



From the Principal Bursar

# ST JOHN'S COLLEGE

OXFORD • OX1 3JP

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William Crowe

Sent by email: [request-1120614-c083ca72@whatdotheyknow.com](mailto:request-1120614-c083ca72@whatdotheyknow.com)

14 May 2024

Dear William Crowe,

I am replying to your Freedom of Information request to the College, which was received by the Freedom of Information Officer on 22 April 2024.

For clarity, here is your original text:

*I am writing to request information on how the College considers small donations to local organisations. These may be the responsibility of a specific committee (not necessarily called Donations Committee) or they may be addressed by a general committee (which may be called General Purposes Committee, Internal Committee, or another name). If you have a specific committee which considers donations, please provide its most recent minutes. If you have a general committee which considers donations, please provide the most recent decision on donations from its minutes.*

*I am also requesting any criteria or guidelines for eligibility and any criteria or guidelines which the College uses in making decisions on requests for donations.*

The College's General Purposes Committee considers donation requests once a term and makes recommendations to Governing Body. The awards made are usually between £150 - £500. The general eligibility criteria are whether a donation is in support of the College's own Estate, the College's academic objectives, the wider University of Oxford objectives, a local charitable organisation, or an institution with educational objectives. Donation requests from organisations outside these categories are usually not supported, neither are individual fundraisers.

If you wish to request a review of this response, you should write to me at the above address in the first instance. The entire set of correspondence will be passed for review to another person in the College. If you are dissatisfied with the outcome of a review, you have the right to make a complaint to the Information Commissioner's Office.

Yours sincerely,

Zoe Hancock  
Principal Bursar