



Foreign, Commonwealth
& Development Office

Information Rights Unit
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www.gov.uk/fcdo

Luke Hinchliffe

19th April 2023

request-962060-
50c48d2c@whatdotheyknow.com

Dear Luke Hinchliffe

FREEDOM OF INFORMATION ACT 2000 - REQUEST REF: FOI2023/06188

Thank you for your email of 20th March asking for information under the Freedom of Information Act (FOIA) 2000. You asked:

Timeframe: 1 Jan 20 - 13 Mar 23

1. A copy of the department's policies on crisis management that were in effect during this period.

2. A copy of the department's crisis response and recovery plans including, but not limited to, the crisis management structure and the processes that the FCDO used during this period.

3. Copies of any reviews conducted during the timeframe of these policies and plans.

4. Minutes or records of decisions of governance meetings discussing the department's policies and plans on crisis management.

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I can confirm that the FCDO does hold information relevant to your request.

Section 12 of the Freedom of Information Act makes provision for public authorities to refuse requests for information where the cost of dealing with them would exceed the appropriate limit. The limit has been specified in the Freedom of Information and Data Protection (Appropriate Limit and Fees) Regulations 2004. For central government the appropriate limit is set at £600. This represents the estimated cost of one or more persons spending 3 ½ working days in determining whether the Department holds the information, and locating, retrieving and extracting it.

Your request as presently formulated is widely-framed and covers a time period of over three year. I estimate that it will take more than 3 ½ working days to locate, retrieve and extract this information. In these circumstances we are not obliged under the Act to comply with your request. You may therefore wish to refine your request to narrow its scope to bring it within the appropriate limit, for example by making your questions much more specific, reducing the number of questions and/or shortening the timescale of your request.

Please note that any new request will be given a separate reference number and we will then consider whether we can provide the information requested within the appropriate cost limit. This would of course be subject to the consideration of whether any of the other exemptions under the FOI Act apply.

If you would like a review of our decision, please write to Information Rights Unit, Foreign, Commonwealth & Development Office, Room WG.75, King Charles Street, London, SW1A 2AH. Email: information.rights@fcdo.gov.uk Please note you have 40 working days to do so from the date of this letter.

You can apply directly to the Information Commissioner. However, the Information Commissioner will not normally make a decision unless you have first exhausted the complaints procedure provided by the FCDO. The Information Commissioner can be contacted at: Information Commissioner's Office, Wycliffe House, Water Lane, Wilmslow, Cheshire SK9 5AF, or online at <https://ico.org.uk/make-a-complaint/>

Yours sincerely,

Information Rights Unit

For information about how the FCDO handles personal information please see our [Personal Information Charter](#)