

Freedom of Information Request **6006**

Our Ref: FOI 6006/DMH/FC/LB  
Date: 15<sup>th</sup> January 2020  
Name: Daniel Stonard  
Via email: Daniel Stonard <request-628166-7a3b2a88@whatdotheyknow.com>

Freedom of Information Team  
Castle Hill Hospital  
Castle Road  
Cottingham  
East Yorkshire  
HU16 5JQ

Email: [foi@hey.nhs.uk](mailto:foi@hey.nhs.uk)

Dear Daniel Stonard

Thank you for your Freedom of Information Request, please find the Trust's response attached:

1. Does the trust currently have an Electronic Document Management System (EDMS) in place?

**No**

2. If so, what EDMS is deployed? **N/A**

3. When was the system deployed? **N/A**

4. When does the contract with the EDMS supplier end or when is the review date? **N/A**

5. What is the rough spend on the EDMS either annually or total contract value (TCV)? **N/A**

6. How was the EDMS procured, i.e. via framework and if so, which one? **N/A**

7. Does the trust have an Electronic Patient Record (EPR) system in place? **Yes**

8. If so, what EPR is deployed? **Lorenzo**

9. When was the EPR deployed? **June 2015**

10. What is the value of the EPR contract, either annually or total contract value (TCV)? **The value is £218,821.**

11. When is the current EPR contract due for renewal? **June 2021**

12. Does the trust store active physical patient files in-house or off-site – **All live acute patient case note folders are stored on site. Deceased acute patient folders are stored off site until they reach the 8 year retention period, and then are confidentially destroyed.**

13. If off-site, who is the current storage provider? - **Oughtred and Harrison Ltd**

14. How many files/boxes are stored off-site – **In the region of 24,000 deceased case note folders are stored off-site at any one time.**

15. If physical files are stored on-site, roughly how many files/boxes are in the trusts library? [We estimate in the region of one million individual patient case note folders.](#)

16. How many WTE/FTE work within the library - [35.81WTE](#)

17. How many clinical appointments does the trust average each day/week/month?

[Please note: this is attended outpatient appointments at the trust.](#)

[Day = 2,030](#)

[Week = 14,201](#)

[Month = 61,586](#)

The information we have provided to you is copyrighted to the Hull University Teaching Hospitals NHS Trust and provided to you free of charge for your personal use or for other specific uses permitted in the Copyright Act. If however you wish to use the information we have provided for any commercial purposes including the sale of the information to a third party then, under the Regulations on the Re-use of Public Sector Information Regulations 2005, you must ask us for permission to do so in respect of each specific piece of such information. If we do grant such permission this may involve a licensing arrangement which may attract a fee. All information provided under Freedom of Information is deemed to be in the public domain.

If you have any queries or are unhappy with the service you have received in relation to your request and wish to request a review or make a complaint on our decision, please contact us quoting the FOI reference number. If you are not content with the outcome, you may apply directly to the Information Commissioner for a decision. Generally, the ICO cannot make a decision unless you have exhausted the complaints procedure provided by the Hull University Teaching Hospitals NHS Trust. The Information Commissioner can be contacted at: The Information Commissioner's Office, Wycliffe House, Water Lane, Wilmslow, Cheshire, SK9 5AF.

Yours sincerely

**Freedom of Information Team**