

Tuesday 18th September 2007

No.	Item	Action by
1.	<p>Persons Present</p> <p>Mark O'Brien (MOB) StreetCare – Team Leader Central Team John Rymer (JR) StreetCare – Team Leader Jean Francois Moreau (JFM) Veolia – Street Cleaning Manager Dave Lynas (DL) Veolia – Recycling Manager Paul Booth (PB) Veolia – Domestic Refuse Manager Tony Talman (TT) StreetCare - Principal Waste & Environment Officer</p>	
2.	<p>Apologies for Absence</p> <p>Bridie Cahill (BC) StreetCare – Team Leader Nicola Percival (NP) StreetCare – Education Team</p>	
3.	<p>Minutes of Previous Meeting</p> <p>The minutes of the meeting held on 11th August 2007 had been previously circulated and were agreed as an accurate record.</p>	
4.	<p><u>Matters Arising from Minutes of 4th August</u></p> <p>(i) Brondesbury Park Ward Refuse bins not being returned properly has improved. Monitoring to continue.</p> <p>(ii) 7 Drayton Road 5(a)3 No problems since 4th June</p> <p>(iii) Spillages PB reports that he will check all refuse trucks to ensure they are equipped with shovel and broom.</p> <p>(iv) Drop Off Points List supplied by DL. To be checked and confirmed or suitable alternatives given.</p> <p>(v) Abbeydale Shrub Sites MOB reported an improvement. Monitoring to continue.</p> <p>(vi) Wembley Alleyway Alley at side of Brent House needs immediate clearing of weeds and vegetation. JFM to inform MOB of time schedule for clearance.</p> <p>(vii) Crown Walk 5(a)3 Refuse collections to be monitored for 1 more week</p>	<p>BC/PB</p> <p>Completed</p> <p>Completed</p> <p>DL/SC</p> <p>MOB/JFM</p> <p>MOB/JFM</p> <p>JR/PB</p>

	<p>(viii) 1 Brondesbury Park 6(a)1 DL reported he spoke to crew who confirmed that this was a green box contaminated with food. No further action</p> <p>(ix) 33 Ashcombe Park 6(b)1 Regular missed green bin collection. To be monitored by Veolia and SC for 1 more week.</p> <p>(x) Enforcement Project Up-date 6(b)2 All missed days should be completed by Friday.</p> <p>(xi) Wembley Hill Road, Tolkynton 7(a)1 No more problems. Village manager aware</p> <p>(xii) Cecil Ave Car Park, Wembley Central 7(a)2 Big improvement. Will be raised again if standards fall</p> <p>(xiii) Harrow Road, Tolkynton 7(a)3 Side roads looking better. More resources are being used.</p> <p>(xiv) Winchelsea Road, Stonebridge 7(a)4 Weeds all cleared</p> <p>(xv) Disraeli Road Car Park 7(a)5 JFM reported Tyres and other fly tips removed this morning.</p> <p>(xvi) Cricklewood Broadway, Mapesbury 7(a)6 JFM reported an extra sweeper has been introduced and this should resolve the problem. Monitoring to continue.</p> <p>(xvii) Night Time Cleaning 7(a)10 JFM reported that the pilot worked well. MOB agreed that there was an improvement in the morning.</p> <p>(xviii) Dudden Hill 7(a)11 MOB reported an improvement. To be monitored for 1 more week unless problems arise.</p> <p>(xix) BIO Sacks 7(b)1 TT reported 20,000 ordered to be delivered to Alperton. Should arrive within 3 weeks.</p> <p>(xx) West London Composting 7(b)2 Please see item 7(b) for fuller report.</p> <p>(xxi) Kilburn Village 7(b)3 No early start to leafing in Kilburn. See 7(b) for further report</p>	<p>BC/DL</p> <p>MOB/DL</p> <p>Completed</p> <p>Completed</p> <p>Completed</p> <p>MOB/JFM</p> <p>Completed</p> <p>Completed</p> <p>BC/JFM</p> <p>Completed</p> <p>MOB/JFM</p> <p>Completed</p> <p>Completed</p> <p>Completed</p>
5.	<p><u>Refuse Issues</u></p> <p>5(a) Household Residue Waste</p> <p>5(a)1 No Work to Late Cleaning Crew PB requested that SC Officers stop giving work to Rudi's team that are the responsibility of the Refuse team. This causes duplication when the refuse crew attend the following day and the work is already complete. To be raised with TP by PB.</p> <p>5(b) Bulky Refuse</p>	<p>PB</p>

