

08 July 2022

William Wetherell

Dear William Wetherell

**Re: FOI request FOI202223/088**

Further to your request under the Freedom of Information Act 2000, please find a response to your questions below.

Under the provisions of the Freedom of Information Act 2000, I am writing to request the following information. This information relates to the NHS England Emergency Preparedness, Resilience and Response (EPRR) Framework in general and section 10, "Cycle of preparedness", section 13, "Concepts of command and control" and section 14, "NHS command and control", in particular.

Please note that the much of the information requested is only the records of the existence of committee membership, a meeting, training and responsibilities, and activities, list(s), procedures, mechanisms, arrangements and exercises and not the contents of the membership, meeting, training, responsibilities, activities, list(s), procedures, mechanisms, arrangements and exercises themselves.

Q1 Coordination of emergency and disaster management activities

A1 Yes

Q2 Hospital Emergency / Disaster Committee-  
Any record of the current existence of a multi-departmental and multidisciplinary committee to coordinate EPRR measures. If such a committee exists then any record of which departments and disciplines are represented on it and the date the committee most recently met.

A2 Yes, Emergency Preparedness Group, last met 30th June 2022.

Q3 Committee member responsibilities and training-  
If such a committee above exists then any record that committee members have received training for their role on the committee and any record that committee members have been assigned specific responsibilities.

A3 Yes, listed within EPRR Policy and Emergency Preparedness Terms of Reference.

Q4 Designated emergency and disaster management coordinator-  
Any record of the current existence of a hospital emergency / disaster management coordinator. If such a co-ordinator exists then any record of what whole time equivalent of

their time is devoted to emergency and disaster management.

A4 Yes

Q5 Preparedness programme for strengthening emergency and disaster response and recovery-  
Any record that activities to strengthen EPRR have been implemented in the past 12 months.

A5 Yes

Q6 Hospital incident management system-  
Any record of the current existence of list(s) of key personnel roles in a hospital incident management system for the command, control and coordination in an emergency or disaster response. If such list(s) exists then any record of the existence of corresponding key personnel role action procedure documents

A6 Yes

Q7 Emergency Operations Centre (EOC)-  
Any record of the current existence of a designated Incident Coordination Centre. If such an Incident Coordination Centre exists then any record of whether it has full immediate operational capacity in an emergency.

A7 Yes

Q8 Coordination mechanisms and cooperative arrangements with local emergency / disaster management agencies-  
Any record of the existence of current formal co-ordination or co-operation mechanisms or arrangements between the Trust and emergency/disaster management agencies (e.g. local authorities, police services, fire and rescue services, civil society organisations) in order to support Trust functions in time of emergency or disaster.

If such mechanisms or arrangements above exist then any record of the most recent exercise(s) to test them, including date(s) of exercise(s).

A8 Yes

Q9 Coordination mechanisms and cooperative arrangements with the healthcare network-  
Any record of the existence of current formal co-ordination or co-operation mechanisms or arrangements between the Trust and other healthcare providers in order to support Trust functions in time of emergency or disaster.

If such mechanisms or arrangements above exist then any record of the most recent exercise(s) to test them, including date(s) of exercise(s).

A9 Yes

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Should you not be happy with the information provided you have a right to request a review of our response. In the first instance this should be addressed to:

Information Governance Manager  
Eaton Road  
Liverpool  
L12 2AP

If you ask for a review and are dissatisfied with the outcome, under Section 50 of the Freedom of Information Act you then have a right of appeal to the Information Commissioner. The Information Commissioner's address is:

Information Commissioner's Office  
Wycliffe House  
Water Lane  
Wilmslow  
Cheshire  
SK9 5AF

Yours sincerely

**Information Governance Team  
Alder Hey Children's NHS Foundation Trust**