

Corporate Directorate



Emailed to:
request-209097-4140d251@whatdotheyknow.com

Please ask for: Karen Smith
Direct line: 01473 825753
Fax number: 01473 825742
Your reference:
Our reference: BF153-1415
E-mail: data.protection@babergh.gov.uk
Please reply to: The Babergh Office

Date 30th April 2014

Dear Mr Maskell

FREEDOM OF INFORMATION

I am writing to confirm that the Authority has now completed its search for the information which you requested on 2014 – you asked:

1. Who is your lead officer for DBS checking?
2. How many DBS checks do you carry out each year, broken down by type eg. Standard, Basic or Enhanced?
3. Are you a registered body at the DBS that umbrellas other organisations?
4. Are you currently doing your DBS checks online and if so, what system do you use?
5. Have you a contract currently with a DBS eBulk provider and if so when does the contract come to an end?

Our reply:

- 1) Our lead officer for DBS checking is the corporate manager for our licensing department.
- 2) Between 100-200 estimate - licensing team are all enhanced level
- 3) No
- 4) We do not perform DBS checks online
- 5) No. All DBS related work is carried out in house.

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If you have any queries about this letter, please contact me. Please remember to quote the reference number above in any future communications.

If you are unhappy with the service you have received in relation to your request and wish to make a

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Telephone (01473) 822801
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Strategic Director (Corporate): Andrew Hunkin
Head of Corporate Organisation: Peter Quirk, **Head of Corporate Resources:** Katherine Steel
Chief Finance Officers (S151): Katherine Steel (Mid Suffolk), Barry Hunter (Babergh), **Monitoring Officer:** Kathryn Saward

complaint or request a review of our decision, you should write in the first instance to the Karen Smith, Assistant Solicitor at the above address.

If you are not content with the outcome of your complaint, you may apply directly to the Information Commissioner for a decision. Generally, the ICO cannot make a decision unless you have exhausted the complaints procedure provided by the Authority. The Information Commissioner can be contacted at: The Information Commissioner's Office, Wycliffe House, Water Lane, Wilmslow, Cheshire, SK9 5AF and www.ico.gov.uk.

Yours sincerely,

Karen Smith
FOI Officer
Corporate Services
Babergh District Council
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