



Scottish Funding Council

Promoting further and higher education

Our ref: 247755843

SFC Project Code: F18002

Comhairle Maoinachaidh na h-Alba

A' brosnachadh foghlam adhartach agus àrd-ìre

10 July 2017

Ann Southwood
Principal
Newbattle Abbey College
Newbattle Road
Dalkeith EH22 3LL

Dear Ann,

College Energy Efficiency Pathfinder (CEEP)

I am writing to confirm that the Scottish Funding Council (SFC) is pleased to offer Newbattle Abbey College funding of up to £476,850 for works conducted as part of Scottish Government's College Energy Efficiency Pathfinder (CEEP). This funding will allow Newbattle Abbey College to procure energy efficiency savings through Energy Conservation Measures (ECMs) which will be agreed with and delivered by Amaresco on behalf of Newbattle Abbey College.

The funding will be paid out in academic year 2016-17.

Conditions of funding

This funding is offered in accordance with SFC's Financial Memorandum subject to the requirements of the tender exercise which was concluded in February 2017, the attached requirements for Strategic Funding grants and the following specific conditions:

- All works relating to CEEP will be concluded by 31 August 2017.
- Funding will be used to pay Amaresco to retrofits ECMs agreed with Amaresco and Newbattle Abbey College to the college estate.
- We expect Newbattle Abbey College to report the impact on carbon emissions as part of your Outcome Agreement reporting until 2020. For the purposes of this project SFC will be monitoring from 2018.

Outcomes

We are administering funds on behalf of Scottish Government to support CEEP in the achievement of its key outcomes, which in turn supports the delivery of our Strategic Outcomes on

- Outcome 1: High quality teaching and learning (access to learning, success in learning, progression from learning)
- Outcome 3: Greater innovation in the economy (national strategy and practice, strategic investment, enterprise and creativity, international)

The outcome of this funding is that Newbattle Abbey College will achieve a reduction in carbon emissions and accrue Energy Savings which can be reinvested into its estate.

Monitoring and evaluation

Newbattle Abbey College is required to submit an end of award report which includes a final financial statement, and can do so at any point after 31st January 2019 (Milestone 2), but by 30th September 2019 at the latest. The report should detail the work undertaken to your estate as a result of the Pathfinder, the effectiveness of the investment in achieving its outcomes and the impact it has created. The final financial statement should account for the use of our funding over the full period of the award. Please note: this will apply even if you do not make the final Milestone 2 payment.

SFC may contact you to request any additional information it requires.

We expect colleges, universities, and partner organisations to be accessible and diverse. You are required to demonstrate how you/this project contributed to the delivery of the Public Sector Equality Duty and the Scottish Specific Duties (Equality Act 2010), in your end of award report. You will also report on how you fulfilled any commitments, resulting in improvements or mitigation, set out in your Equality Impact Assessment for this programme of works.

Details and guidance on the reporting arrangements and the template for the annual, end of award, and financial report are available to download from our website at www.sfc.ac.uk/funding/Strategicinvestments/StrategicInvestments.aspx

The outcomes of the investment should also be reported through your Outcome Agreement.

We have adopted an impact evaluation framework for our strategic investments. If we wish to include you in this work we will contact you after your funding has ended.

Payment of funding

Payment will be made in one instalment in July 2017.

Please note that we cannot make any payments until you have accepted this offer of grant in writing.

To accept the offer please sign a copy of this letter and return to [REDACTED]
[REDACTED] by **Friday 14 July**.

You should contact [REDACTED]
[REDACTED] if you have any queries about this offer of funding.

Yours sincerely

[REDACTED]
John Kemp
Interim Chief Executive

cc:

[REDACTED]

Acceptance of grant

Project code: F18002 College Energy Efficiency Pathfinder

I accept this offer of funding of up to £476,850 in academic year 2016-17 on behalf of Newbattle Abbey College from SFC, on behalf of Scottish Government, for works undertaken as part of the College Energy Efficiency Pathfinder (CEEP). I agree to comply with SFC's Financial Memorandum and conditions of funding, and the monitoring and evaluation requirements as outlined in the offer of grant.

Name:

Position:

Signed:

Date: