

Office Name
Address Line 1, Address Line 2, Address Line 3, Address Line 4, Post Code
Telephone: xxxxxxxx Text Tel: xxxxxxxx Fax: xxxxxxxx

JOBSEEKERS ALLOWANCE

Title Initial Surname
Address Line 1
Address Line 2
Address Line 3
Address Line 4
Postcode

Ref: NINO

Date:

Dear Title Surname

A doubt has arisen on your claim for Jobseeker's Allowance because it appears that you failed to attend an Adviser Interview

- A decision will be made whether payment of Jobseekers Allowance will be affected
- You will be notified of the decision as soon as it is made.
- We will let you know what effect the decision has on the payment of Jobseeker's Allowance and/or the award of National Insurance credits.

As long as you are still looking for work, you should continue to provide signed declarations as instructed on your ES40.

Payment of Jobseeker's Allowance will not be affected until the decision has been made.

Please see the enclosed leaflet ESL48. ***It is important that you read it.***

Yours sincerely

Officers Name

ES48S