

Annex A

Q9. What if I don't want to sign electronically, I prefer to sign on paper?

With the introduction of SCS, electronic signatures are DWP's standard method of recording a signature. Signature Capture Service is a more secure way to sign and greatly reduces the possibility of a payment being missed, if you receive one. We will retain the facility to obtain clerical signatures if required but this will be used in exceptional circumstances only.