

## **Terms of engagement with stakeholders beyond the EdTech Leadership Group (ELG)**

1. Members of the ELG are encouraged to discuss issues and themes raised within the ELG with other stakeholders, including educators themselves (other than in cases where they are specifically asked not to). Conversations should be in the spirit of openness and information sharing and should help ensure that diverse views feed into discussions.
2. Members of the ELG should be clear that the group is advisory in nature and conversations about the issues discussed at the ELG are intended to inform policy development and delivery regarding the use of EdTech.
3. Papers from ELG meetings should not be shared beyond ELG member's own organisations unless specifically agreed with the EdTech Team (EdTech.team@education.gov.uk)
4. If members of the group are unsure about whether particular information can be shared – they should consult with the DfE EdTech team.
5. Members of the ELG should seek to engage a diverse range of individuals (including educators) in any work they take forward as part of the EdTech Leadership Group.
6. Members of the ELG should seek out engagement with representatives that can help to ensure accessibility and inclusion are embedded into advice and proposals.
7. Members of the EdTech Leadership Group should avoid making promises to other stakeholders – there should be a recognition of the advisory role of the group and that ministers will be the decision makers.
8. Members of the EdTech Leadership Group will not discuss commercially sensitive information.
9. Members of the EdTech Leadership Group will seek to accurately reflect broader stakeholders' views when feeding them back to the group.