

**From:** [Sydney, Alex](#)  
**To:** [Gibbons, Frances](#); [Murray-Fennell Michael](#)  
**Subject:** RE: Information Request RE: Marble Hill House and Gardens  
**Date:** 18 May 2017 14:08:15  
**Attachments:**

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Hi Fran

I'd add the following information in blue to the answers for 1 and 3 below. Other than that, it looks fine.

Alex

Alex Sydney | Head of Investment & Involvement

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**From:** Gibbons, Frances  
**Sent:** 18 May 2017 13:29  
**To:** Sydney, Alex; Murray-Fennell Michael  
**Subject:** Information Request RE: Marble Hill House and Gardens

Dear Alex and Michael,

I have put the following together as a draft response for the Information request concerning Marble Hill House and Gardens. This is a partial response that I am hoping to send out as soon as possible.

Alex- do you require any of this to go past Richmond council first? Or was it just the correspondence (parts 4 and 5) that they needed to see?

If I could have your comments as soon as possible it would be appreciated. I am in until 3pm today, but then not back in the office until Tuesday (sorry- I'm a part timer I'm afraid).

I will also need to have a conversation with Michael Guy in legal about this before it goes too- the requester wasn't happy that I extended the deadline and asked for an Internal Review. Michael suggested I respond with a partial response in the first instance as soon as I am able.

Happy to discuss

Kind regards

Fran

REF: 17/1508

Dear Sascha Katarina,

Thank you for your email dated 19 April in which you have requested the following information:

1. Copies of management accounts for Marble Hill House and grounds for the last three financial years available. (FOIA)
2. A copy of the financial operating budget for Marble Hill House and grounds once the proposed development has been completed. (FOIA)
3. Details of amounts received by English Heritage in respect of the House Festival hosted at Marble Hill House. (FOIA)
4. Copies of correspondence with Richmond upon Thames Council on the subject of the proposals. (EIR)
5. Copies of correspondence with Historic England on the subject of the proposals.(EIR)
6. The ten different design options for the Stables Cafe referred to in paragraph 6.15 of the planning statement. (EIR)
7. Minutes of the meeting with Historic England on 7 February 2017 and copies of the documents considered at that meeting. (EIR)
8. Minutes of the meetings with Richmond Council on 10 October 2016 and 6 March 2017 and copies of the documents considered at those meetings. (EIR)

Your request has been processed under both the Freedom of Information Act 2000 (FOIA) and the Environmental Information Regulations 2004 (EIR). You were informed on 11 May that due to the complexity of your request the deadline for response had been extended. In order to provide you with as much information as possible within a timely manner I will be addressing parts 1, 2, 3, 6, 7 and 8 within this email. Parts 4 and 5 will be answered under separate cover within the extended deadline time frame.

**Part One.**

Marble Hill House does not have management accounts – these are only processed for English Heritage as a whole organisation. However, the following table does show the breakdown of income and expenditure at the site for the last 3 years.

Marble Hill House Operational Costs including Maintenance by year	Yr 2014/15	Yr2015/16	Yr 2016/17

ADMISSIONS	4,939	5,339	5,298
RETAIL & OTHER SALES	5,214	3,732	4,584
CATERING SALES	11,414	11,045	10,994
MEMBERSHIP	1,138	921	1,148
Concerts	15,000	-	-
Filming Facilities	6,705	2,810	8,200
Rents Receivable	20,927	19,096	13,382
Service Charges	1,816	5,063	5,361
Car Parking	31,311	31,458	34,653
Other Site Facilities	26,688	28,668	32,237
FACILITIES	102,447	87,096	93,832
REPAYMENT FOR WORKS & SERVICES	-	255	200
OTHER EARNED INCOME	16,400	-	-
HOSPITALITY INCOME	6,456	5,000	1,190
EARNED INCOME	148,008	113,388	117,247
DONATIONS	41	170	137
OTHER OPERATING INCOME	41	170	137
<b>INCOME</b>	<b>148,049</b>	<b>113,559</b>	<b>117,383</b>
OPERATIONAL COSTS	240,658	213,573	255,432
SALES & PROMOTIONS	2,219	1,531	2,061
PAYROLL	105,252	111,330	107,102
RUNNING COSTS	37,203	39,392	36,650
OTHER EXPENDITURE	1,696	268	693
<b>EXPENDITURE</b>	<b>387,028</b>	<b>366,094</b>	<b>401,938</b>
<b>Deficit</b>	<b>(238,979)</b>	<b>(252,536)</b>	<b>(284,555)</b>

#### **Part Two.**



#### **Part Three.**

English Heritage and Marble Hill have been generously supported by Soho House through the House Festival for a number of years. The House Festival is held in support of both English Heritage and Warchild, the donations that have been received by English Heritage from Soho House are as follows:

2014 - £75,440.05

2015 - £76,000

2016 - £75,535

We account for donations like those received from Soho House centrally and not in individual sites' profit and loss accounts. However the support we receive from Soho House is ring-fenced for the care and conservation of Marble Hill.

#### **Part Six.**

Please find attached the 10 alternative roof options for this scheme.

#### **Part Seven.**

I can confirm that no minutes were taken for this meeting.

#### **Part Eight.**

I can confirm that no formal minutes were taken during this meeting. The planning consultant acting on behalf of English Heritage did however produce a file note which is freely available as an appendix to the Planning Statement (pages 26-28). This can be found via the Richmond Council planning portal (REF: 17/1094/FUL).

[http://www2.richmond.gov.uk/PlanData2/Planning\\_CASENO.aspx?strCASENO=17/1094/FUL&DocTypeID=7#docs](http://www2.richmond.gov.uk/PlanData2/Planning_CASENO.aspx?strCASENO=17/1094/FUL&DocTypeID=7#docs)

I hope that the information I have been able to provide to date is useful to you. Details of our review procedure are attached.

Yours sincerely

Frances Gibbons

Mrs Frances Gibbons  
Senior Information Rights Officer- Tues, Wed, Thurs  
Information and Records Management  
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