

LETTER BEFORE ACTION-DO NOT IGNORE

NOTICE OF INTENDED BANKRUPTCY PROCEEDINGS

Council Tax Arrears
Account:
Date:

This Authority has been granted Judgement against you on the following dates for the following amounts:

HEARING DATE	ENFORCEMENT AMOUNT	COSTS
--------------	--------------------	-------

I must now inform you that unless you contact this Authority with a realistic offer of payment before --.--,---- we will be seeking to enforce bankruptcy proceedings against you. This will take the effect of:

STATUTORY DEMAND

This letter is a formal demand for payment of £?? plus any accrued interest. If we do not receive payment or a realistic payment schedule, we will be serving a statutory demand on you. This is a document which comes before the issue of a bankruptcy petition, and if you do not pay the debt in full within 21 days after you are served, this is sufficient evidence that you are unable to pay your debts as they fall due, and would allow the Authority to issue a bankruptcy petition against you.

BANKRUPTCY PETITION

If a bankruptcy petition is issued at court and you then pay your debt you will be entitled to have the petition dismissed, however we will still seek an order that you are liable for our costs of the bankruptcy proceeding. The amount of these costs will be significant and as a guide will be in the region of **£1,600.00**.

BANKRUPTCY ORDER

Should the debt remain unpaid at the bankruptcy hearing, then the **court** can make an order declaring you bankrupt. Should this come about then **any** assets you own, **including** your interest in your **home** will vest in the Official Receiver. **You** will no longer have any interest in your home. The Official Receiver may appoint a Trustee in bankruptcy that will realise your assets, to pay your debts and the expense of your bankruptcy, which could of course involve taking possession of your property and selling it. This would also involve any other debts you may have outstanding and **NOT** just the overpayment debt. If a trustee is appointed, then their costs would also be paid from your estate which again would be significant and could be in the region of **£15,000 to £25,000**.

YOUR HOME

This is a serious matter, and your home is at risk if you are declared bankrupt. We urge you to take independent legal advice **immediately**, from either a solicitor or the Citizens Advice Bureau. You can find more advice at www.insolvency.gov.uk/otherinformation/supportadvice.htm .If a bankruptcy order is made this will have a very detrimental effect on your credit rating.

A bankruptcy order can still be made even if you refuse to acknowledge the proceedings or agree to them. You should try and reach settlement or an agreement before ---.---.---- to avoid significant costs, which would be taken from your estate should a bankruptcy petition be granted by the courts.

Please contact me immediately on COURT OFFICERS TELEPHONE NUMBER: **0208 227 2279**

██████████
Court Officer
2nd Floor
Roycraft House
Linton Road
Barking
IG11 8HE
████████████████████

