

Carroll Julia

From: Bisatt Duncan
Sent: 25 October 2018 11:28
To: Carroll Julia
Subject: RE: Shire Hall - common land

Hi Julia,

This looks fine.

It will clearly read slightly strangely because CCC are depositing a statement with themselves.

Regards

Duncan Bisatt
Principal Lawyer



Tel: [REDACTED]
Mob: [REDACTED]

Lawyers for the Public and NfP Sectors

SRA No. 618174
Company No. 09067468

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From: Carroll Julia
Sent: 24 October 2018 18:28
To: Bisatt Duncan [REDACTED]
Cc: Macmillan John <John.Macmillan@cambridgeshire.gov.uk>
Subject: FW: Shire Hall - common land

Hi Duncan

We have completed the application form as attached.
I will send hard copy in the post tomorrow and e-mail version just to make sure.
If you have any queries please do let me know
Many thanks

Kind regards
Julia

Julia Carroll
Strategic Assets - Urban
Cambridgeshire County Council
T: 01223 699142
E: Julia.carroll@cambridgeshire.gov.uk
A: Cambridgeshire County Council, OCT1228, Shire Hall, Cambridge, CB3 0AP

From: Macmillan John
Sent: 24 October 2018 14:52
To: Carroll Julia <Julia.Carroll@cambridgeshire.gov.uk>
Subject: FW: Shire Hall - common land

John Macmillan
Group Asset Manager

Cambridgeshire County Council
T: 01223 699092
M: [REDACTED]
E: john.macmillan@cambridgeshire.gov.uk

A: Cambridgeshire County Council, OCT1228, Shire Hall, Cambridge, CB3 0AP



From: Smith Laurence
Sent: 24 October 2018 12:34
To: Macmillan John <John.Macmillan@cambridgeshire.gov.uk>
Cc: Stringer James <James.Stringer@cambridgeshire.gov.uk>; Haggett Camilla <Camilla.Haggett@cambridgeshire.gov.uk>
Subject: RE: Shire Hall - common land

Hi John,

The guidance for applicants for Landowner Deposits and the CCC application form is available on our website at <https://www.cambridgeshire.gov.uk/residents/libraries-leisure-&-culture/arts-green-spaces-&-activities/landowner-deposits/>. The completed documentation should be marked for the attention of James Stringer, Asset Information Definitive Map Officer.

Do let me know if you have any queries once you've had a read of the guidance.

Kind regards,

Laurence

Laurence Smith

Asset Information Definitive Map Manager

Direct Dial: [REDACTED]

Contact Centre 0345 045 5212

Highways Service, Box No. STA2101, Cambridgeshire County Council, Stanton Way Depot, Huntingdon, PE29 6PY

For information on public rights of way including the Definitive Map & Statement (the legal records of rights of way), please see

http://www.cambridgeshire.gov.uk/info/20012/arts_green_spaces_and_activities

Highways Service – Asset Information Definitive Map Team: Data Protection Privacy Notice

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From: Macmillan John

Sent: 23 October 2018 19:04

To: Haggett Camilla; Smith Laurence

Subject: RE: Shire Hall - common land

No the green space in front of Shire Hall which we may sell.

John Macmillan

Group Asset Manager

Cambridgeshire County Council

T: 01223 699092

M: [REDACTED]

E: john.macmillan@cambridgeshire.gov.uk

A: Cambridgeshire County Council, OCT1228, Shire Hall, Cambridge, CB3 0AP



From: Haggett Camilla
Sent: 23 October 2018 18:58
To: Macmillan John <John.Macmillan@cambridgeshire.gov.uk>; Smith Laurence
<Laurence.Smith@cambridgeshire.gov.uk>
Subject: FW: Shire Hall - common land

John,

I take it this is CCC as landowner wanting to make a s16 CROW Act deposit relating to all CCC's freehold rural land?

The Asset Information Definitive Map team undertakes CCC's duties as the Commons Registration Authority for Cambridgeshire, so it will need to come to my team manager, Laurence Smith (ccd).

Laurence, could you provide the guidance and link to our document for John please? I seem to recall that S&E have done a s31 deposit for PROW before. Could you check that it was not a combined one please?

If a s16 deposit is needed, I would suggest that it needs to make clear that it is CCC as the freehold owner of the land concerned, in order to clearly differentiate from CCC's separate role as the CRA.

Kind regards,
Camilla

Mrs Camilla Rhodes (Haggett)
Asset Manager – Information
Highways Service, Cambridgeshire County Council
Direct Dial: 01223 715621
Contact Centre: 0345 0455212

From: Macmillan John
Sent: 23 October 2018 18:47
To: Haggett Camilla <Camilla.Haggett@cambridgeshire.gov.uk>
Subject: FW: Shire Hall - common land

See below. Who would receive this deposit at CCC?

Regards

John Macmillan
Group Asset Manager

Cambridgeshire County Council
T: 01223 699092
M: [REDACTED]
E: john.macmillan@cambridgeshire.gov.uk

A: Cambridgeshire County Council, OCT1228, Shire Hall, Cambridge, CB3 0AP

From: Bisatt Duncan
Sent: 23 October 2018 12:56
To: Macmillan John <John.Macmillan@cambridgeshire.gov.uk>
Cc: Carroll Julia <Julia.Carroll@cambridgeshire.gov.uk>
Subject: RE: Shire Hall - common land

John,

The process for making a declaration involves completing the attached form (or CCC's 'version' – this is an NCC copy but I am assured that it is a standard model).

I have part completed it (to make is slightly easier to follow).

