

Trust Headquarters
Russells Hall Hospital
Dudley
West Midlands
DY1 2HQ

Date: 03/02/2020

Email: request-639654-a3b37d94@whatdotheyknow.com

Dear D Hickman,

FREEDOM OF INFORMATION REQUEST - Ref: FOI/015166

With reference to your FOI request that was received on 28/01/2020 in connection with 'DPO/IG job roles, structure and support'.

Please find response below and/or attached.

If you have any queries or concerns then please do not hesitate to contact the FOI office. Please remember to quote the reference number '**FOI/015166**' in any future communications related to this FOI request.

If you are unhappy with the service you have received in relation to your request and wish to make a complaint, you should write to the FOI office (post/email) using the contact information shown below.

If you are not content with the outcome of your complaint or review, you may apply directly to the Information Commissioner for a decision. Generally, the ICO cannot make a decision unless you have exhausted the complaints procedure provided by The Dudley Group NHS Foundation Trust.

Further information about your rights is also available from the Information Commissioner at:

Information Commissioner

Wycliffe House
Water Lane
Wilmslow
Cheshire SK9 5AF
Tel: 0303 123 1113
Fax: 01625 524510
www.ico.gov.uk

Freedom of Information Office
2nd Floor, South Block, Russells Hall Hospital, Dudley, West Midlands, DY1 2HQ
Email: xxxx.xxx@xxx.xxx

Can you please provide the following information

1 - JD/Band for DPO - see attached

2 - JD/Band for IG Manager - see attached

3 - JD/Band for joint post of DPO/IG Manager - see attached

4 - Structure to show DPO route to Board (Also show all staff that support DPO role) - see attached

5 - Structure to show IG Manager role identifying all staff who support IG Manager and IG agenda - see attached

6 - please list additional work load generated following implementation of DPO responsibilities - not additional, they are part of the role

7 - what if any areas of concern and potential conflict have been raised between the IG Manager/DPO role (please provide rationale why you feel there is a conflict) and how you have resolved - none

8 - Does FOI currently sit under your IG/DPO role within your organisation (if it does NOT) please state where this sits. - yes

9 - Please state lead areas for the IG Manager and lead areas for the DPO and how these differ. - see job description

10 - In your organisation can you provide your policy on completion for Data Privacy Impact Assessments and advise who completes them - The Trust does not hold a policy, the IG Manager/DPO and IT provide one to one support with Information Asset Owners to complete the DPIA