

Neil Shepherd

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Information Governance Team
Corporate Services and Digital
County Hall
Bythesea Road
Trowbridge
Wiltshire
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Our ref:RFI - ENQ08346-REQ001

13 December 2017

Dear Mr Shepherd,

Thank you for your request for information dated 13 December 2017, relating to ERP Information.

Your request is being considered and if the information is held you will receive the information requested within the statutory timescale of 20 working days of receipt of your request as defined by the Freedom of Information Act 2000 and Environmental Information Regulations 2004.

I may contact you during that time if the request needs to be clarified; this is to ensure that we provide you with the information you require.

Please note that some information you have requested may not be provided to you; this will only be information that can be withheld by law. If we find it necessary to withhold any information we will explain our reasons for doing so at the same time as we provide you with your copy of any information that can be released to you.

Yours sincerely

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