



FUSION
New Tasking and Change Request (NTCR) Form



Stage 1: Task Requirement (to be completed jointly by MoI & QinetiQ)

Platform

Typhoon
BBMF

Tornado
AES

FUSION Task # (50)
Version 1

MoI Requestor (Desk Officer) details

Name Tel # Email

QinetiQ Assessor (SME) details

Name Tel # Email

Priority (per DE&S / Ops list)

Number Item

Task Title

Hazard Identification Facilitator

Priority Case (by default all NTCRs will be sequenced according to priority, with low priority items being held over into the Rolling Wave reviews - please specify any reason for this task to be prioritised differently)

Urgent assistance to complete Hazard Identification work for Service Inquiry response.

STATEMENT OF REQUIREMENTS (all fields are mandatory - if not applicable please state as such)

Applicability (include Build / Design / System standards as applicable)

Facilitation of five Hazard ID workshops for Crew Escape Systems by two experienced Safety Consultants (One Hazard ID Facilitator and one Hazard ID Secretary).

Each Hazard ID workshop will be dedicated to the Crew Escape System for each aircraft type, therefore there will be a total of five hazard identifications workshops as follows: two workshops for Hawk (there are two variants: 11 and 22); one for Tornado; one for Tornado and another one for Typhoon.

Each workshop will follow the pattern below:

- Preparation: two days of preparation for the first workshop and one day preparation in between each of the other four workshops.

This preparation will include the selection of the Hazard ID technique to be used, the strategy for stakeholder management at the workshop, familiarisation brief regarding the Crew Escape System subject of the workshop and the design of the Hazard ID Report to be delivered.

This preparation will be carried out between the Combat Air (CA) representatives and the Hazard ID Facilitator from QinetiQ.

Workshop: One week duration per workshop (this includes traveling time and attendance to the meeting).

The workshop will be attended from QinetiQ by one Hazard ID Facilitator, who will co-chair this workshop together with one CA representative, and one Hazard ID Secretary who will take notes on the progress and actions of the workshop for inclusion in the Hazard ID report.

Location: RAF base to be specified for each workshop.

The workshops are estimated to take place every 3 weeks; the first workshop is forecasted to take place during the week starting on the 16th of September at RAF Valley, Anglesey, Wales. Therefore, it is envisaged that this work could be completed within 20 weeks of contract award.

Deliverables

- Hazard ID Report for each workshop (Five reports)



FUSION New Tasking and Change Request (NTCR) Form



Dependencies

- Meeting organisation for the workshops will be provided by the customer. This includes: invitation of stakeholders to the workshops; room provision; access to MOD sites and ensuring attendance of stakeholders to the workshops (the depth of the hazard identification depends on the stakeholder's knowledge and their contribution to the hazards ID workshops).
- The customer will provide the QinetiQ Hazard ID Facilitator with a brief on the Crew Escape System to be discussed at the workshop for familiarisation purposes. This will be provided to the allocated workshop preparation days.
- The typical stakeholders present at each workshop will be as follows:
 - Hazard ID facilitator and secretary for the meeting (QinetiQ) - Workshop Chair;
 - Combat Air (CA) representatives - Workshop Co-Chair;
 - Design representatives: A representative from Martin Baker and a representative from BAES;
 - Maintainer and user representatives;
 - Subject Matter Expert (SME) from the Crew Escape Systems Team (CEST);
 - Engineering Authority (EA) - Platform representative.

Related tasks

(reference existing projects or NTCRs, and explain the linkage with this task)

Not Applicable

Systems affected

(describe all affected aircraft systems, and the level of assessment required for each)

Crew Escape Systems for Hawk (T1 and T2), Tornado, Tucano and Typhoon.

Other requirements

(describe any other requirements under this task)

Not applicable

Assumptions

(document any assumptions made during the definition of the task)

Not applicable

Exclusions

(describe any aspects agreed to be excluded from the task)

Please see the dependencies detailed in the Applicability Section

Inputs required

(identify any additional information / assets required to support this task)

Please see the dependencies detailed in the Applicability Section

Outputs required

(describe the required deliverables, including format and content with TARGET delivery date)

One Hazard ID Report for each workshop (Five reports)

Impact statement

(highlight any potential impact to connected activities)

Comments

(highlight any other relevant information)



FUSION

QinetiQ

New Tasking and Change Request (NTCR) Form

Follow-up meeting required (to further clarify requirements)? Yes No

If Yes, Planned date [] Attendees []

Requirement Sign-off

M&D Requestor/SCM - confirming scope is defined (no further clarifying meetings will be required) & scope will be provided as agreed.

Signature []

Date Approved []

27/08/13

QinetiQ Assessor - confirming scope is defined (no follow up meeting will be required) & scope will be provided.

Signature []

Date Approved []

STAGE 1 APPROVAL: Authority Authorization

M&D MoB (minimum level B2/Wing Commander) - confirming all information provided is accurate & commitment to provide inputs.

Signature []

Date Approved []

FAST Fusion PM - confirming (if "Flexible Task", FAST Commercial Manager signature required)

Flexible Task RWP1 RWP2 RWP3 RWP4 RWP5 RWP6

Signature []

Date Approved [] 03/09/13

FAST Commercial Officer (if confirming decision = "Flexible Task")

Signature []

Date Approved [] 03/09/13

