

22 January 2018
Our ref: 4080496

Thank you for your request received on 14 December 2017, for the following information:

Please send me information on:

Within the council, who is the person that is responsible for emergency planning?

What systems does the council use when an emergency occurs? E.g. pen and paper, Excel, a system or another method?

If the council uses a software system, which vendor do you use for your emergency planning solution?

What is the current contract term (how long is it and when does it expire)?

What is the value of said contract?

If the council does not have a software system, will the council be researching the market (with the intention to buy) over the next 12 ' 18 months?

If yes, when will be the council be aiming to purchase the system by?

We have processed this request under the Freedom of Information Act 2000.

Response

The council holds the information requested and it is attached/ the answers to your questions are below

Within the council, who is the person that is responsible for emergency planning? *Kate Solomon*

Kate Solomon

What systems does the council use when an emergency occurs? E.g. pen and paper, Excel, a system or another method?

Whiteboard logging system in coordination with council word and Excel systems.
Soon to upgrade to Share point for logging incident actions and response

If the council uses a software system, which vendor do you use for your emergency planning solution?

No system in place.

What is the current contract term (how long is it and when does it expire)?

N/A

Further Information

If you are interested in the data that the council holds you may wish to visit Open Barnet, the council's data portal. This brings together all our published datasets and other information of interest on one searchable database for anyone, anywhere to access. <http://open.barnet.gov.uk/>

Advice and Assistance : Direct Marketing

If you are a company that intends to use the names and contact details of council officers (or other officers) provided in this response for direct marketing, you need to be registered with the Information Commissioner to process personal data for this purpose. You must also check that the individual (whom you wish to contact for direct marketing purposes) is not registered with one of the Preference Services to prevent Direct Marketing. If they are you must adhere to this preference.

You must also ensure you comply with the Privacy Electronic and Communications Regulations (PECR). For more information follow this Link www.ico.org.uk

For the avoidance of doubt the provision of council (and other) officer names and contact details under FOI does not give consent to receive direct marketing via any media and expressly does not constitute a 'soft opt-in' under PECR.

Your rights

If you are unhappy with the way your request for information has been handled, you can request a review within the next 40 working days by writing to the Information Management Team at: xxx@xxxxxx.xxx.xx. Or by post to Information Management Team (FOI) The London Borough of Barnet, North London Business Park, Oakleigh Road South, London, N11 1NP

If, having exhausted our review procedure, you remain dissatisfied with the handling of your request or complaint, you will have a right to appeal to the Information Commissioner at: The Information Commissioner's Office, Wycliffe House, Water Lane, Wilmslow, Cheshire, SK9 5AF (telephone: 0303 123 1113; website www.ico.org.uk). There is no charge for making an appeal.