

Mark Carver  
[request-464517-f93353a2@whatdotheyknow.com](mailto:request-464517-f93353a2@whatdotheyknow.com)

05 April 2018

Our Ref: FOI 2018/79 – F0981014

Dear Mr Carver,

**Re: Freedom of Information (Scotland) Act 2002 – Request for Information**

Thank you for your email which was received by the University on 13 February 2018 timed 16:05 hours, requesting the following information:

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**I am interested in any relationship between language proficiency scores and final degree classification for overseas undergraduates who may or may not have taken a pre-sessional programme. I would like to analyse this at student level so please anonymise each individual's data but do not provide aggregates (e.g. if there are 5 management students who entered with IELTS 7.0 and got a 2.1 degree, I want this listed with a line for each).**

**For each student enrolled in the 2012/3 year I would like to know:**

**Nationality**

**Gender**

**Programme title (JACS code)**

**Language requirement IELTS band for the programme IELTS band (or TOEFL/PTE score if applicable) attained on entry**

**Whether the student enrolled on a pre-sessional programme or entered their undergraduate programme directly.**

**Pre-sessional grade (if applicable).**

**Final degree classification (or, if available, average percentage from modules in each year of study) or alternative outcome, e.g. withdrawn from studies, transferred university, etc.**

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**University's Response**

We apologise for the delay in responding to your request.

**DATA PROTECTION AND FREEDOM OF INFORMATION OFFICE**

University of Glasgow, Tay House, Glasgow G12 8QQ

*Data Protection: Telephone: 0141-330-3111 E-Mail: [dp@gla.ac.uk](mailto:dp@gla.ac.uk)*

*Freedom of Information: Telephone: 0141-330-2523 E-Mail: [foi@gla.ac.uk](mailto:foi@gla.ac.uk)*

The University of Glasgow, charity number SC004401

In accordance with section 9 of the Freedom of Information (Scotland) Act 2002, and in order to proceed with your request above, the University of Glasgow hereby issues a notice in writing requesting a fee of **£31.25**.

The issue of this Fees Notice will 'stop the clock' for the response to this information request until payment is received. This fee must be paid within three months of receipt of this notice – if the University does not receive payment within three months, your request will be treated as withdrawn. On receipt of the payment, the University of Glasgow will respond to your information request within the statutory timescale. No information will be provided until the Fee has been paid.

The fee requested has been calculated in accordance with the published Fee Regulations that accompany the Freedom of Information (Scotland) Act 2002. The Fee Regulations state that:

- The first £100 of costs will be waived
- Projected costs include the cost of staff time involved in locating, retrieving and providing the information; however the cost of staff time must not exceed £15 per hour per member of staff. Where staff costs are lower than £15 per hour, they must be charged at cost.
- For projected costs that exceed £100, the University may charge 10%, unless the costs reach the £600 prescribed cost limit.
- The University does not have to fulfil any request that will exceed £600 in costs.

### **Projected costs**

The estimated costs likely to be incurred in answering your information request are as follows:

<b>Item</b>	<b>Details</b>	<b>Cost (£)</b>
Staff costs (£15 per hour)		
External Relations	To identify and record individual sub-tests IELTS scores for international students= 17.5 hrs	£262.50
Planning and Business Intelligence	To identify degree classification for those students identified by External Relations = 10 hrs	£150.00
Total Projected Costs		£412.50
Minus initial £100 costs		- £100.00
		£312.50

Chargeable amount	10% of costs	£31.25
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### Method of Payment

Please send a cheque made payable to the *University of Glasgow* to the Freedom of Information Office at the above address.

The supply of documents under the terms of the Freedom of Information (Scotland) Act 2002 does not give the applicant or whoever receives the information any right to re-use it in such a way that might infringe the Copyright, Designs and Patents Act 1988 (for example, by making multiple copies, publishing or otherwise distributing the information to other individuals and the public). The Freedom of Information (Scotland) Act 2002 (Consequential Modifications) Order 2004 ensured that Section 50 of the Copyright, Designs and Patents Act 1988 ("CDPA") applies to the Freedom of Information (Scotland) Act 2002 ("FOISA").

Breach of copyright law is an actionable offence and the University expressly reserves its rights and remedies available to it pursuant to the CDPA and common law. Further information on copyright is available at the following website:

<http://www.ipo.gov.uk/copy.htm>

### Your right to seek a review

Should you be dissatisfied with the way in which the University has dealt with your request, you have the right to require us to review our actions and decisions. If you wish to request a review, please contact the University Secretary, University Court Office, Gilbert Scott Building, University of Glasgow, Glasgow, Scotland G12 8QQ or e-mail: [foi@qla.ac.uk](mailto:foi@qla.ac.uk) within 40 working days. Your request must be in a recordable format (letter, email, audio tape, etc). You will receive a full response to your request for review within 20 working days of its receipt.

If you are dissatisfied with the way in which we have handled your request for review you may ask the Scottish Information Commissioner to review our decision. You must submit your complaint to the Commissioner within 6 months of receiving the response to review letter. The Commissioner's Office may be contacted as follows:

Online Appeal Service:

Website: [www.itspublicknowledge.info/Appeal](http://www.itspublicknowledge.info/Appeal)

By post:

The Scottish Information Commissioner  
Kinburn Castle  
Doubledykes Road  
St Andrews  
Fife  
KY16 9DS

Telephone: 01334 464610

Fax: 01334 464611

E-mail: [enquiries@itspublicknowledge.info](mailto:enquiries@itspublicknowledge.info)

An appeal, on a point of law, to the Court of Session may be made against a decision by the Commissioner.

For further information on the review procedure please refer to  
(<http://www.gla.ac.uk/services/dpfoioffice/policiesandprocedures/foisa-complaintsandreview/>)  
All complaints regarding requests for information will be handled in accordance with this procedure.

Yours sincerely,

Data Protection and Freedom of Information Office