

**M4 Junction 18a SOBC**  
**Assumptions and action Log**

**Date: 10/04/2017**

<b>Action No.</b>	<b>Action</b>	<b>Responsibility</b>	<b>Target date for completion</b>	<b>Progress/Update</b>	<b>Action Completed</b>
1.	Agree PCF requirements with HE	HS/RR	End of Feb	Phase 1 PCF products delivered	Now relevant for Phase 2 – with completion date of June
2.	Request cordoned SW Regional Transport Model.	JB	Jan 2017	HE chased request	Files obtained - Closed
3.	Initial data requirements for Phase 1	VE	21/11/2016		Yes
4.	Seek feedback from SGC environmental team officers on the potential scheme environmental impacts	CH	End of Mar	Discussions to be held when some information about options is available	Yes
5.	Views from businesses are required to inform the economic case. Action is required to confirm what information is needed from the business community and organise a workshop	GW	April 2017	Workshop organised for 17 May	Yes
6.	Risk workshop is required to develop the risks set out in the PMP	HS	June 2017	Workshop to be organised for June when options available and following stakeholder	

Action No.	Action	Responsibility	Target date for completion	Progress/Update	Action Completed
				engagement in May.	
7.	Complete Phase 1 report, update with Board feedback	HS	End of Feb		Yes
8.	Respond to EA comments from Workshop 1	AL	Mid Mar		Yes
9.	Appraisal Specification Report it to be drafted	JB	End of Feb	Awaiting SWRTM	Modelling Approach to be prepared by 14 April, ASR is a Phase 2 deliverable
10.	Produce material for Workshop 2 and associated meetings with SGC members, town/parish councillors and business	AL/HS/BS	End of April		
11.	Prepare press release in case it is needed at time of Workshop 2	AL	End of April		
12.	OAR	HS	End of August		
13.	ASR	HS	End of August		