

Daniel Stonard

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Freedom of Information/RFI-1870

20 December 2019

Dear Daniel Stonard

Further to your request for information to the Trust, we are now happy to respond.

We have dealt with your request in accordance with your 'right to know' under Section 1(1) of the Freedom of Information Act 2000 (FOIA), which entitles you to be provided with any information 'held' by a public authority.

Under the FOIA, the Trust is not obligated to create information to respond to a request, only provide information held, unless an appropriate exemption applies.

You requested:

*1.Does the trust currently have an Electronic Document Management System (EDMS) in place?*

Yes

*2.If so, what EDMS is deployed?*

Windip

*3.When was the system deployed?*

2007

*4.When does the contract with the EDMS supplier end or when is the review date?*

Review date is 2021

*5.What is the rough spend on the EDMS either annually or total contract value (TCV)?*

£2075 per annum

*6.How was the EDMS procured, i.e. via framework and if so, which one?*

*7.Does the trust have an Electronic Patient Record (EPR) system in place?*

Yes

*8.If so, what EPR is deployed?*

RiO

*9.When was the EPR deployed?*

2009

*10.What is the value of the EPR contract, either annually or total contract value (TCV)?*

£235,000 per annum

*11.When is the current EPR contract due for renewal?*

January 2020

*12.Does the trust store active physical patient files in-house or off-site*

In –House

*13.If off-site, who is the current storage provider?*

N/A

*14.How many files/boxes are stored off-site*

N/A

*15.If physical files are stored on-site, roughly how many files/boxes are in the trusts library?*

375,562 files

*16.How many WTE/FTE work within the library*

6.01

*17.How many clinical appointments does the trust average each day/week/month?*

Day: 1210

Week: 8499

Month: 36833

As per the ICO guidelines AWP are obliged to point out that if you feel unhappy with the way your request has been dealt with and wish for a review via the Trust's freedom of information complaints procedure, you should write to the Chief Executive of the Trust at the above address, within 40 working days of this response, by 20 February 2020.

If you are not content with the outcome of that review, you may apply directly to the Information Commissioner for a decision.

The Information Commissioner can be contacted at:

The Information Commissioner's Office  
Wycliffe House  
Water Lane  
Wilmslow  
Cheshire  
SK9 5AF

Telephone 0303 123 1113

[www.ico.gov.uk](http://www.ico.gov.uk).

Yours sincerely

Freedom of Information Team