

**From:** [Rob King](#)  
**To:** [@.](#)  
**Subject:** Bassetlaw DC Freedom of Information Request  
**Date:** 24 February 2021 08:52:00

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Dear Sir/Madam

**Re: Freedom of Information Act 2000 – Request For Information FOI 82-21**

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I refer to your email of 11<sup>th</sup> February 2021, requesting information pursuant to the Freedom of Information Act 2000. Your request can be summarised asking for summary details of the delivery of DFGs..

Whilst the Act confers a general right of access to information held by public authorities section 1 provides that “any person making a request for information to a public authority is entitled:

- a) to be informed in writing by the public authority whether it holds information of the description specified in the request; and
- b) if that is the case to have that information communicated to him”, subject to the effect of the exemptions in Part 11 of the Act.

Therefore pursuant to the Council’s duty to confirm or deny whether or not it holds the information requested, I can confirm this information is held and the answers to your query are shown below.

- 1. During 2018/19, how long (in days) on average did it take from request to completion of adaptation? 240**
- 2. During 2019/20, how long (in days) on average did it take from request to completion of adaptation? 229**
- 3. During 2020/21 (up to date), how long (in days) on average has it taken from request to completion of adaption? 292**
- 4. The numbers are in days rather than working days and apply from the date that we receive the referral from the Occupational Therapist to completion of the grant works.**

If you are dissatisfied with the Freedom of Information response set out in this letter you are able to utilise the Council’s complaints procedure which allows one right of review via this system. Details can be found using the link below:

[https://selfservice.bassetlaw.gov.uk/renderform.aspx?  
t=114&k=434B233ED36640BC017EF35BF398C7DFB159088D](https://selfservice.bassetlaw.gov.uk/renderform.aspx?t=114&k=434B233ED36640BC017EF35BF398C7DFB159088D)

If you remain dissatisfied with the handling of your request or complaint the Act confers a further right to complain to the Information Commissioner at [www.ico.gov.uk](http://www.ico.gov.uk). During the current circumstances with the Coronavirus Pandemic the ICO are asking if possible to be contacted online and not to correspond by post. You can also call them on 0303 123 1113 or via email [xxxx@xxx.xxx.xx](mailto:xxxx@xxx.xxx.xx). However the Information Commissioner will not usually consider a complaint if the complainant has not utilised their one right of review via the Council’s complaints procedure.

Yours faithfully

Rob King

Service Development & Performance Co-ordinator

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