



Mowbray Education Trust  
c/o John Ferneley College  
Scalford Road  
Melton Mowbray  
LE13 1LH

3<sup>rd</sup> September 2021

**Our reference - MET 006-21/JFC (please quote in all correspondence)**

Dear Richard Killip

I refer to your confirmed request received on 20<sup>th</sup> August for John Ferneley College under the Freedom of Information Act 2000. Your request is detailed below in blue text, along with our response in black text:

I am given to understand that the college has issued an e-booklet to parents outlining a number of policies including, inter alia, children having always to smile, respond to whistle commands, ask for permission to pick up a pen, thank teachers for lessons, always sit up straight, and enter classrooms in single file.

Further to the provisions of the Freedom of Information Act 2000 please provide a full and unredacted copy of this e-booklet including all addenda and accompanying videos. - See attachment 1 and accompanying videos.

<https://youtu.be/Hw1Anyd71eE>

<https://youtu.be/YvUXKXI1Y4I>

<https://youtu.be/5kqPjm6zBX0>

If you have any queries, please contact us at [dataprotection@mowbrayeducation.org](mailto:dataprotection@mowbrayeducation.org) or by writing to Data Protection, Mowbray Education Trust, c/o John Ferneley College, Scalford Road, Melton Mowbray, LE13 1LH. If you are not satisfied with the response, you can also request an internal review via these contact details.

If you are still not satisfied with the outcome of an internal review, then you have a right of appeal to the Information Commissioner's Office, Wycliffe House, Water Lane, Wilmslow, Cheshire, SK9 5AF. Email [casework@ico.org.uk](mailto:casework@ico.org.uk) / Telephone 01625 545 745 / Website [www.ico.org.uk](http://www.ico.org.uk)

Yours sincerely

Operations Manager  
Mowbray Education Trust