



24 April 2017

By email to: request-402623-9e518490@whatdotheyknow.com

Dear A Jane

I refer to your Freedom of Information request received on 21 April 2017 about catering, cleaning, and security.

I can confirm that the University does not hold the information requested.

Where information is "not held", this is in terms of section 17 of the Freedom of Information (Scotland) Act 2002, and is set out below.

Your enquiry and the University's response.

Please see appendix.

This concludes the University's response.

Your right to seek a review of how your information request was managed

If you are not satisfied with our response or our reasoning set-out above, you have 40 working days in which to require a review of our decision. Any such request should be put in writing and should be sent to the University Secretary, Abertay University, at the address provided below. The request should:

- (a) detail your request for a review of our decision to be undertaken
- (b) describe the nature of your original request
- (c) explain the reasons why you are dissatisfied with our response

University Secretary
Abertay University
Bell Street
Dundee
DD1 1HD
Tel (01382) 308016

E-mail: S.Stewart@abertay.ac.uk

If you remain dissatisfied with how your request for information has been dealt with, you also have the right, in terms of section 47 of FOISA and within 6 months, to apply to the Scottish Information Commissioner for a decision as to whether we have handled your request properly.

Information relating to your right to seek review is available from the Scottish Information Commissioner's website:

<http://www.itspublicknowledge.info>

or by contacting the Scottish Information Commissioner's Office at the following address:

Scottish Information Commissioner,
Kinburn Castle,
Doubledykes Road, St Andrews,
Fife KY16 9DS

Telephone: 01334 464610

Fax: 01334 464611

E-mail: <mailto:enquiries@itspublicknowledge.info>

Website: <http://www.itspublicknowledge.info>

Or via the SIC's online appeals service

<http://www.itspublicknowledge.info/YourRights/Unhappywiththeresponse/AppealingtoCommissioner.aspx>

If you are unhappy with the Commissioner's decision, you also have the right to appeal further to the Court of Session, on a point of law only, under section 56 of FOISA. Please refer to the Commissioner's website (details above) for further information about your right of appeal to the Court of Session.

Yours sincerely,

FOI Processing

Academic Registry
Abertay University

Abertay University is a registered Scottish charity, no. SC016040

Appendix

I would like to request further information about the University's catering, cleaning and security services.

Please can the University indicate whether each of their cleaning, catering, and security services are contracted out, or delivered in-house.

The University's catering, cleaning and security services are in-house.

If any of your cleaning, catering, and security services are contracted out, please provide the following details for each outsourced contract (in excel format):

1 Contract name

Nil return. Information not held.

2 Contract start date

Nil return. Information not held.

3 Contract end date

Nil return. Information not held.

4 If there is the potential to extend the contract beyond the end date, and if so, by how many years

Nil return. Information not held.

5 Annual contract value

Nil return. Information not held.

6 Name of the current contractor

Nil return. Information not held.

7 The contact details of the person responsible for procuring the services

Not applicable. Information not held.
