



Minutes

Title of meeting: Alcohol Leadership Board meeting

Date: Thursday 18 June 2015

Time: 2pm - 4pm

Venue: XXXX

Attendees:

XXXX (Co-chair)

XXXX (Co-chair)

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1. Welcome and introduction

2. Purpose of the Board and Terms of Reference

XXXX presented slides on the scope, the objectives and the duties of the board.

XXXX asked how it will interact with other leadership groups. **ACTION: PHE to undertake scoping to identify where we can link with other leadership boards set up across Government.**

XXXX said that he will be able to map out the landscapes and similarities between this board and the Home Office forum. **ACTION: XXXX and PHE to work together on this.**

XXXX presented the objectives of the board and they agreed an amendment in the second objective. **ACTION: PHE to change the second objective as it is not only influencing activity from partners across the health and public health systems.**

XXXX suggested that the members of the leadership board should be involved in pieces of work as early as possible. **This has been noted by PHE.**

3. Context and remit letter commission

XXXX talked through PHE's alcohol priorities for the next 18 months.

XXXX told the group that a framework on liver disease will be published in September. **ACTION: XXXX to check whether the alcohol section from the liver framework can be shared with this group.** XXXX pointed out that NHS England and PHE are working on it together. **ACTION: XXXX to see if it will be co-badged with NHS England and PHE.**

XXXX said that the *Healthier Lives* web tool is available. **ACTION: XXXX to send a link to the group.**

4. Headline of findings from the evidence review

XXXX presented the headlines from the PHE evidence review which will be used as the basis for the report to government; however a decision to publish the report to government is yet to be made.

XXXX intends to present the results of the peer review at the next meeting.

XXXX informed the group about progress of the 'collateral damage report', being developed with the devolved administrations and Republic of Ireland. **ACTION: PHE to present to the next meeting.**

Members of the group asked about how PHE had ranked the evidence that included in the review report **ACTION: PHE to circulate the paper re the rating process**

5. Leadership contribution from members

The members outlined their organisational responsibilities and interest in this agenda and their alcohol priorities.

6. AOB (including membership)

XXXX suggested that someone representing the XXXX, with regards to professional leadership, would be a useful addition to the board.

XXXX suggested that members of the board should contact XXXX if they have any other ideas relating to the membership.