:** We have paid an interim amount for the title work done by [REDACTED] and closed the matter. When Shetland Amenity Trust are ready to purchase, will open new matter. [REDACTED] has asked [REDACTED] to remind her of the amount paid to date at that point.

3. Use of Facilities

[REDACTED] items:

3.1. **Butt of Lewis – MCA** use of facilities application. There is ongoing discussion about providing more information to MCA about the Mast.

3.2. [REDACTED] is drafting Use of Facilities process and will have it completed by the next meeting.

[REDACTED] items:

3.3. **Corsewall:** is received, needing further information as discussed in 2.2 above

3.4. **Chanonry:** Whale and dolphin group have requested to put a webcam. Neighbour has not responded, so applicant is to approach her to show what he would like to install.

3.5. **Scurdie Ness:** Memorial bench - [REDACTED] no objection to this being put in place. No application form required, as NLB do not own the road.

4. Voluntary Registrations

Cantick Head, St Abbs, Noss Head and Sumburgh – all queries finalized, and with registrars for registration.

5. Admin: Finance, SharePoint, Archives

Archives:

For past two months [REDACTED] has been reviewing digital and paper archived documents as time allows ongoing process.

Finance:

Butt of Lewis – we are expecting acknowledgement of invoice amount.

St Abbs – [REDACTED] to be in touch with [REDACTED] regarding outstanding lease

6. Public Access

Corsewall: covered

Nothing else to report.

7. Any Other Business

[REDACTED]

Cantick Head: Query on NLB's views on building extension to one of the detached buildings. [REDACTED] will pass it to [REDACTED] to find out if there are any objections. [REDACTED] to check title conditions.

Langness: We are happy to go ahead, but we won't be able to pay until April. Need to look at a mechanism (agreement) to approve any additional cost above the quotation.

Mull of Galloway: Hand sanitizer. We will wait with answer until receiving their proposed tours for next year and reviewed Risk Assessment.

Eilean Glas: Water supply for bothy. [REDACTED] passed it to [REDACTED], [REDACTED] and [REDACTED] to get their opinion of what compensation and form should be. [REDACTED] to research burdens.

Chanonry: Report from technicians that the seawall is deteriorating, the burden is neighbour's. [REDACTED] to write letter for [REDACTED] to send to neighbours raising our concern and requesting action.

St Abbs: Email from the Ranger regarding paint, boards and road fund: NLB don't have any maintenance burden for the road. When we transferred the land, we gave them £30 000 for its future maintenance. As far as interpretation board, [REDACTED] is the best point of contact.

3rd Party Equipment: [REDACTED] compiled and sent to [REDACTED]. [REDACTED] will receive copy of the schedule.

Corran Narrows: New V-shaped road up the hill as a part of SSE re-cabling project is not affecting NLB navigation. [REDACTED] to speak to [REDACTED] and prepare answer for Neighbour.

Rattray Head: [REDACTED] passed call from new neighbour of Rattray Head houses to [REDACTED]. Owner wanted to know if the Store / Garage building was available to buy to prevent third party from purchasing. [REDACTED] to query with [REDACTED] to find out if NLB still uses the store.

End