

Our ref: 247943148
SFC Project Code: F18002

25 July 2017

Annette Bruton
Principal and Chief Executive
Milton Road Campus
24 Milton Road East
Edinburgh
EH15 2PP

Dear Annette,

College Energy Efficiency Pathfinder (CEEP)

I am writing to confirm that the Scottish Funding Council (SFC) is pleased to offer funding of up to £2,154,918 to Edinburgh College, for works conducted as part of Scottish Government's College Energy Efficiency Pathfinder (CEEP).

This funding will allow Edinburgh College to procure energy efficiency savings through Energy Conservation Measures (ECMs) which will be agreed with and delivered by Amaresco on behalf of Edinburgh College.

Please note this supersedes a previous offer of up to £2,147,434 which I wrote to you about on 10 July 2017.

The funding will be paid over academic year 2016-17.

Conditions of funding

This funding is offered in accordance with SFC's Financial Memorandum subject to the requirements of the tender exercise which was concluded in February 2017, the

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Apex 2
97 Haymarket Terrace
Edinburgh
EH12 5HD
T 0131 313 6500
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attached requirements for Strategic Funding grants, and the following specific conditions:

- All works relating to CEEP will be concluded by 31 August 2017.
- Funding will be used to pay Amaresco to retrofit ECMs agreed between Amaresco and Edinburgh College to the College estate.
- We expect you to report the impact on carbon emissions as part of your Outcome Agreement reporting until 2020. For the purposes of this project, SFC will be monitoring from 2018.

Outcomes

We are administering funds on behalf of Scottish Government to support CEEP in the achievement of its key outcomes, which in turn supports the delivery of our Strategic Outcomes on

- Outcome 1: High quality teaching and learning (access to learning, success in learning, progression from learning)
- Outcome 3: Greater innovation in the economy (national strategy and practice, strategic investment, enterprise and creativity, international)

The outcome of this funding is that Edinburgh College will achieve a reduction in carbon emissions and accrue Energy Efficiency savings which can be reinvested into its estate.

Monitoring and evaluation

Edinburgh College is required to submit an end of award report which includes a final financial statement and can do so at any point after 31 January 2019 (Milestone 2), but by 30 September 2019 at the latest.

Please note we only require a single end of award report which covers the total amount of £2,154,918 allocated to your institution in this letter and our letter of 10 July.

The report should detail the work undertaken to your estate as part of the Pathfinder, the effectiveness of the investment in achieving its outcomes and the impact it has created. The final financial statement should account for the use of funding over the full period of the award. Please note: this will apply even if you decide not to make the Milestone 2 payment.

SFC may contact you to request any additional information it requires.

We expect colleges, universities, and partner organisations to be accessible and diverse. You are required to demonstrate how you/this project contributed to the delivery of the Public Sector Equality Duty and the Scottish Specific Duties (Equality

Act 2010), in your end of award report. You should also report on how you fulfilled any commitments, resulting in improvements or mitigation, set out in the Equality Impact Assessment which was undertaken for this funding.

Details and guidance on the reporting arrangements and the template for the annual, end of award, and financial report are available to download from our website at www.sfc.ac.uk/funding/Strategicinvestments/StrategicInvestments.aspx. The outcomes of the investment should also be reported through your Outcome Agreement.

We have adopted an impact evaluation framework for our strategic investments. If we wish to include you in this work we will contact you after your funding has ended.

Payment of funding

This additional payment will be made in one instalment in July 2017.

Please note that we cannot make any payments until you have accepted this offer of grant in writing. To accept the offer, please sign a copy of this letter and return to [REDACTED] no later than Wednesday 26 July 2017.

You should contact [REDACTED] if you have any queries about this offer of funding.

Yours sincerely

[REDACTED]

 **John Kemp**
Interim Chief Executive

Enc: Requirements for Strategic Funding grants
Payment profile

cc:

[REDACTED]

Acceptance of grant

Project code: F18002 - College Energy Efficiency Pathfinder (CEEP)

I accept this offer of funding of up to £2,154,918 in academic year 2016-17 on behalf of Edinburgh College from SFC, on behalf of Scottish Government, for works undertaken as part of the College Energy Efficiency Pathfinder (CEEP). I agree to comply with SFC's Financial Memorandum and conditions of funding, and the monitoring and evaluation requirements as outlined in the offer of grant.

Name:

Position:

Signed:

Date:

Requirements for Strategic Funding grants

1. You (Edinburgh College) must use the grant to achieve the objectives and outcomes that you provided in your proposal and that we (SFC) agreed.
2. You must seek our agreement in advance for any alterations to the objectives or outcomes of the project/programme of work. You must also tell us immediately of any actual or anticipated problems with the project/work which are likely to affect the timetable, outcomes, or cost of the project. We may request additional reports if necessary.
3. If your pattern of spend differs significantly from the budget provided in your proposal, you must notify us as soon as possible.
4. We may audit the relevant project documentation to satisfy ourselves that you have used the grant appropriately and have met the conditions of grant.
5. We may suspend payments or recover grant paid if you do not comply with any of the conditions of grant or monitoring and evaluation requirements.
6. The nominated contact must act on behalf of your institution and accept responsibility for monitoring the use of the grant. You must notify us as soon as possible if the named contact changes.
7. You must consult us in advance of any publicity arrangements for the project/work so that we can advise on our inclusion in signage, advertising, media releases, and at events.