

To: Anne.Greagsby

request-616473-1451a566@whatdotheyknow.com

20 February 2020

Dear Anne Greagsby

Complaint in respect of ATISN 13544 – Internal Review of the Equality Impact Assessment for the Transgender Action Plan

In my letter to you dated 15 January, I said that I would write to you again following a further search by our technology team of all personal and shared electronic files of those people who were involved in the work of the EIA and Transgender Action Plan. This work has now been completed.

I can confirm that all officials that were involved with the policy have previously searched their own personal share drives (H: drives) and current mail boxes without locating any version of the EIA template. A search of our electronic filing system, iShare, also did not find anything.

As a final check the following searches were undertaken by our central information management teams:

- A further search of iShare using administrator privileges and wide search criteria to find any possible matches. The results of this search were reviewed by the policy team to confirm that no versions of the EIA were contained as documents or attachments to filed emails.
- Team shared drives (P: drives) which historically had been used to store documents (prior to 2011) were searched. The records policy was to print to file (prior to 2011) or save into iShare (since 2011). Many of these P: drives were made 'read only' after 2011 and not open to storing new information, however some remained open. Welsh Government IT staff therefore undertook a search of all P: drives to identify any that may contain documents related to the equalities policy area. No copies of the EIA were found.
- An email vault was in operation until late 2014 where emails would be automatically saved. This was purely a mechanism to avoid performance issues from an IT perspective and was not a part of the official records management policy – which was to save in iShare. Although the vault closed just before work on the EIA is likely to have taken place, a search was undertaken by the Welsh Government archives team for emails from the relevant officials. No copies of the EIA were found.

If you wish to discuss any of the issues in this letter with officials, please email the equality mailbox: EqualityBranch@gov.wales and we will arrange a time to meet at your convenience.

If you remain dissatisfied with this response you also have the right to complain to the Information Commissioner at:

Information Commissioner's Office
Wycliffe House
Water Lane
Wilmslow
Cheshire
SK9 5AF

Tel: 01625 545 745

Fax: 01625 524 510

Email: casework@ico.gsi.gov.uk

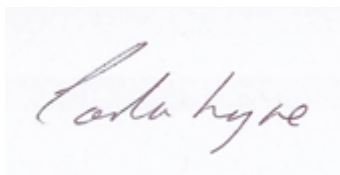
Also, if you think that there has been maladministration in dealing with your request, you have the option to make a complaint to the Public Services Ombudsman for Wales who can be contacted at:

Public Services Ombudsman for Wales
1 Ffordd yr Hen Gae
Pencoed
Bridgend
CF35 5LJ

Telephone: 0845 6010987 (local rate)

Email: ask@ombudsman-wales.org.uk

Yours Sincerely,

A rectangular box containing a handwritten signature in dark ink. The signature is written in a cursive style and appears to read 'Carla Lyne'.

Carla Lyne

Director,

Education and Public Services Operations Team