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**United Lincolnshire  
Hospitals**  
NHS Trust

Via E-Mail: William Wetherell [request-881267-2495ab37@whatdotheyknow.com](mailto:request-881267-2495ab37@whatdotheyknow.com)

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Ref – 230/22

2 September 2022

Dear Mr Wetherell

We would like to apologise for the delay in responding to your freedom of information request dated 24 July 2022 regarding EPRR Planning. The questions you raised along with their answers can be found below:

I am conducting a study of the emergency preparedness of NHS Acute Trusts in England. I am using the emergency and disaster management module of the Hospital Safety Index checklist of the World Health Organisation. The study is part of an MSc in Crisis & Disaster Management at the University of Portsmouth. Under the provisions of the Freedom of Information Act 2000, I am writing to request the following information. This information relates to the NHS England Emergency Preparedness, Resilience and Response Framework in general and section 10, "Cycle of preparedness", subsection 2, "Planning", and subsection 4, "Exercising", and section 12, Incident Response", in particular. Please note that the much of the information requested is only records of the existence of current plans, reviews, updates, training and tests and not the contents of the plans, reviews, updates, training and tests themselves. For clarity, to minimise the cost of my request and to prevent the disclosure of any sensitive information, I have enumerated the information I am requesting and specified how it could be provided. If you do not hold some of this information then I ask you to confirm explicitly that you do not hold it. Given the potentially sensitive nature of this information, I ask you to redact any exempt information instead of refusing disclosure. This would be in accordance with guidance on best practice from the Information Commissioner's Office.

Hospital emergency and disaster response and recovery planning  
Hospital emergency or disaster response plan

1. How the plan(s) is to be accessed in an emergency. (Can be answered with locations in general terms such as wards, departments, laboratories etc. but I am not requesting any information that would prejudice security or the prevention of crime.) **We can confirm that there are hard copies in locations on each site, and these are also available on our internal Trust intranet and Resilience Direct.**
2. The date(s) of the most recent review(s) or update(s) of the plan(s). (Can be answered with a date or dates.) **2022.**

Hospital hazard-specific subplans (for example CBRN)

3. Any record of the existence of current documented hazard-specific response subplans for the most likely external and internal emergency scenarios. (Can be answered yes / no.) **Yes.**
4. How the subplans are to be accessed in an emergency. (Can be answered with locations in general terms such as wards, departments, laboratories etc. but I am not requesting any information that would prejudice security or the prevention of crime.) **Please see the answer provided to Question 1 above.**

5. The date(s) of the most recent review(s) or update(s) of the plan(s). (Can be answered with a date or dates.) **2022.**

Procedures to activate and deactivate plans

6. Any record of the existence of current procedures for when, how and by whom emergency response plan(s) are activated and de-activated. (Can be answered yes / no.) **Yes.**
7. Any record that staff who can activate or de-activate the emergency response plan(s) have been trained in this. (Can be answered yes / no.) **Yes.**
8. The date(s) of the most recent test(s) of the above procedures. (Can be answered with a date or dates.) **2022.**

Hospital emergency and disaster response plan exercises, evaluation and corrective actions

9. The date(s) of the most recent test(s) of the emergency response plan(s), including date(s) of test(s). (Can be answered with a date or dates.) **2022.**
10. Any record that the emergency response plan(s) have been updated because of the results of tests. (Can be answered yes / no.) **Yes.**

Hospital recovery plan

11. Any record of the existence of a current documented all-hazards hospital recovery plan or plans that define(s) actions to be taken to recover normal functions of the hospital after an emergency or disaster. (Can be answered yes / no.) **Yes.**
12. Any record of how the plan(s) is to be accessed. **Please see the answer provided to Question 1 above.**
13. The date of the most recent review(s) or update(s) of the plan(s). (Can be answered with a date or dates.) **2022.**

I trust that this information answers your request; however, if you are unhappy with the service you have received and wish to make a complaint or request a review of our response, you should write to the Chief Executive at the address given above.

If you are not content with the outcome of your complaint, you may apply directly to the Information Commissioner for a decision. Generally, their office cannot make a decision unless you have exhausted the complaints procedure provided by United Lincolnshire Hospitals NHS Trust.

The Information Commissioner can be contacted at: The Information Commissioners Office, Wycliffe House, Water Lane, Wilmslow, Cheshire SK9 5AF.

Yours sincerely



Jayne Warner  
**Trust Secretary**