



IT Services

5 August, 2014

Dear Mr/Ms Crozier,

**Freedom of Information (Scotland) Act 2002**  
**Our Ref: 162-14**

I refer to your request for information received by the University on 7 July, 2014 under the Freedom of Information (Scotland) Act 2002 ("the FOISA"). I confirm the University does not hold all the information you have requested however, the information that is held is being released to you in full.

- 1. Total operational budgets allocated to each of the specified academic schools and departments for academic year 2013/14.*

It is not possible to fully answer this part of your enquiry as operational budgets are distributed by the University of St Andrews at school level only and not subject level as requested. Details of the operational budgets distributed by the University to each School for academic year 2013/14 are provided in the table below:

	<b>£'000</b>
School of Art History	226
School of Biology	4,208
School of Chemistry	3,585
School of Classics	117
School of Computer Science	394
School of Divinity	246
School of Economics & Finance	239
School of English	241
School of Geography & Geosciences	1,519
School of History	755
School of International Relations	1,230
School of Management	442
School of Mathematics & Statistics	971
School of Medicine	1,667
School of Modern Languages	235
School of Philosophical, Anthropological & Film Studies	1,140
School of Physics & Astronomy	2,530
School of Psychology & Neuroscience	786
	<b>20,531</b>



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2. *Operational budgets for 2014/15 academic year for specified subjects.*

At the time of receiving and processing your enquiry the operational budgets for 2014/15 academic year were yet to be finalised.

3. *Capital budgets for a selection of departments.*

Capital investment is managed overall across the University and there are no capital budgets distributed to individual schools/departments.

4. *Specify how the operational budgets are chosen/managed each year i.e. is the finance department in charge of choosing/allocating the budgets for each of the departments each year?*

FOISA gives individuals the right to access recorded information held by a Scottish public authority as opposed to asking the University to describe its operational practices and arrangements. While this part of your enquiry falls out-with the scope of the legislation in order to assist you in your enquiry the University has opted to provide an explanation of the process below.

Each School meets with the Master, Academic Planner and Finance Director to discuss resource requirements including staffing and operations, priorities for future developments and undergraduate and postgraduate student numbers and applications. A budget is then agreed for the following year, taking into account these meetings, as part of the overall University financial plan, as agreed by Court.

5. *Also, please name the banks/financial intermediaries with which the university is currently an account holder or from which the university is currently borrowing money.*

The University's main bank is the Royal Bank of Scotland and any borrowing is currently with Barclays Bank.

### Information not held

Section 17 of the FOISA requires that a Scottish public authority confirms in writing where information requested of it is not held. For the reasons outlined above, I can confirm that some of the information you have requested of the University at questions 1, 2, 3 and 4 is not held.

### Your right to seek a review of how your information request was managed

If you are not satisfied with the University's response and/or our reasoning set-out above, you have the right to request a review of our decision. The time lines in which this right is available are set out in section 20(5)(a) and (b) FOISA. In broad terms the right to seek a review must be exercised no later than 40 working days following the last day on which the University had to respond to your request (i.e. the 20th working day after your request was originally received).



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Any request for review should be put in writing or some other permanent form e.g. an e-mail and should be sent to the University of St Andrews, through the contact details provided below.

A request for a Review should:

- a) state your name and address;
- b) describe the nature of your original request; and
- c) explain the reasons why you are dissatisfied with our response.

Freedom of Information / Environmental Information

University of St Andrews

Butts Wynd (Building)

St Andrews

Fife

KY16 9AJ

Scotland

United Kingdom

Email [foi@st-andrews.ac.uk](mailto:foi@st-andrews.ac.uk)

Telephone +44(0)1334 462776

If you remain dissatisfied with how your request for information has been dealt with following Review, you also have the right to apply to the Scottish Information Commissioner for a decision.

Information relating to your right to seek review is available from the Scottish Information Commissioner's web page at: <http://www.itspublicknowledge.info/YourRights/UnhappyWithResponse.asp> or by contacting the Scottish Information Commissioner's Office at the following address:

Scottish Information Commissioner

Kinburn Castle

Doubledykes Road

St Andrews

Fife KY16 9DS

Telephone: 01334 464610

Fax: 01334 464611

E-mail: [enquiries@itspublicknowledge.info](mailto:enquiries@itspublicknowledge.info)

Website: [www.itspublicknowledge.info](http://www.itspublicknowledge.info)

This concludes the University's response.

Yours sincerely

**JUNE WEIR**

Freedom of Information Officer