

## SW Herts and Harpenden MDT meeting – 8 May 2013

**In attendance:** [REDACTED]

**Apologies:** [REDACTED]

| Notes   | Action   |
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| <p><b>1.0 SW Herts Existing School Expansions</b></p> <p><b>1.01 Update on Mace feasibility work</b><br/>Initial assessment of the report is not as good as hoped and errors need to be fixed before sharing with schools. Still awaiting reports from Bushey and Queens. [REDACTED] and [REDACTED] to follow up.</p> <p><b>1.02 Update on targeted basic needs bids</b><br/>Bids have been submitted for St Clement Danes, Queens and Bushey. A programme to be put together to go to Cabinet in July by which time we will have more information on funding.</p>  | <p>[REDACTED] &amp; [REDACTED]</p>                   |
| <p><b>2.0 New School Provision</b></p> <p><b>2.01 Update on appointment of project manager</b><br/>A developed structured programme is required to move forward. The Project manager job description was agreed. A new member of staff is to be joining the School Planning team in the Summer to help with this programme. [REDACTED] &amp; [REDACTED] to advise and initiate briefing sessions if required. [REDACTED] &amp; [REDACTED] to prepare budgets and funding cashflow.</p> <p><b>2.02 Update on preparations for the EiP in TRDC</b><br/>Deadline has been pushed back which gives more breathing space to prepare.</p> <p><b>2.03 Timescales</b><br/>All agreed that paper on secondary expansions and in principle agreement to CPO should be dovetailed. [REDACTED] to prepare CPO paper for July Cabinet.</p>               | <p>[REDACTED] &amp; [REDACTED]</p> <p>[REDACTED]</p> |
| <p><b>3.0 Harpenden existing school expansions</b></p> <p><b>3.01 As 1.01 above</b></p> <p><b>3.02 Update on interim provision</b><br/>A targeted basic need bid has been submitted for Sandingham School, with the view that the school will assist with places from Wheathamsted in the interim. Justin Donovan has also met with the three schools in Harpenden who have agreed to formulate a trust, where it is hoped that they will develop their own bid (Free School/Academy route not known yet) for a school in the town. A 16-19 Demographic growth bid had been submitted for St George's to extend their science accommodation. Because a site for a secondary school is not available, and because delivery would not be possible by 2015, a targeted bid for Harpenden was not submitted. Two options are now available:</p> |  |

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| <p>1.Support the newly formed Harpenden Trust to submit a Free School bid in December 2013</p> <p>2. Look at all school place planning issues taking into account East of Luton, Hitchin and Harpenden – [REDACTED] &amp; [REDACTED] to initiate discussion between East and West Teams</p> | <p>[REDACTED] [REDACTED]</p> |
| <p><b>4.0 Reach free school</b></p> <p>An announcement was made in the Watford Observer that a site has been found for the new free school which is a temporary arrangement whilst a new school is built. [REDACTED] to find out more from [REDACTED].</p>                                  | <p>[REDACTED]</p>            |