



**Freedom of Information**  
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27<sup>th</sup> July 2022

Dear Dr Wetherell

Further to your application to access information under the Freedom of Information Act (ANHSFT REF. 5855) please find our response below.

1. How the plan(s) is to be accessed in an emergency. (Can be answered with locations in general terms such as wards, departments, laboratories etc but I am not requesting any information that would prejudice security or the prevention of crime.) **Copies are available on intranet, hard copy in ICC and through partner organisations.**

2. The date(s) of the most recent review(s) or update(s) of the plan(s). (Can be answered with a date or dates.) **July 2021**

Hospital hazard-specific subplans (for example CBRN)

3. Any record of the existence of current documented hazard-specific response subplans for the most likely external and internal emergency scenarios. (Can be answered yes / no.) **Yes**

4. How the subplans are to be accessed in an emergency. (Can be answered with locations in general terms such as wards, departments, laboratories etc but I am not requesting any information that would prejudice security or the prevention of crime.) **Available on intranet or hard copy in applicable departments**

5. The date(s) of the most recent review(s) or update(s) of the plan(s). (Can be answered with a date or dates.) **We have a range of hazard specific plans, all are in date**

Procedures to activate and deactivate plans

6. Any record of the existence of current procedures for when, how and by whom emergency response plan(s) are activated and de-activated. (Can be answered yes / no.) **Yes**

7. Any record that staff who can activate or de-activate the emergency response plan(s) have been trained in this. (Can be answered yes / no.) **Yes**

8. The date(s) of the most recent test(s) of the above procedures. (Can be answered with a date or dates.) **Activated during Covid, according to NHSE regulations activation of plans, removes need for test.**

Hospital emergency and disaster response plan exercises, evaluation and corrective actions

9. The date(s) of the most recent test(s) of the emergency response plan(s), including date(s) of test(s). (Can be answered with a date or dates.) **Plan has been implemented in last year, as per 8, exercise not required**

10. Any record that the emergency response plan(s) have been updated because of the results of tests. (Can be answered yes / no.) **Yes**

Hospital recovery plan

11. Any record of the existence of a current documented all-hazards hospital recovery plan or plans that define(s) actions to be taken to recover normal functions of the hospital after an emergency or disaster. (Can be answered yes / no.) **Yes**

12. Any record of how the plan(s) is to be accessed. **Via Intranet**

13. The date of the most recent review(s) or update(s) of the plan(s). (Can be answered with a date or dates.) **April 2022**

We trust you find our response helpful. If you feel we are not complying with our publication scheme, you feel your request has not been properly handled, or you are dissatisfied, you can write within 40 working days to Brendan Brown, Chief Executive at the address below to request a review. You also have the right to complain to the Information Commissioner under section 50 of the Freedom of Information Act 2000 if you are dissatisfied with the outcome of that review. Unless identified as another party's copyright, you may use and re-use the information we have provided (not including logos or photographs), free of charge in any format or medium, under the terms of the Open Government Licence which can be viewed via the link below.  
<http://www.nationalarchives.gov.uk/doc/open-government-licence/version/3/>

With kind regards

Yours sincerely

Jenny Pope (Head of Information Governance and DPO)  
Airedale NHS Foundation Trust and Bradford Teaching Hospitals Foundation Trust