

DATED

2009

MARSTON GROUP
and
LEEDS CITY COUNCIL

C O N T R A C T

**FOR THE PROVISION OF BAILIFF AND DEBT COLLECTION SERVICES FOR
COUNCIL TAX AND NON DOMESTIC RATES**

Reference No LCC4102

**T N Jackson
Director of Legal and
Democratic Services
Leeds City Council
Civic Hall
LEEDS
LS1 1UR**

STD

AN AGREEMENT made the day of Two Thousand and Nine

BETWEEN Marston Group whose Registered Office is situate at 50 Broadway
Westminster London SW1H 0BL (hereinafter called "the Contractor") of the one part
and **LEEDS CITY COUNCIL** of Civic Hall Leeds LS1 1UR (hereinafter called "the
Council") of the other part

WHEREBY it is mutually agreed as follows:

1 **THE CONTRACTOR** shall and will at his or their own costs and charges provide in accordance with the terms of the Documents specified in the First Schedule hereto the goods mentioned and described in the Second Schedule hereto in the time and manner in the said Documents or any of them stipulated

2 **THE COUNCIL** shall in the same manner and subject to the several clauses restrictions and stipulations in the said Documents contained pay to the Contractor in respect of the supply of the said goods as aforesaid the price or sum mentioned or referred to in the said Second Schedule hereto

3 **THE** said Documents specified in the First Schedule hereto shall be deemed and taken to be incorporated with and to form part of these presents and all such said Documents shall be construed together as one Instrument or Contract to and for all intents and purposes and in all respects whatsoever

IN WITNESS whereof the Contractor and the Council have hereunto executed
this Agreement as a deed the day and year first before written

THE FIRST SCHEDULE hereinbefore referred to:

- Invitation to tender dated 16th June 2009
- Preliminaries
- Specifications
- General Conditions of Contract
- Form of Tender dated 7th July 2009
- Certificates dated 7th July 2009
- Declaration of Non-Collusive Tendering dated 7th July 2009
- Method Statement
- CRB Checks
- Email Confirming Revised Payment Charges

THE SECOND SCHEDULE hereinbefore referred to:

The provision of Bailiff and Debt Collection Services for Council Tax and Non Domestic Rates on an as and when required by the Council basis as more specifically described in the documents set forth in the First Schedule and under the terms and conditions and at the prices contained therein. The date for commencement of the contract is the First September 2009 and the date for completion of the contract is the Thirty First August 2011 with the option for the Council at its sole discretion to extend the Contract for a further two twelve month period(s).

THE COMMON SEAL of LEEDS CITY COUNCIL
was hereunto affixed to this deed in the presence of:

N 18 Jackson: en

Assistant Chief Executive
(Corporate Governance)

W. Best en

Chief Procurement Officer

SIGNED AS A DEED and delivered by SEAN MILLER (Director) and
STEVE NEWMAN (Director/Company Secretary)

Director

SEAN MILLER

Director/Company Secretary

STEVE NEWMAN

ELECTRONIC COMMUNICATIONS ACT 2000 (S.7)

CERTIFICATE OF AUTHENTICITY AND INTEGRITY

OF ELECTRONIC SIGNATURES

Leeds City Council, Civic Hall, Leeds, LS1 1UR and Marston Group at 50 Broadway Westminster London SW1H 0BL (hereinafter referred to as the "Parties") hereby certify that the electronic signatures incorporated into the agreement made between us, reference number LCC4102 relating to Provision of Bailiff and Debt Collection services for Council Tax and Non Domestic Rates are the authentic signatures of the Parties representatives who have authority to enter into this contract on behalf of their Party.

We further confirm that the signatures contained in the agreement are intended to have legal effect and that the integrity of the agreement and this certificate has not been tampered with.

Dated: 2/11/09

Signed
On behalf of Leeds City Council

Signed
On behalf of the Contractor

