



22 September 2017

Peter Danby

Email to: request-427357-39f07ac9@whatdotheyknow.com

Dear Mr Danby

FOI reference 1594

Thank you for your request, received on 29 August 2017 made under the Freedom of Information Act 2000.

I note your request for information was as follows:

It has come to me and associates attention that you employed Graeme Smith a paedophile for a few years.

- 1] Do your staff have in-house checks and how often are they followed up for criminal records?
- 2] Do you have discretion to employ anybody with a conviction?
- 3] Does your public liability insurance cover man/women for criminal records and who is your public liability insurance company for 2017?
- 4] What is your postal address (not PO BOX Number) should we want to contact you in writing?
- 5] Do DBS staff have enhanced disclosures?

Response

- 1] All DBS staff are cleared by Home Office to Baseline Personnel Security Standard (BPSS) checks. The BPSS is usually valid until age 65 as long as the individual remains in Government Employment. Staff are required to notify managers of any convictions or cautions. In addition staff with access to the Live Police National Computer (Live PNC) are also required to go through Non-Police Personnel Vetting Level 2.
- 2] Any criminal convictions are declared and considered as part of the Baseline Personnel Security Standard process.
- 3] DBS does not hold Public Liability Insurance.

4] Our postal address is Disclosure and Barring Service, Shannon Court, 10 Princes Parade, Princes Dock, Liverpool L3 1QY.

5] In accordance with the Protection of Freedoms Act 2012, the definition of Regulated Activity does not cover DBS staff and therefore DBS staff are not eligible for a DBS enhanced disclosure.

Your right to request an internal review under the Freedom of Information Act

If you are dissatisfied with our response or our handling of your FOI request, you may request an internal review by e-mailing dbsfoi@dbs.gsi.gov.uk or by writing to Freedom of Information Manager, Disclosure and Barring Service, PO Box 165, L69 3JD. You should submit any request for review within two months of the date of this letter.

In all possible circumstances, the Disclosure and Barring Service will aim to respond to your request for review within 20 working days and in any case no longer than 40 working days.

If you are not content with the outcome of the internal review you may apply directly to the Information Commissioner's Office for a decision. Generally the Commissioner cannot make a decision unless you have exhausted our own complaints procedure. The Information Commissioner can be contacted at: The Information Commissioner's Office, Wycliffe House, Water Lane, Wilmslow Cheshire SK9 5AF www.ico.org.uk.

I hope this information is of assistance.

Yours sincerely

Jackie Kelly
Chief People Officer

E dbsfoi@dbs.gsi.gov.uk