



Jeffrey Johnson

Information Management
Shire Hall
Warwick
CV34 4RL

Email Inforights@warwickshire.gov.uk

Please ask for Yunus Khalifa

Our ref: 8868433

Your ref:

Date: 19 April 2023

Dear Jeffrey Johnson

Freedom of Information Act 2000

Your request for information has been considered by Warwickshire County Council under the Freedom of Information Act 2000.

I can confirm that the information you have requested is held by Warwickshire County Council.

Please see below for further details.

You asked us:

1. Does your organisation use any applications or software to record Record of Processing Activity (ROPA)? If so, please state the product name(s) and version numbers(s) (if known)

We use Corestream's Information Asset Management System - Data Governance System - latest version.

2. Does your organisation use any applications or software to support preparation for, or maintenance of ISO 27001 and/or ISO 27701 compliance? If so, please state the product name(s) and version numbers(s) (if known).

No.

3. Does your organisation use any applications or software associated with data breach management? If so, please state the product name(s) and version numbers(s) (if known).

Warwickshire County Council uses Visual Files (v4.2.2) as our case management system so we hold all details of data incidents on this software. Visual Files also allows us to keep track of the life cycle of a breach so that we can report on open and closed incidents along with their risk levels and recommendations.

4. Does your organisation use any applications or software for Policy Management? If so, please state the product name(s) and version numbers(s) (if known)

Warwickshire County Council uses Sharepoint 365 to manage policies, procedures and guidance published to the intranet and Council's website.

5. Does your organisation use any applications or software associated with handling FOI requests? If so, please state the product name(s) and version numbers(s) (if known)

We use Manage My Request (v9.1), product provided by Civica

6. Does your organisation have any plans to explore the market regarding data privacy compliance tools? If so, please describe.

We are preparing for the re-procurement of our Record of Processing Activity (RoPA)/Data Governance System to start in October 2023.

7. Who is responsible for procuring ICT applications that support your organisation's Information Governance teams? A job-title & directorate will be sufficient.

Information Governance Team Lead, Resources - in conjunction with IT/Procurement.

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If you are not content with the outcome of the internal review, you have the right to apply directly to the Information Commissioner for a decision.
The Information Commissioner can be contacted at:

The Information Commissioner's Office,
Wycliffe House,
Water Lane,

Wilmslow,
Cheshire,
SK9 5AF.

Phone: 0303 123 1113
Website: www.ico.org.uk

I will now close your request as of this date.

Yours faithfully

Yunus Khalifa
Information Rights Officer