	<p>No new information.</p> <p>5(c) Bin, Box & Compost Delivery and Fridge Collections A fridge reported on Contender on Saturday on a Zone 1 was still in situ on Tuesday morning. JFM requested telephone or text contact by officers at weekends as the office is un-manned. This may change when the new operations centre is up and running.</p> <p>5(d) WEEE Collections</p> <p>5(d)1 Deliveries to Twyford TT reported that 3 vehicles are doing it right. TT will try to produce tonnages for WEEE for next meeting</p>	MOB/PB
6.	<p><u>Recycling Issues</u></p> <p>6(a) Green Box</p> <p>6(a)1 Christmas Working DL requested the working arrangements for Christmas period. JR to email IS and CW with the request.</p> <p>6(a)2 Drop Off Points – Plastics and tins DL produced 6 suggested drop-off points to enable the complete collection of plastics and cans. The compartments for plastics and cans on the stillage vehicles only have the capacity for half the round so a support vehicle is currently being used to off-load tins and plastics from all stillage vehicles halfway through their rounds. With the same day collections starting on 1st October the vehicles will be working all over the Borough on every day, and not in specific areas of the Borough, hence increasing the waiting time for transferring these items. A previous meeting had agreed transfer points where if there is going to be a delay for the support vehicle arriving then the items will be off loaded into large builders' bags and left at 6 designated collection points. The items should never be awaiting collection longer than 1 hour and it is anticipated that the average waiting time will be 15 to 30 minutes. The following are the designated collection points awaiting confirmation from the SC Team Leaders. If any points are thought inappropriate DL asked for alternative suggestions: -</p> <ul style="list-style-type: none"> • East Lane entrance to Vale Farm Sports ground car park by the bring banks. • Fryent Way southbound lay-by. • Parkside, by the bring banks adjacent to Gladstone Park. • Kendal Road, by the bring banks adjacent to Gladstone Park. • Longstone Avenue, by the bring banks. • Chevening Road, by the bring banks. <p>If any of these locations aren't suitable could DL be informed and alternative suggestions given to him please.</p> <p>6(b) Green Bin No new information</p> <p>6(c) Bring Banks No new information</p> <p>6(d) Estate banks No new information</p> <p>6(e) Schools No new information</p>	<p>JR/DL</p> <p>3 Team Leaders DL&DG</p>

7.	<p><u>Street Cleaning Issues</u></p> <p>7(a) General Street Cleaning</p> <p>7(a)1 <i>Kenton Ward</i> Rectification proformas with photos were produced for the following locations: - <ul style="list-style-type: none"> • Draycott Avenue • Gooseacre Lane • The Leys • Preston Hill j/w Kenton Road </p> <p>7(a)2 <i>Fryent Ward</i> Rectification proformas with photos were produced for the following locations: - <ul style="list-style-type: none"> • Oak Tree Dell • The Grove • The Ridgeway • Wakeman's Hill Avenue • Burgess Avenue • Ridge Close • Stewart Close • Derwent Avenue <p>All rectifications were for weeds that Veolia had been asked but failed to clear over a long period.</p> </p> <p>7(a)3 <i>Voice Mail</i> It was high-lighted that some Veolia phones didn't have voice mail. This was agreed to be unacceptable and should be rectified as soon as practicable.</p> <p>7(a)4 <i>Dudden Hill Foremen</i> After questions JFM reported that there will be 2 working foremen in the Dudden Hill Village as soon as possible.</p> <p>7(a)5 <i>Mapesbury Alleyways</i> JFM requested clarification on the alleyways in Mapesbury. He thought they looked more like private back alleyways to gardens rather than public highway. JR assured him they were on the specification and the Village Manager was aware. To be raised next week when BC returns from holiday</p> <p>7(a)6 <i>Dudden Hill Sweeper</i> MOB requested clarification of the schedule for the new barrow beat in the Burnley Road area.</p> <p>7(b) Leafing/Blossom Fall</p> <p>7(b)1 <i>Start Date</i> After discussion and drawing on the experience of all at the meeting it was decided that the leafing programme should start on Monday 24th September. Weekly reports on staffing and recycling levels to be made weekly, starting on 25th September 2007. Monitoring of the teams by Ward Officers will take place.</p> <p>7(b)2 <i>Recycling of fallen Leaves</i> TT will approach Twyford and WLC to investigate the best tipping site. Problems were discussed that could occur at WLC with regard to grit and oil infected dust swept up from the road. It was agreed that training should be given to the operatives to ensure maximum tonnages for recycling and minimal rejections. This would mean</p>	<p>JR./JFM</p> <p>JR/JFM</p> <p>JFM</p> <p>Information</p> <p>BC/JFM</p> <p>MOB/JFM</p>
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	<p>careful collections with litter and other inappropriate debris being removed prior to collection.</p> <p>7(c) Gritting No new information</p>	
8	<p><u>Other Issues</u></p> <p>8(a) Wembley Events</p> <p>8(a)1 Last Event No new information</p> <p>8(a)2 Next Events There is another event on Saturday 13th October. England –v- Croatia footway.</p> <p>8(b) On Street Recycling No new information</p> <p>8(c) Special Projects No new information</p> <p>8(d) Statistics</p> <p>8(d)1 Missed Collections JR had prepared figures. These showed the following:- Domestic Refuse – drop last week from 96 to 60 missed bins, BVPI target of 42. Green Box – rise last week from 41 to 46 missed bins, BVPI target of 31. Organic – drop last week from 80 to 65 missed bins, BVPI target of 24.</p> <p>8(d)2 Rectification Points JR reported 5993 points for last week. The highest total since the start of this contract. No progress on the new Crystal Reports to assist with disseminating the information contained in the rectifications.</p> <p>8(d)3 Rectification Points JFM presented several Contender reports with false rectification points. JR agreed that some algorithms were wrong and that this had been high-lighted to Senior Managers but had not yet been corrected after the contract had been in operation for 6 months. This had been reported and reported several times in minutes of these meetings. JR took the following a sample of the reports to check being 307658, 307657, 307656, 307650, 307608.</p>	<p>Information</p> <p>JR/JFM</p>
9.	<p>Date of Next Meeting</p> <p>The next meeting will be held at 10am on Tuesday 25th September 2007 in the meeting room at StreetCare on the first floor (West wing) of Brent House.</p>	