I assume that there are no public rights of way admitted over the site and that you would use the 'occupancy plan' for the redline boundary.

What is needed is:

1. The OS reference for the site;
2. Confirmation that there are no public rights admitted (or a version of the plan with them marked if there are).

I'm not sure who in Cambridgeshire deals with the receipt of this sort of declaration. Ideally we want to get their version of the form transpose the information and then get it signed and submitted. Can you find out who the contact is?

Regards

Duncan Bisatt
Principal Lawyer



Tel: 
Mob: 

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From: Macmillan John
Sent: 23 October 2018 10:54
To: Bisatt Duncan [REDACTED]
Cc: Carroll Julia <Julia.Carroll@cambridgeshire.gov.uk>
Subject: Shire Hall - common land

Duncan

You recommended a pre-emptive declaration re the Common Land. Can you get that done?

Regards

John Macmillan
Group Asset Manager

Cambridgeshire County Council
T: 01223 699092
M: [REDACTED]
E: john.macmillan@cambridgeshire.gov.uk

A: Cambridgeshire County Council, OCT1228, Shire Hall, Cambridge, CB3 0AP

Carroll Julia

From: Stringer James
Sent: 14 November 2018 08:45
To: Carroll Julia
Cc: Macmillan John
Subject: RE: Section 31(6) deposit - Shire Hall

Thanks Julia,

The updated CA16 form is all fine.

Once I have received confirmation that the payment has been made, I can record the deposit accordingly.

I would be grateful if you could let me know once the payment has been made.

Kind Regards,

James Stringer

Asset Information Definitive Map Officer

Asset Information, Box No. STA2101, Cambridgeshire County Council, Stanton Way Depot, Huntingdon,
PE29 6PY

Direct Dial: [REDACTED] / Contact Centre: 0345 045 5212



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From: Carroll Julia
Sent: 13 November 2018 17:50
To: Stringer James <James.Stringer@cambridgeshire.gov.uk>
Cc: Macmillan John <John.Macmillan@cambridgeshire.gov.uk>
Subject: RE: Section 31(6) deposit - Shire Hall

Dear James

Please find attached amended CA16 form, I hope this is now correct but please do let me otherwise. Hard copy is in the post to you.

With regards to the £250 payment our colleague [REDACTED] is arranging for this this to be made.
Any queries please let me know.

Kind regards
Julia

Julia Carroll
Strategic Assets - Urban
Cambridgeshire County Council
T: [REDACTED]
E: Julia.carroll@cambridgeshire.gov.uk
A: Cambridgeshire County Council, OCT1228, Shire Hall, Cambridge, CB3 0AP

From: Macmillan John
Sent: 13 November 2018 12:16
To: Carroll Julia <Julia.Carroll@cambridgeshire.gov.uk>
Subject: FW: Section 31(6) deposit - Shire Hall

John Macmillan
Group Asset Manager

Cambridgeshire County Council
T: 01223 699092
M: [REDACTED]
E: john.macmillan@cambridgeshire.gov.uk

A: Cambridgeshire County Council, OCT1228, Shire Hall, Cambridge, CB3 0AP



From: Stringer James
Sent: 13 November 2018 11:59
To: Macmillan John <John.Macmillan@cambridgeshire.gov.uk>
Subject: Section 31(6) deposit - Shire Hall

Hi John,

Thank you for completing the CA16 form for the deposit of a map and statement under Section 31(6) of the Highways Act 1980 and Section 15A(1) of the Commons Act 2006.

Unfortunately, the CA16 form has not been correctly filled out and I am therefore unable to accept it as a duly made deposit at this time.

Firstly, Parts B and C on the CA16 form cannot be submitted at the same time. Part B is the deposit of a statement and map, whilst Part C is a declaration of the previously deposited statement and map. DEFRA guidance of the completion of a CA16 form states:

"You cannot simultaneously deposit a highways statement and lodge a highways declaration in relation to the same land. In order for a declaration to be effective as evidence against presumed dedication, the lodging of the declaration must take place after the deposit of a statement, no more 20 years later."

I would be grateful if you could therefore amend the CA16 form to remove any text from Part C of the form. When the deposit has been accepted, then you may lodge a declaration (Part C) at a later date, but within 20 years.

Secondly, for a deposit to be considered duly made, an appropriate fee is payable to the Highways Service. As you intend to deposit a map and statement for both the Highways Act and Commons Act, we must erect site notices at Shire Hall. This is because the regulations require site notices for deposits under the Commons Act. The fee in this case would therefore be £250. A full list of our schedule of fees are available on our website at <https://www.cambridgeshire.gov.uk/business/highway-searches/>.

There are two ways in which this can be paid. Firstly, you can make a debit or credit card payment online using the brown 'Pre-Agreed Payment to Asset Information' option at <https://www.cambridgeshire.gov.uk/business/highway-searches/>. Please note that this service is not subject to VAT.

Alternatively, you could arrange for the fee to be transferred to our budget. [REDACTED]
[REDACTED] I would note that we would be unable to accept the form as duly made until the fee has been received, as per the regulations, and so if one option will be inherently quicker than the other, I would advise on the quicker one.

I will keep hold of the CA16 form and map you have submitted. The map is perfectly fine so there is no need to resubmit that.

If you have any questions, please do not hesitate to contact me.

Kind Regards,

James Stringer

Asset Information Definitive Map Officer

Asset Information, Box No. STA2101, Cambridgeshire County Council, Stanton Way Depot, Huntingdon, PE29 6PY

Direct Dial: [REDACTED] / Contact Centre: 0345 045 5212



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