

Ms. Lucy Allen
By email

3 January 2018
Our ref: 3756296

Dear Ms. Allen

Thank you for your request for information received on 22 December 2017.

This request is being handled under the Freedom of Information Act 2000.

I can confirm that the information requested is held by Harrow Council. I have detailed below the information that is being released to you.

You requested (**please see our answers in bold below**):

1. Within the council, who is the person that is responsible for emergency planning?

Kan Grover.

2. What systems does the council use when an emergency occurs? E.g. pen and paper, Excel, a system or another method?

Excel.

3. If the council uses a software system, which vendor do you use for your emergency planning solution?

We do not use a software system.

4. What is the current contract term (how long is it and when does it expire)?

There is no contract.

5. What is the value of said contract?

There is no contract.

6. If the council does not have a software system, will the council be researching the market (with the intention to buy) over the next 12 - 18 months?

We are not aiming to purchase a system.

7. If yes, when will be the council be aiming to purchase the system by?.

We are not aiming to purchase a system.

If you are dissatisfied with the way your request for information has been handled, you can request an internal review of Harrow Council's decision by writing to:

Mr Alex Dewsnap
Divisional Director – Strategic Commissioning
Harrow Council
Civic Centre
3rd Floor West Wing
Station Road
Harrow
HA1 2XF

Email: xxxx.xxxxxxx@xxxxxx.xxx.xx

If you remain dissatisfied with the handling of your request or complaint, you have a right to appeal to the Information Commissioner at:

The Information Commissioner's Office, Wycliffe House,
Water Lane, Wilmslow, Cheshire, SK9 5AF

Telephone: 0303 123 1113

Website: <http://www.ico.org.uk/complaints/handling/complain>

There is no charge for making an appeal.

Yours sincerely

Anna Batoryk
FOI Officer - Business Support
Resources
xxxx.xxxxxxx@xxxxxx.xxx.xx